

No.10/14/2014-EO(SM-I)(part III)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Office of the Establishment Officer

New Delhi, 7th January, 2015

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of **Development Commissioner (Joint Secretary Level), MEPZ-SEZ (Chennai, Tamil Nadu)** under the Ministry of Commerce – reg.

Sir/Madam,

It is proposed to fill up the post of **Development Commissioner (Joint Secretary Level), Madras Export Processing Zone-SEZ (Chennai, Tamil Nadu)**, under the Ministry of Commerce in the pay band of Rs. 37,400 – 67,000 (PB-4) and grade pay of Rs. 10,000/- on deputation basis.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience/posting details, CR dossiers/certified ACRs for the last five years, details of debarment & cooling off in respect of past central deputation. Possessing experience in industrial development, foreign trade, estate development and administration would be desirable. In case the officers are currently on Central deputation, their nominations may be forwarded with the approval of the Minister-in-charge concerned.
3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,

(Gulzar N.)

Director

Tel. No.011-2309 2187

Copy to:

1. Ministry of Commerce (Shri. Rajeev Kher, Secretary), New Delhi w.r.t. their letter No.A.4/4/2013-SEZ dated 9th August, 2014.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.