

No.10/10/2010-EO(SM-I) (pt)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Office of the Establishment Officer

North Block, New Delhi  
the 6<sup>th</sup> August, 2014

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of **Chairman (Joint Secretary Level), Rubber Board, Kottayam, Kerala** under the Department of Commerce – reg.

Sir/Madam,

It is proposed to fill up the post of **Chairman (Joint Secretary Level), Rubber Board**, under the Department of Commerce in the pay band of Rs.37,400 – 67,000 (PB-4) and grade pay of Rs10,000/- on deputation basis.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience/posting details etc. CR dossiers/certified ACRs for the last five years and details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, the nomination may be forwarded with the approval of the Minister-in-charge concerned.

3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,

(M. Devaraj)  
Director

Tel. No.011-2309 2187

Copy to:

1. Department of Commerce (Shri Rajeev Kher, Secretary), New Delhi w.r.t. their letter No.6/7/2013-Plant-C dated 6<sup>th</sup> May, 2014.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.