

No. 10/7/2010-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi-110001
Dated the 6th April, 2010.

To,

1. The Chief Secretaries,
All State Governments.
2. All Secretaries,
Ministries/Departments of Government of India

Subject: Filling up the post of Jt. Development Commissioner(DS/Director level), Special Economic Zone, Visakhapatnam under the Department of Commerce.

Sir/Madam,

It is proposed to fill up a vacancy of Jt. Development Commissioner(DS/Director level), Special Economic Zone, Visakhapatnam under the Department of Commerce.

2. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level, eligible for appointment under the Central Staffing Scheme are eligible for the post. Officers must have experience of work in the field and District Administration.
3. The post may be circulated amongst all the Deputy Secretary/Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossier**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per rules.
4. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this department not later than 15th May, 2010.

Yours faithfully,



(G. Srinivasan)

Under Secretary to the Government of India

Copy to:

1. Department of Commerce (Shri Niraj Kumar Gupta, Joint Secretary), Udyog Bhawan, New Delhi w.r.t. OM No. 12022/36/2007-E.IV dated 24.2.2010.
2. NIC Cell, DOP&T for placing on Departmental Website.

Bio-Data

1	Name	:			
2	Service	:			
3	Batch	:			
4	Cadre(If All India Service)	:			
5	Contact Telephone No. (O)	(R)	(M)		
6	Education Qualification	:			
7	Complete Experience/Posting Profile				
Sl.No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?		:		
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.		:		
10	Whether the officer is debarred from deputation under the Central Staffing Scheme		:		
11	Whether on offer for Central Deputation under the Central Staffing Scheme?		:		

12. Certified that the above particulars are correct and complete.

Signature:
Name/Designation & Rubber Stamp
of officer certifying the above Particulars.