

MOST IMMEDIATE

No.16/ 1 /2012-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
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New Delhi, the 19th March, 2012.

To

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up of the post of Representative of India in the Council of International Civil Aviation Organisation, Montreal, Canada (Joint Secretary level), under the Ministry of Civil Aviation.

Sir,

It is proposed to fill up of the post of Representative of India in the Council of International Civil Aviation Organisation, Montreal, Canada, (Joint Secretary level), under the Ministry of Civil Aviation which falls vacant on 22nd July, 2012. The following eligibility criteria have been laid down for making a selection to the post:

Mandatory Qualification/Experience/Requirements:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least 2 years at the Centre under Central Staffing Scheme.
- (iv) The selected officer will not be permitted to take up foreign assignment, or study leave, or training till the expiry of the assignment.
- (v) The officer must be below 54 years as on the date of vacancy.
- (vi) The officer should not have been on an assignment to foreign/captive post of the Government of India earlier.
- (vii) The officer should not be under debarment from Central deputation.
- (viii) The officer should be clear from vigilance angle and their integrity certified.
- (ix) The officer should have experience of working for atleast 24 months in the field of civil aviation.

Desirable qualifications/experiences:

- (i) Experience in dealing with UN bodies and multilateral organizations.
- (ii) Familiarity with developments and policies in global as well as Indian Civil Aviation sector.
- (iii) Experience in dealing with international conventions relating to Civil Aviation.

3. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers of the officers; their vigilance clearance and integrity certificate, within a period of four weeks of issue of this letter.

Yours faithfully,


(Ravi Kota)
Director(SM)

Copy to NIC, Department of Personnel and Training, North Block, for placing it on the website of the Department.