

No.33/2008-EO(MM-II)  
Government of India  
Department of Personnel and Training  
Office of the Establishment Officer

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New Delhi, dated the 29<sup>th</sup> February, 2008.

To

The Secretaries  
(Cadre Controlling Authorities of  
Group 'A' Services  
(As per list)

Subject : Nomination of a nodal officer from your Ministry  
for Online validation and electronic transmission of  
Application Forms for the Central Staffing Scheme

Sir/Madam,

Please refer to this office letter of even number dated the 7<sup>th</sup> November, 2007 inviting nominations of eligible and willing officers for the Central Staffing Scheme, 2008. In this connection, as has been brought out in the above mentioned letter, from the year 2008 onwards an 'Online Application Form' has to be filled by the officers to apply for the Central Staffing Scheme. As of now, a print out of the Online Application Form is being generated by the officers concerned which is sent to the Cadre Controlling Authorities for verification, giving cadre clearance, vigilance clearance, etc. This part is till now being done manually by Cadre Controlling Authorities before sending the application to the DOP&T for further processing.

2. It has now been decided that the Cadre Controlling Authorities would also validate the application form, give vigilance clearance etc. "on line" which would also be transmitted to the DOP&T electronically. For this purpose a software, is being developed by the NIC, through which Cadre Controlling Authorities would be able to access the web-based Online Application Forms and validate them "on line". The Vigilance Clearance/Cadre Clearance would also be done electronically.

3. For this system to operationalize, a nodal officer will have to be designated from your Ministry who will be responsible for validating the application electronically. The nodal officer will be provided with a "Username" and "Password" from this Department through which he

would be able to access the web-based software and function on it. You are, therefore requested to immediately nominate an officer, from your Ministry not below the rank of Under Secretary to the Government of India and send his/her particulars to this Office. The name, designation, (Ministries/Department/Organization) address, telephone no., mobile no. and Email ID of the nominated officer may be sent to this office immediately so that further necessary action to coordinate the application of this software can be undertaken at this end. A copy of your letter nominating the nodal officer may also be sent to Shri S.N. Sowpari, Senior Technical Director, NIC, DOP&T at persinfotech@nic.in.

Yours faithfully,

( Trishajit Sethi )  
Director

  
M/o Home Affairs

*etc*

कार्यक बोर प्रविष्टि विभाग Deptt. of Personnel प्राप्ति और निर्गम विभाग Receipt & Issue Section 12-2-2011 2 जारी किया/ISSUED हस्ताक्षर/Sig.
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List of Secretaries of the Ministries/Departments from where no nomination has been received so far as on 16.1.2008

S.No.	Name S/Shri	Service
1.	The Home Secretary, Ministry of Home Affairs, North Block, New Delhi.	Indian Police Service
2.	The Chairman, Railway Board, Ministry of Railways, Rail Bhavan, New Delhi.	Indian Railway Services
3.	The Secretary (Defence Finance), Ministry of Defence, South Block New Delhi.	Indian Defence Account Service
4.	The Secretary, Ministry of Finance, Department of Revenue North Block, New Delhi.	Indian Revenue Service and Indian Customs & Central Excise Service
5.	The Secretary, Department of Posts, Dak Bhavan, New Delhi.	Indian Postal Service
6.	The Secretary, Department of Telecommunications, Sanchar Bhavan, New Delhi.	Indian Telecom Service/ IP&T (Finance & Accounts) Service
7.	The Secretary, Department of Defence Production South Block, New Delhi.	Indian Ordnance Factory Service

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| 8.  | The Director General of<br>Defence Estates,<br>Rakssha Sampada Bhawan,<br>Palam Road, Delhi Cantt.                     | Indian Defence Estates Service   |
| 9.  | The Secretary,<br>Ministry of Statistics &<br>Programme Implementation<br>Sardar Patel Bhavan,<br>New Delhi.           | Indian Statistical Service   |
| 10. | The Secretary,<br>Ministry of Finance,<br>Department of Expenditure<br>North Block,<br>New Delhi.                      | Indian Civil Accounts Service  |
| 11. | The Secretary,<br>Department of Commerce<br>Udyog Bhavan, New Delhi.   | Indian Supply Service/Indian<br>Inspection Service/Indian Trade<br>Service   |
| 12. | The Secretary,<br>Ministry of Information &<br>Broadcasting,<br>Shastri Bhavan,<br>New Delhi.                          | Indian Information Service/Indian<br>Broadcasting Engineering Service/<br>Indian Broadcasting Programme<br>Service |
| 13. | The Secretary,<br>Ministry of Corporate Affairs,<br>Shastri Bhavan,<br>New Delhi.                                      | Indian Company Law Service   |
| 14. | The Secretary,<br>Ministry of Environment &<br>Forests,<br>Paryavaran Bhavan,<br>CGO Complex, Lodi Road,<br>New Delhi. | Indian Forest Service  |

15. The Secretary,  
Ministry of Urban  
Development,  
Nirman Bhavan,  
New Delhi. CES (CPWD)
  
16. The Secretary,  
Department of Road Transport  
& Highways  
Parivahan Bhavan,  
New Delhi. Central Roads Engineering Service
  
17. The Secretary,  
Ministry of Power,  
Shram Shakti Bhavan,  
New Delhi. Central Power Engineering Service
  
18. The Secretary,  
Ministry of Water Resources  
Shram Shakti Bhavan,  
New Delhi. Central Water Engineering Service