### No.10/15/2014-EO(SM-I)

## Government of India

# Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training Office of the Establishment Officer

New Delhi, 14th November, 2014

То

- 1. The Chief Secretaries, All the State Governments.
- 2. The Secretaries. All the Ministries/Departments of the Government of India

Subject:- Filling up the post of Controller General of Patents, Design & Trade Marks (CGPDTM), Mumbai under the Department of Industrial Policy & Promotion – reg.

#### Sir/Madam,

It is proposed to fill up the post of Controller General of Patents, Design & Trade Marks (CGPDTM), Mumbai under the Department of Industrial Policy & Promotion in the pay band of Rs.37,400 – 67,000 (PB-4) and grade pay of Rs10,000/on deputation basis.

- 2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experiencelposting details, CR dossiers/certified ACRs for the last five years and details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, their nominations may be forwarded with the approval of the Minister-incharge concerned.
- 3. It is requested that the applications of eligible officers may be forwarded so as to reach this Department <u>within one month</u> from the date of issue of this circular.

Yours faithfully.

(M. Devaraj) Joint Secretary '. Tel. No.011-2309 2187

### Copy to:

- 1. Department of Industrial Policy & Promotion (Shri Amitabh Kant, Secretary), New Delhi
- L2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
  - 3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to sent this vacancy circular through bulk e-mailing system of officers.