

Immediate

No. 27/1/2008-EO(SM.II)  
Government of India  
Department of Personnel & Training  
Office of Establishment Officer  
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New Delhi, the 9<sup>th</sup> April, 2008

OFFICE MEMORANDUM

**Subject :** Proposals for appointments (including Addl. Charge arrangements) for obtaining approval of the ACC – Submission of abstracts of ACRs.

The undersigned is directed to refer to this office OM No. 8/2/2006-EO(SM-II) dated 11.8.2006 and to say that in future, all proposals including proposals for appointment by deputation/contract/direct recruitment and also for assignment of additional charge/current charge, seeking approval of the ACC, should accompany abstracts of ACRs of the last five years in the enclosed proforma alongwith the ACR dossiers.



( P.K. Misra )

Establishment Officer & AS to the Govt. of India

To

**ACR GRADINGS FOR THE LAST FIVE YEARS ACRs OF THE OFFICERS  
CONSIDERED FOR THE POST OF \_\_\_\_\_**

**Name of the Officer:** \_\_\_\_\_

Sl. No.	Year/Period	Details of Reporting Authority & Grading	Details of Reviewing Authority & Grading	Details of Accepting Authority & Grading