

No. 20/3/2010-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi-110001
dated the 13.01.2011.

To,

1. The Chief Secretaries,
All State Governments.
2. All Secretaries,
Ministries/Departments of Government of India

Subject: Filling up the post of Secretary, Damodar Valley Corpn. Kolkatta under the Ministry of Power – regarding.

Sir/Madam,

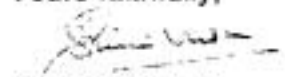
It is proposed to fill up the post of Secretary, Damodar Valley Corpn. Kolkatta under the Ministry of Power at the level of Director.

2. Officers of the level of Director in the Government of India or equivalent level, who are eligible for appointment under the Central Staffing Scheme and possessing experience in the power sector. The period of deputation is 5 years.

3. The post may be circulated amongst all the Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and photo-copies of the CR Dossier. CR's should be attested by an officer not below the rank of Under Secretary to the Government of India.** For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officers is eligible to be appointed on Central Deputation as per rules.

4. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this department on or before 18.02.2011.


Yours faithfully,


(G. Srinivasan)

Under Secretary to the Government of India

Copy to:

1. Ministry of Power [Sh. I.C.P. Keshari, Jt. Secretary] w.r.t. his D.O. letter No. 14/1/2004-DVC dated 30.12.2010.
2. ✓ NIC Cell, DOP&T for placing on Department Website in 'what's new 'category'.


(G. Srinivasan)

Under Secretary to the Government of India

Bio-Data

1	Name	:			
2	Service	:			
3	Batch	:			
4	Cadre(If All India Service)	:			
5	Contact Telephone No. (O)	(R)	(M)		
6	Education Qualification	:			
7	Complete Experience/Posting Profile				
Sl.No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?		:		
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.		:		
10	Whether the officer is debarred from deputation under the Central Staffing Scheme		:		

11. Certified that the above particulars are correct and complete.

Signature:
Name/Designation & Rubber Stamp
of officer certifying the above Particulars.