IMMEDIATE

No. 20/22/2008-CS-II Government of India Ministry of Personnel, Public Grievances and Pensions Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003. Dated the 6th December, 2010

OFFICE MEMORANDUM

Subject:- Training Programme for the professional development of Sr. PPS/PPS of the CSSS at the ISTM from 27.12.2010 to 07.01.2011.

The undersigned is directed to say that Sr. PPS/PPS of CSS whose names are given in Annexure I have been nominated to participate in the Professional Development Workshop being conducted by the ISTM during the period from <u>27.12.2010 to 07.01.2011</u>. It is requested that these officers may please be relieved of their duties with the direction to report to Shri A.J.K. Menon, Assistant Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 27.12.2010.

- 2. Cadre Authorities are requested to ensure that the officers nominated to the above workshop are released in time. The training is compulsory and no request for exemption of the nomination of the officer either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute.
- 3. As part of the Workshop, the participants would be taken on a study tour. In order to meet the expenditure for the tour all the administrative Ministries/Departments would require to sanction an advance. The amount of advance to be sanctioned would be intimated directly to the Ministry/Department of the participating officers by ISTM in due course.
- 4. Confirmation with regard to the release of the officers along with their respective biodata may please be sent to Shri A.J.K. Menon, Assistant Director, ISTM, New Delhi by 17.12.2010 at the aforesaid address with a copy to the undersigned.

(Rajiv Manjhi)

Deputy Secretary to the Govt. of India

Tel: 24622365

To

Joint Secretary (Admn.) of the Cadre/Ministry (as per list attached)

Copy to:-

- 1. Concerned officers.
- 2. ISTM (Shri A.J.K. Menon, Assistant Director, ISTM), Administrative Block, JNU Campus (Old), New Delhi-110067.
- 3. Training Division, Department of Personnel & Training, JNU Campus, New Delhi for information

J. Minz)

Under Secretary to the Govt. of India

Tel:24623157

Professional Development Workshop being conducted by ISTM w.e.f. 27/12/2010 to 07/01/2011

List of Sr. PPS/PPS of CSSS Who are being nominated

| S.No. | Name S/Sh. | Designation | Date of Birth | Cadre where Working |
|-------|-----------------------------|-------------|---------------|------------------------------------|
| 1. | MS. Maya Devi Srinivasan | PPS | 30.3.53 | DoP&T |
| 2. | S. K. Gupta | PPS | 22.3.62 | Expenditure |
| 3. | V. K. Tondon | PPS | 12.6.53 | I&B |
| 4. | Naresh Kumar | PPS | 4.5.63 | МНА |
| 5. | Ms. Pratima Sharma | PPS | 9.10.53 | Posts |
| 6. | K. N. Sharma | PPS | 23.1.53 | Expenditure |
| 7. | Radha Raman | PPS | 15.3.54 | MHA |
| 8. | Nand Kishore | PPS | 23.6.64 | Corporate Affairs |
| 9. | Sudesh Kumar | PPS | 12.7.62 | MHA |
| 10. | Shakya Kumar | PPS | 2.4.60 | Labour |
| 11. | Ms. Krishna Kumari | PPS | 31.3.63 | Expenditure |
| 12. | Mohinder Kumar | PPS | 27.6.63 | Commerce |
| 13. | Neeraj Sagar | | 5.2.65 | |
| | | PPS | | Expenditure |
| 14. | Sudesh Chopra | PPS | 3.11.53 | I&B |
| 15. | M. P. Verghese | PPS | 5.11.53 | DoP&T |
| 16. | K. K. Kayarat | PPS | 10.10.54 | Legal Affairs |
| 17. | P. P. Prakashan | PPS | 17.10.57 | DOP&T |
| 18. | Dev Roop | PPS | 15.7.53 | МНА |
| 19. | S. Balasubramaniam | PPS | 15.5.56 | Youth Affairs |
| 20. | P. K. Malik | PPS | 4.1.56 | Defence |
| 21. | Kum. Savitri | PPS | 4.10.61 | Environment |
| 22. | R. P. Chauhan | PPS | 5.8.54 | DoP&T |
| 23. | Ashok Kumar-I | PPS(Ad-hoc) | 15.11.54 | WCD |
| 24. | S.K. Sachdeva | PPS(Ad-hoc) | 4.12.55 | Rural Development |
| 25. | Ashok Kumar | PPS(Ad-hoc) | 15.12.53 | UPSC |
| 26. | S.S. Sharma | PPS(Ad-hoc) | 1.10.63 | UPSC |
| 27. | V.R. Sharma | PPS(Ad-hoc) | 14.5.59 | Agriculture |
| 28. | Y. Thangaraj | PPS(Ad-hoc) | 15.11.55 | Fertilizers |
| 29. | S.S. Sharma | PPS(Ad-hoc) | 23.8.55 | Rural Development (Panchayati Raj) |
| 30. | Prakash Chandra | PPS(Ad-hoc) | 14.8.53 | Planning Commission |
| 31. | K. Sunil | PPS(Ad-hoc) | 26.4.64 | Power |
| 32. | Shekhar Chander | PPS(Ad-hoc) | 1.7.55 | Power |
| 33. | Ms. C. Jenny Raj | PPS(Ad-hoc) | 26.9.62 | Water Resources |
| 34. | A.S. Malhotra | PPS(Ad-hoc) | 18.12.54 | Legal Affairs |
| 35. | B.M. Vallabhan | PPS(Ad-hoc) | 18.09.53 | Supply |

Supply .