

MOST IMMEDIATE

No.18/10/2008-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
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New Delhi, the 9th April, 2008.

To

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling the post of Minister(Economic), Economic Wing, Embassy of India, Washington DC, (Joint Secretary level), under the Department of Economic Affairs.

Sir,

It is proposed to fill the Joint Secretary level post of Minister(Economic), Economic Wing, Embassy of India, Washington DC, which falls vacant on 10th June, 2008. The following eligibility criteria has been laid down for making a selection to the post:

Mandatory Qualification:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer must not be senior enough to be empanelled as Additional Secretary in next two years.
- (iii) The officers must have worked for at least 2 years at the Centre under Central Staffing Scheme.
- (iv) The officers should not presently be on study leave or foreign assignment or training or likely to proceed on foreign training during the next one year.
- (v) Officers must be below 54 years as on the date of vacancy i.e. 6.6.2008.
- (vi) The officers should not have been on an assignment to foreign/captive post of the Government of India earlier.
- (vii) The officers should not be under debarment from Central deputation.
- (viii) The officers should have proficiency in computers.
- (ix) The officers should be clear from vigilance angle and their integrity certified.

Desirable Qualifications:

The officers should have some experience Beside the above of working in the economic Ministries/Departments.

3. It is requested that the names of the officers, who possess the essential requirement as well as mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers of the officers; their vigilance clearance and integrity certificate, within a period of two weeks of issue of this letter.

Yours faithfully,



(A.K. Singhal)
Director(SM)

✓ Copy to NIC, Department of Personnel and Training, North Block, for placing it on the website of the Department.



(A.K. Singhal)
Director(SM)