

MOST IMMEDIATE

No.18 1712010-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
O/o the Establishment Officer

New Delhi, Dated the 20th April, 2010.

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling the post of Minister (Economic), Embassy of India, Tokyo, Japan (Joint Secretary level) under the Department of Economic Affairs.

Madam/Sir,

It is proposed to fill the Joint Secretary level post of Minister (Economic), Embassy of India, Tokyo, Japan (Joint Secretary level) under the Department of Economic Affairs, which falls vacant on 30th August, 2010. The following eligibility criteria has been laid down for making a selection to the post:

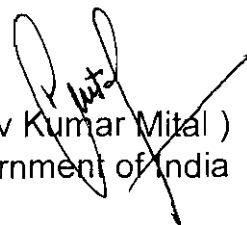
Mandatory qualifications/Experience/Requirements:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (iv) The selected officer will not be permitted to take up foreign assignment, or study leave, or training till the expiry of the assignment.
- (v) The officer must be below 54 years as on the date of vacancy.
- (vi) The officer should not have been on an assignment to a foreign/captive post of the Government of India earlier.
- (vii) The officer should not be under debarment from Central deputation.
- (viii) The officer should be clear from vigilance angle and his integrity certified.

(ix) The officers should be having work experience in Trade, Commerce, Industry, Finance, Foreign investment, Export Promotion, **International** Development Cooperation etc.

3. It is requested that the names of the officers, who possess the essential requirement as well as mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers; their vigilance clearance and integrity certificate, within a period of one month of issue of this letter.

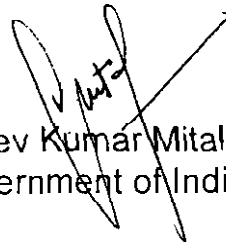
Yours faithfully,



(Rajeev Kumar Mital)

Deputy Secretary to the Government of India

✓ Copy to NIC, Department of Personnel and Training, North Block, for placing it on the website of the Department.



(Rajeev Kumar Mital)

Deputy Secretary to the Government of India