No.21/3/2015-CS-I(D)

Government of India

Ministry of Personnel, Public Grievances and Pensions

(Department of Personnel and Training)

2<sup>nd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003 The 2th May, 2015

### OFFICE MEMORANDUM

Subject: Filling up some posts of Director/Joint CCA/Director of Accounts (Postal) in the various offices of the Department of Telecom and Department of Posts on deputation basis- reg.

Department of Telecommunications, New Delhi vide their O.M.No.02-02-2014-SEA-I dated 09-04-2015 have desired the services of suitable officers for filling up some posts of Director/Joint CCA/Director of Accounts (Postal) in the various offices of the Department of Telecom and Department of Posts in the Grade of Junior Administrative Grade Pay Band -3(15600-39100 + 7600 Grade pay) of Indian P&T Accounts and Finance Service Group 'A' on deputation Officer in the Pay Band-4 (Rs.37,400 – 67,000 + GP-8700/-) are also eligible to apply. The initial period of deputation shall be three years and will be governed by the instructions issued by DOP&T vide O.M.No,6/8/2009-Estt.(Pay-II) dated 17-06-2010 as amended from time to time.

- Ministries / Departments of Government of India are requested to give wide publicity to the above vacancies among their eligible officers and may forward duly signed applications, if any to Shri B M Sharma, Assistant Director General (SEA-I), DOT, Room No.521, Sanchar Bhavan, New Delhi-110001 latest by 25-05-2015 under intimation to this Office.
- Cadre Clearance in respect of CSS Officers at the level of Under Secretary and above may be obtained from this Division before the application is forwarded to Department of Telecommunication.

Encl.: As above.

(BISWAJIT BANERJEE)

Under Secretary to the Government of India

**24629413** : 24629413

All Ministries / Departments

No.02-02/2014-SEA I Government of India Ministry of Communications & IT Department of Telecommunications Sanchar Bhawan, 20, Ashoka Road, New Delhi -110001.

Dated: 09/04/2015

#### OFFICE MEMORANDUM

Sub: Filling up the posts of Director in Junior Administrative Grade/Non Functional Selection Grade of Indian P&T Accounts and Finance Service Group 'A' on deputation basis.

Services of suitable officers satisfying the eligibility conditions given in the Annexure - are sought for filling up some posts of Director/Joint CCA/Director of Accounts [Postal] in the various offices of the Department of Telecom and Department of Posts in the Grade of Junior Administrative Grade Pay Band-3 [15600-39100 + 7600 Grade Pay] of Indian P&T Accounts and Finance Service Group 'A' on deputation basis. Officers in the Pay Band-4 [Pay Scale Rs. 37400-67000 and Grade Pay Rs. 8700] are also eligible to apply. The initial period of deputation shall be three years. The standard terms and conditions of the deputation will be regulated in accordance with the DOP&T OM No. 6/8/2009-Estt.(Pay.II) dated 17.06.2010, and amended from time to time.

It is requested that the names of officers, who are willing and eligible (as per Annexure I) and who can be spared, may be sent along with the bio data (as 'per Annexure-A) with preference of station, APAR dossiers (or attested copies thereof) for the last five years and vigilance clearance, by name to Shri B.M. Sharma Assistant Director General (SEA- I), DoT, Room No. 521, Sanchar Bhawan, New Delhi 110 001 so as to reach this office latest by 25.05.2015. Stations where vacancy exists are given in Annexure-II.

This circular may be given wide publicity within all the departments/ organisations.

4.5 The candidates who apply for the above posts will not be allowed to withdraw their candidature subsequently.

> (Rajeev Kandpal) Director (SEA)

1. The Controller General of Accounts, Ministry of Finance, Lok Nayak Bhawan, Khan Market, New Delhi (For officers of ICAS).

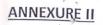
- 2. The Comptroller and Auditor General of India, New Delhi (For Officers of Indian Audit and Accounts Service).
- 3. The Controller General of Defence Accounts, Ministry of Defence, West Block-V, R.K.Puram, New Delhi-110065.
- 4. Finance Commissioner, Ministry of Railways, Railway Board, New Delhi (For officers of Indian Railways and Accounts Service.)
- 5. DoP&T (Cadre Controlling Authority of Central Secretariat Service), North Block, New Delhi.

- 6. All Chief Secretaries of all State Governments/ Union Territories of India. The are requested to forward applications of eligible officers to this office through the O/o Pr. Controller of Communication Accounts/ Controller of Communication Accounts of the respective Telecom Circle. List of these CCA offices alongwith their addresses are at Annexure-III.
- 7. CMD, BSNL/MTNL.
- 8. All Pr.CsCA/CsCA with a request to liase with the respective State Government and forward the applications received from eligible officers of State Government to this office for further necessary action.
- 9. Department of Revenue, Ministry of Finance, North Block, New Delhi
- 10. Air Force Incharge Personnel, Air Hqrs., Vayu Bhawan, New Delhi.
- 11. Director (IT), DOT Hars for posting the O.M on DOT Website.

ANNEXURE I

## Eligibility condition for deputation to posts of Director in JAG

		Director /Joint Controller of Communication		
1.	Name of the Post	Accounts / Director of Accounts [Postal]  Junior Administrative Grade of Indian P&T		
2.	Grade & Scale of Pay	Accounts and Finance Service Group A in the Scale of pay of Rs. 15600-39100 + 7600 Grade pay		
۷.		Non Functional Selection Grade of Indian P&T Accounts and Finance Service Group 'A' in the Scale of Pay of Rs. 37400-67000 + 8700 Grade Pay		
3.	Job Profile	The officers are expected to be experienced and well versed in Accounts, Finance & Audit in Government, Revenue Collection / Management, Budget, Planning, General Administration and Establishment matters, Proficiency in IT Skills as well as Soft Skills is highly desirable.		
		For NFSG:		
		Officers holding analogous posts belonging to Central Service Group 'A'/State Government Services Group 'A'.		
4.	Eli <mark>gi</mark> bility	For JAG:		
		Officers holding analogous posts belonging to Central Service Group 'A'/State Government Services Group 'A'.  (OR)		
		2. Officers in the Senior Time Scale with 5 years regular service or 9 years of approved service in Group-'A'.		
		3. The officers having above eligibility and working in State government/Union Territories/Semi Government/PSUs/Autonomous bodies/BSNL/MTNL may also apply for the above posts.		
		4. Officers should have experience of working as Accounts/Finance Officers.		
		5. Preference would be given to officers of the Organized Accounts and Finance Cadre		



# [Vacant Posts in the Grade of JAG] (As on 10.02.2015)

Stations where JAG vacancies exist/ likely to exist in the Office of the Controller of Communication Accounts [CCAs] / Director [Postal Accounts]

Guwahati

Patna

Raipur

Ahmedabad

Ambala

Shimla

Bangalore

Bhopal

Tiruvananthapuram

Shillong

Bhubaneshwar

Chandigarh

Jaipur

Delhi

Sundernagar(HP)

Mumbai

Kolkata

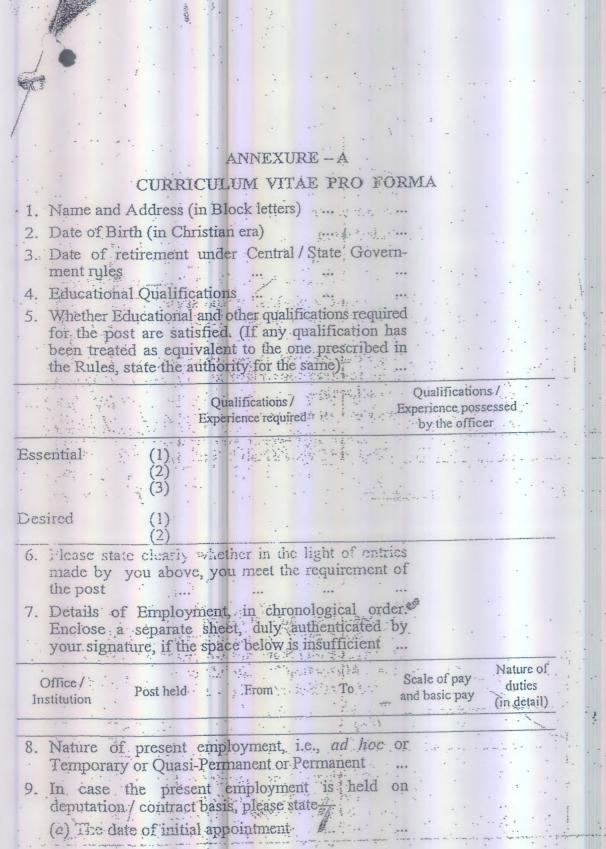
Dehradun

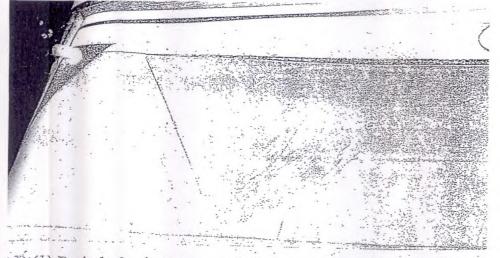
Lucknow

Meerut

Ranchi

Chennai





- b) Period of appointment on deputation / contract.
- (c) Name of the parent office / organization to which you belong
- 0. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)—

(a) Central Government

- (b) State Government
- (c) Autonomous Organization
- (d) Government Undertaking
  (e) Universities ...

Please state whether you are working in the same Department and are in the feeder grade or feeder to 

Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale . AT WANTED !

Total emoluments per month now drawn

Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications. (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement).

(NOTE. - Enclose a separate sheet, if the space is insufficient).

Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis. (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non-Government. Organizations are eligible only for Short Term Contract.) ....

Whether belongs to SC/ST ...

### Remarks

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official

bodies / institutions / societies and (iv) any other

information.
(NOTE.—Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. 

			candidate
Date	Mile immigration for it		Address
	11 11 11 11		not a little and
		(Employer with Seal)	

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