

No.4/2/2012-CS-II (A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi-3.
Dated the 17th February 2012

OFFICE MEMORANDUM

**Subject:- Fixation of range of seniority for promotion from PA to PS Grade of CSSS
- Select List Year - 2010 -regarding.**

The undersigned is directed to say that in pursuance of this Department's O.M. No. 20/51/2009-CS.II dated 27.1.2011, it has been decided, by the competent authority to fix the range of seniority (zone of consideration for promotion) for the PS Grade (Seniority Quota) of CSSS for the Select List Year 2010 in the following manner:-

UR & SC	All unabsorbed and eligible PAs of previous zones and the PAs upto Select List Year 1996 who have 5 years of 'Approved service' as on 01.07.2010.
ST	All unabsorbed and eligible PAs of previous zones and PAs who have completed 5 years of 'Approved service' as on 1.7.2010.

2. After the issuance of regular panel of PPS, if required, the above zone of consideration for promotion may be further modified keeping in view the exact number of chain vacancies percolating to the PS Grade.

3. All the Cadre Units of CSSS are requested to place the cases of all the eligible PAs of CSSS who are covered within the 'zone' prescribed and who have not yet been included in the Select List of PS Grade of CSSS, before the Departmental Promotion Committee, to assess their fitness or otherwise for promotion to the PS Grade of CSSS. It is further requested that the recommendations of the Departmental Promotion Committee alongwith vigilance clearance in respect of all the eligible officer(s) concerned who are working in their cadres including those who have been transferred from other cadres to their cadre on their adhoc promotion to PS Grade of CSSS, may be furnished to this Department in the prescribed proforma (**Annexure-I,II& III**).

4. Cadre Units are also requested to furnish a list of officers, if any figuring in the 'zone' who have already been promoted/debarred through earlier Select List(s), as in **Annexure-IV**.

5. Detailed incumbency position in the PS grade and options of posting, as per the provisions of RTP issued vide this Department O.M. No.13/1/2009-CS.II dated 15.7.2011, may also be furnished to this Department in the **Annexure- V & VI** respectively. In case, no option for preference for posting is received from any official, the nomination/transfer shall be made keeping in view the number of vacancies in Cadre Units of CSSS.

6. The above information may be furnished to this Department in the prescribed proforme latest by **19.3.2012**.

Encl: **As above**


(Kiran Vasudeva)

Under Secretary to the Government of India
Tel.No. 24654020

To

All the Cadre Units of CSSS.
US (Admn) by name

Copy to :-

- 1.Guard file
2. Hindi Section, DOPT, North Block, New Delhi(for Hindi version)

ANNEXURE-I TO O.M.NO. 4/2/2012-CS.II (A) DATED 17.2.2012

NAME OF THE CADRE:

**PARTICULARS OF PA BELONGING TO GENERAL CATEGORY FOR MAKING
ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY
QUOTA FOR THE YEAR 2010.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in OM No.4/7/2011-CS.II (A) dated 17.1.2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE-II TO O.M. NO. 4/2/2012-C.II (A) DATED 17.2.2012

NAME OF THE CADRE:

**PARTICULARS OF PA BELONGING TO SC CATEGORY FOR MAKING
ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY
QUOTA FOR THE YEAR 2010.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in OM No.4/7/2011- CS.II (A) dated 17.1.2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE III TO O.M.NO.4/2/2012-CS.II (A) DATED 17.2.2012

NAME OF THE CADRE:

**PARTICULARS OF PA OF CSSS BELONGING TO ST CATEGORY FOR MAKING
ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY
QUOTA FOR THE YEAR 2010.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in OM No.4/7/2011- CS.II (A) dated 17.1.2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

**ANNEXURE IV TO O.M. NO.4/2/2012-CS.II (A) DATED
17.2.2012**

**LIST OF OFFICERS FIGURING IN THE ZONE WHO HAVE ALREADY BEEN PROMOTED/DEBARRED
THROUGH EARLIER SELECT LIST**

S.No.	Name of the Officer	Year of Select List (SQ/DE to be specified)	Present cadre of the officer	If debarred, the SL year for which promoted
1.				
2.				

Signature of Under Secretary:

Name :

Stamp:

Annexure V to O.M. No. 4/2/2012-CS.II (A) dated 17.2.2012

NAME OF THE CADRE UNIT:

INCUMBENCY POSITION OF PSs AS ON DATE OF FILLING UP OF ANNEXURE

S.No.	Subject	Number of Posts
1	Sanctioned strength of PS as fixed vide DOPT's O.M. No. 20/51/2009-CS.II (A) (Vo.II) dated 25.2.2011	
2.	Number of Posts en-cadred in CSSS with the approval of DOPT subsequent to O.M. dated 25.2.2011 (encl copy of DOP&T approval)	
3.	Number of PS working as PPS on adhoc basis in the Cadre Unit.	
4	Number of regular PS (excluding number of PS working as PPS on adhoc basis) working in the Cadre Unit	
5.	Number of PAs working as PS on adhoc basis in the Cadre Unit .	

Details of PA who were transferred out on their adhoc/regular promotion as PS but yet to be relieved by the Cadre Unit

S.No.	Name	SL year	S.No. in OM No.4/7/2011-CS.II (A) dated 17.1.2012	Reasons for non-relieving
1				
2				
3				

ANNEXURE-VI TO O.M. NO. 4/2/2012-CS-II(A) DATED 17.2.2012
PERSONAL INFORMATION FOR OPTIONS OF POSTING

TO BE FILLED BY THE CONCERNED OFFICIAL

S.No. in OM No.4/7/2011-CS.II (A) dated 17.1.2012 :

SL YEAR:

1	Name	
2	Designation	
3	Date of Birth	
4	Present Cadre Unit with office address	
5	Name/Designation/Contact No. of the officer with whom posted at present	
6	Contact No./Mobile No.	
7	Educational Qualification	
8	Residential Address	

9 Previous posting(s)

Grade	Cadre Unit	Period		No. of Years
		From	To	
Steno 'D'				
PA				
Ad-hoc PS				

10 Preferences for posting without repetition (with reasons thereon)

S.No.	Cadre Unit	Reason(s)
(i)		
(ii)		
(iii)		

Signature
Name of the official:

Signature of US(Admn.)
Stamp