

MOST IMMEDIATE

No.18/9/2008-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
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New Delhi, the 9th April, 2008.

To

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling the post of Senior Adviser to the Executive Director, International Monetary Fund (IMF) Washington, (Joint Secretary level), under the Department of Economic Affairs.

Sir,

It is proposed to fill the Joint Secretary level post of Senior Adviser to the Executive Director, International Monetary Fund (IMF) Washington, which falls vacant on 6th June, 2008. The following eligibility criteria has been laid down for making a selection to the post:

Mandatory Qualification:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer must not be senior enough to be empanelled as Additional Secretary in next two years.
- (iii) The officers must have worked for at least 2 years at the Centre under Central Staffing Scheme.
- (iv) The officers should not presently be on study leave or foreign assignment or training or likely to proceed on foreign training during the next one year.
- (v) Officers must be below 54 years as on the date of vacancy i.e. 6.6.2008.
- (vi) The officers should not have been on an assignment to foreign/captive post of the Government of India earlier.
- (vii) The officers should not be under debarment from Central deputation.
- (viii) The officers should have proficiency in computer.
- (ix) The officers should be clear from vigilance angle and their integrity certified.

- (x) Substantial graduate level university training in areas related to the work of the Fund, most desirably, in economics, with an emphasis on macroeconomics, monetary economics, and public finance, and a sufficient depth of economic knowledge to be applied immediately in work assignments.
- (xi) Extensive working experience in economic policy making in appropriate governmental or non-governmental organization, and preferably in a Ministry of Finance, Economy or Economic Development, or a Central Bank.
- (xii) Thorough knowledge and understanding of the full range of Fund-related issues, including complex issues or ability to quickly gain that knowledge and understanding.
- (xiii) Good inter-personal skills and ability to work under pressure and as an effective member of a team, and as necessary to coordinate the views of other members of the office

Desirable Qualifications:

- i. Some supervisory experience may be desirable
- ii. Good knowledge of the political economy of some of the member countries of the constituency in addition to the staff member's home country is useful.
- iii. Depending on the language used within the constituency, knowledge of languages in addition to English and the staff's native language may be desirable.

3. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers of the officers; their vigilance clearance and integrity certificate, within a period of two weeks of issue of this letter.

Yours faithfully,



(A.K. Singhal)
Director(SM)

↙ Copy to NIC, Department of Personnel and Training, North Block, for placing it on the website of the Department.



(A.K. Singhal)
Director(SM)