

File No. 18/15/2013-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Office of the Establishment Officer

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North Block, New Delhi
Dated the 28th October, 2013

To

1. The Chief Secretaries of all the State Governments
2. The Secretaries of all the Ministries/Departments of Government of India

Subject: Filling up of the post of Senior Adviser to the Executive Director, International Monetary Fund (IMF) Washington D.C. (Joint Secretary level), under the Department of Economic Affairs, Ministry of Finance - regarding.

Sir/Madam,

It is proposed to fill up the post of Senior Adviser to the Executive Director, International Monetary Fund (IMF) Washington D.C. (Joint Secretary level) under the Department of Economic Affairs. The following eligibility criteria have been laid down for making selection to the post:

Mandatory Qualifications:

- (i) The officer must be empanelled to hold Joint Secretary or equivalent post at the Centre and must be at least three batches below the batch next considered for empanelment as Additional Secretary to the Government of India;
- (ii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme, as on the date of vacancy;
- (iii) The officer should have at least "Very Good" service record. However, preference would be given to officers who have 'Outstanding' service record.
- (iv) The officer must not be on study leave or long leave.
- (v) The officer must be below 54 years, as on the date of vacancy;
- (vi) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently;
- (vii) The officer must not have been on an assignment to foreign/captive post of Government of India earlier;
- (viii) The officer must not have been debarred for Central Deputation;


- (ix) The officer must be clear from Vigilance angle;
- (x) The officer must have minimum three years cumulative working experience in the Ministry of Finance/Economic Ministries of Government of India, with experience of working in areas such as macro economics/monetary economics/ public finance.

Desirable qualifications

Preference may be given to officers with Degree in Economics/MBA (Finance)/Post Graduate Degree in Finance/Post Graduate Diploma in Business Management with specialization in Finance.


3. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers of the officers, their vigilance clearance and integrity certificate, within a period of four weeks of issue of this letter.

Yours faithfully,



(M. Devaraj)
Director

Copy to NIC, Department of Personnel & Training, North Block, for placing it on the website of the Department.



(M. Devaraj)
Director