

No. 20/3/2010-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
North Block, New Delhi-110001
dated the 06.09.2010.

The Chief Secretaries,
All State Governments.

Secretaries,
Ministries/Departments of Government of India

Subject: Filling up the post of Secretary, Damodar Valley Corpn., Kolkata under the Ministry of Power – regarding.

Sir/Madam,

It is proposed to fill up the post of Secretary, Damodar Valley Corpn., Kolkata under the Ministry of Power at Director level .

1. Officers of the level of Director in the Government of India or equivalent level, who are eligible for appointment under the Central Staffing Scheme can apply for the post. The period of deputation is 5 years.

2. The post may be circulated amongst all the Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with **caution clearance, vigilance clearance, detailed bio-data in the enclosed proforma and photo-copies of the CR Dossier. CR's should be attested by an officer not below the rank of Under Secretary to the Government of India.** For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officers is eligible to be appointed on Central Deputation as per rules.

3. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this department on or before 30.09.2010.

Yours faithfully,

(G. Srinivasan)

Under Secretary to the Government of India

Copy to

1. Ministry of Power[Sh. Puneet K. Goel Director(Th/IPC/DVC)], w.r.t. their letter TH/1/2004-DVC dated 29.07.2010.

2. NIC Cell, DOP&T for placing on Department Website.

(G. Srinivasan)

Under Secretary to the Government of India

Bio-Data

| | | | | | |
|--------|--|----------------------------|-----------------------------------|---------------------|--------------------------|
| 1 | Name | : | | | |
| 2 | Service | : | | | |
| 3 | Batch | : | | | |
| 4 | Cadre(If All India Service) | : | | | |
| 5 | Contact Telephone No. (O) | (R) | (M) | | |
| 6 | Education Qualification | : | | | |
| 7 | Complete Experience/Posting Profile | | | | |
| Sl.No. | Period | Post held/ Organization | Cadre post/ Deputation post | Place of Posting | Brief Job description |
| | | | | | |
| 8 | Whether clear from Vigilance angle? | | : | | |
| 9 | Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation. | | : | | |
| 10 | Whether the officer is debarred from deputation under the Central Staffing Scheme | | : | | |

11. Certified that the above particulars are correct and complete.

Signature:
Name/Designation & Rubber Stamp
of officer certifying the above Particulars.