

File No.10/8/2013-EO(SM-I)  
Government of India  
Ministry of Personnel, Public Grievances, and Pensions  
Department of Personnel & Training

North Block, New Delhi, 1<sup>st</sup> April, 2014

To

1. The Chief Secretaries  
All State Governments
2. All Secretaries  
Ministries/Departments of Government of India

Subject:- Filling up the post of **Minister (Economic) in the High Commission of India, London vice Shri Amitabh Jain, IAS (CG:89)** under the Department of Commerce – reg.

Sir/Madam,

It is proposed to fill up the post of **Minister (Economic) in the High Commission of India, London**, under the Department of Commerce which fell vacant on 24.07.2013. The following eligibility criteria have been laid down for making a selection to the post:-

**Mandatory qualifications/Experience/Requirements**

- (i) The officer should be working at the level of Joint Secretary or Director at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (iv) The officer should be clear from vigilance angle.
- (v) The officer should not have been debarred from Central deputation.
- (vi) The officer should have at least "Very Good" Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 8 and above.
- (vii) The officer should not be over 54 years of age.
- (viii) The officer should not have been posted on an assignment in a foreign/captive post of the Govt. of India, earlier.
- (ix) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (x) The officer should not be on study leave or long leave.

- (xi) The officer should have prior work experience of Commerce or Agriculture or Industry in the State Government or in the Government of India.
- (xii) The officer should have experience in an Economic Ministry of the Government of India.

**Desirable qualifications/experiences**

- (i) Experience and/or familiar exposure to international trade
- (ii) Experience in bilateral / international trade negotiations.

2. It is requested that the applications of the eligible candidates, who possess the mandatory qualification/experience, as stated above along with CR dossiers of the officers and their vigilance clearance may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,

(M. Devaraj)  
Director

Tel. No.011-2309 2187

Copy to:

1. Deptment of Commerce (Shri Rajeev Kher, Secretary), New Delhi w.r.t. their D.O. No.5/1/2013-TA/TC, dated 08.01.2014.
- ✓ 2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.