

F.No. 34/06/2008-EO(F)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

New Delhi, the 4th March, 2008.

Subject: A group training course in Maternal and Child Health to be held in India and Japan from April, 2008 to September, 2008 (Preliminary Phase: Activities in India from April 2008 to May 2008, Core Phase in Japan: From 13th May, 2008 to 28th June, 2008 and Final Phase in India: From June, 2008 to September, 2008).

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation Programme of the Government of Japan has invited applications for a group training course in Maternal and Child Health to be held in Japan from May, 2008 to June, 2008. However, the preliminary phase of the training will be held in India before May, 2008. The details of the course and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (www.persmin.nic.in).

2. This Group Training Course is particularly meant for a Head Nurse or equivalent in charge of nurse and midwife training in hospital, or be a professor/lecturer or equivalent in charge of nurse or midwife training in university or equivalent having more than five(5) years' experience in the field of Maternal and child health as a nurse or midwife. He/She should be between twenty-five (25) and forty-five (45) years of age and should be a certified nurse or midwife. He/She should be in good health, both physically and mentally and not be serving in the military. The candidate should have a competent command of spoken and written English which is equivalent to TOFEL CBT 200 or more.

3. The course is designed to improve the skills and knowledge of nurses and midwives engaged in maternal and child health to meet the basic health needs of local people in participant's countries.

4. The fellowship award covers a Round-trip air ticket between an international airport designated by the JICA and Japan, Travel insurance from arrival to departure in Japan, Allowances for (accommodation, living expenses and shipping), expenses for JICA study tours, free medical care for participants who may fall ill after reaching Japan. The participants are not allowed to take any family member during the training course.

5. The nomination details should be submitted in the JICA's prescribed proforma(A2A3) duly authenticated by the Department concerned. The application forms should be routed through the concerned Ministries/Departments/State Governments and it should also be certified by the Competent Authority that the institution is a Government institution.

6. The applications should reach this Department before 20th March, 2008. Nominations received after the prescribed date will not be considered. The circular inviting applications for training course is available on this Department's website (www.persmin.nic.in).


(Trishajit Sethi)
Director

1. M/o Women & Child Development, Shastri Bhavan, New Delhi-110001.
2. M/o Health & Family Welfare, Nirman Bhavan, New Delhi-110001.
3. M/o Railways, Rail Bhavan, New Delhi-110001/
4. All the State Governments/Union Territories.
5. ✓ Director(Technical), NIC with the request to post the circular along with the JICA's circular and the enclosed proformas on the Department's website.



For a better tomorrow for all.
Japan International Cooperation Agency
(Government of Japan)

2591 PMU/08
1/3/08

No. 9/GT-CP/2008

27th February, 2008

Dear Ms. Arun Prabha,

A Group Training Course in Maternal and Child Health will be held in Japan from 13th May, 2008 to 28th June, 2008 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith six copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **28th March, 2008**:-

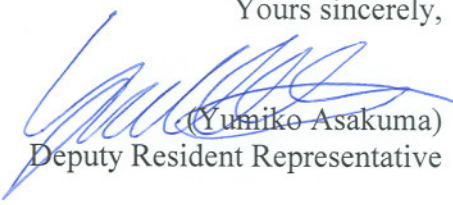
- (1) The Nomination Form A2A3 together with the medical history questionnaire,
- (2) The desired Inception Report

Further details are available in the General Information Booklet. It may be noted that the completed Inception Report is essential for screening of applications.

It is further informed that 12 slots are available globally for the said course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,


(Yumiko Asakuma)
Deputy Resident Representative

Encl: As stated above.

Ms. Arun Prabha
Under Secretary (PMU and Trg.)
Department of Economic Affairs
Ministry of Finance
North Block
New Delhi

Copy to:-

Mr. R.K. Kharb, Section Officer, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, North Block New Delhi.

for DEPT

866 (Trg)
28/2/08



TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

MATERNAL AND CHILD HEALTH

集団研修「母子保健」

JFY 2008

<Type: Solution Creation / 類型: 課題解決促進型>

NO. J-08-00749

From May 2008 to September 2008

Phases in Japan: From May 13, 2008 to June 28, 2008

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

In September 2000, the Millennium Development Goals (MDGs) were established by the United Nations. Among eight goals, two of them were related to maternal and child health, such as reduction of child mortality, improvement of maternal health. Maternal and child health indices (ex. child mortality rate, maternal mortality ratio) in developing countries show poor health conditions, mainly caused by poverty, malnutrition, infectious diseases, and lack of educational opportunities.

In order to improve maternal and child health conditions, it is important to train nurses and midwives so that they can have adequate skills to meet the needs of local circumstances.

Northern Hokkaido including Asahikawa is a vast and sparsely populated area, which used to be the area of poor health conditions with insufficient number of health institutions. By training nurses and midwives and utilization of information, the area has succeeded to improve the conditions of maternal and child health.

This program aims to enhance human resource development of nurses and midwives in developing countries by introducing nursing administration system and human resource development in northern Hokkaido.

For what?

This program aims that participants can propose an appropriate plan to develop human resources such as nurses / midwives engaged in maternal and child health care in local communities.

For whom?

This program is offered to department of maternal and child health in university or hospital.

How?

Participants shall have opportunities in Japan to learn about human resource development of nurses and midwives and health / medical systems for the safe delivery through lectures, observations, exercises and discussions. Participants shall also formulate an action plan describing what he / she is expected to do after going back to respective home countries, making the best use of the knowledge and ideas acquired and discussed in Japan among others into their activities.

II. Description

1. Title (J-No.): Maternal and Child Health (J-08-00749)

2. Period of program

Duration of whole program:	April 2008 to September 2008
Preliminary Phase: (in a participant's home country)	April 2008 to May 2008
Core Phase in Japan:	May 13 to June 28, 2008
Finalization Phase: (in a participant's home country)	June 2008 to September 2008

3. Target Regions or Countries

Twelve (12) participants from Afghanistan, Bangladesh, Cambodia, Haiti, Honduras, India, Marshall Islands, Myanmar, Palestine, Papua New Guinea, Syria, Sudan, Uruguay and Zambia

4. Overall Goal

Skills and knowledge of nurses and midwives engaged in maternal and child health shall be improved to meet the basic health needs of local people in participant's countries.

5. Objective

At the end of the program, the participants are expected to achieve the following;

This program aims that participants will propose an appropriate plan to develop human resources such as nurses / midwives engaged in maternal and child health care in local communities.

I To achieve this program objective, participants are expected in Japan;

- (1) To learn policy and history of maternal and child health in Japan, and consider how to enhance maternal and health system in participant's area/country through referring to Japanese case.
- (2) To understand the process of human resource development of nurses and midwives.
- (3) To understand the roles and functions of institutions which relate to maternal and child health in Japan (birth centers, health care centers, hospitals and universities)
- (4) To consider how to improve the provision of local health care in the home country by learning health care and referral systems in remote and isolated areas in Hokkaido
- (5) To design concrete and feasible training plans (action plans) for nurses and midwives through analyzing maternal and child health problems in participant's country and referring to the training system in Japan.

II In participant's home country, it is also expected that the action plan is discussed and implemented, and the progress of its implementation shall be submitted as "Final Report" to JICA.

6. Eligible / Target Organization

This program is designed for department of maternal and child health in university or hospital.

7. Total Number of Participants

12 participants from Afghanistan, Bangladesh, Cambodia, Haiti, Honduras, India, Marshall Islands, Myanmar, Palestine, Papua New Guinea, Syria, Sudan, Uruguay and Zambia. The number of participants from each country will be 1.

8. Language to be used in this project: English

9. Contents

This program consists of the following components. Details on each component are given below:

(1) Preliminary Phase in a participant's home country (April 2008 to May 2008) <i>Participating organizations make required preparation for the Program in the respective country.</i>	
Modules	Activities
Inception report	Formulation and submission of Inception Report

(2) Core Phase in Japan (May 13, 2008 to June 28, 2008) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Modules	Subjects/Agendas	Methodology
To learn policy and history of maternal and child health in Japan.	<ul style="list-style-type: none">• Health administration system in Japan• Social welfare system in Japan• History and current situation of delivery support system in Japan• History and current situation of pediatric nursing in Japan	Lecture Observation and Exercise
To understand the process of human resource development of nurses and midwives	<ul style="list-style-type: none">• Nursing education system in Japan• Principle of department of nursing in AMC• The role of midwives in Japan• Activity of practicing midwives• Exercise in hospital	Lecture Observation and Exercise
To understand the roles and functions of institutions which relate to maternal and child health in Japan	<ul style="list-style-type: none">• Pre-service and in-service trainings in Japan• Observation of Asahikawa Medical College• Visiting local hospitals and health care centers• Provision of Maternal and child health care and activities of public health nurses in the municipal level	Lecture Observation and Exercise

Consider how to improve the provision of local health care in the home country	<ul style="list-style-type: none"> • Local medical care and referral system • History of public health nurses in Hokkaido • Activities of public health nurses and midwives in municipality • Field trip to remote and isolated areas in Hokkaido • PCM(Program Cycle Management) training 	Lecture Observation and Exercise
To design concrete and feasible training plans (action plans) for nurses and midwives	<ul style="list-style-type: none"> • Mid-term evaluation • Formulation of action plan 	Discussion

(3)Finalization Phase in a participant's home country

Participating organizations produce final outputs by making use of results brought back by participants. This phase marks the end of the Program.

Modules	Activities
Implementation of the action plan Submission of a final report	Application and implementation of the action plan back in respective home country and submission of a final report describing the progress of implementing respective action plan by September 30, 2008.

<Structure of the program>

(1) Preliminary phase (activities in home country)

Preparation of the inception report.

(2) Core Phase (activities in Japan)

Program Schedule (subject to minor changes)

Date		Program	
13-May	Tue		Arrival in Sapporo
14-May	Wed		Briefing
15-May	Thu		Orientation
16-May	Fri		Orientation
17-May	Sat		Free
18-May	Sun		Move to Asahikawa
19-May	Mon		Opening Ceremony
			Program Orientation / Tour in AMC Nursing Dept.
			Welcome Party
20-May	Tue	Lecture	Country Report Presentation
21-May	Wed		Courtesy Call to Mayor of Asahikawa City
		Discussion	Group discussion
22-May	Thu	Lecture	Japan's History & Current Situation (1) : Maternal and Child Health Care in Japan
		Lecture	Japan's History & Current Situation (2) : Childbirth / Role and Function of Midwives
23-May	Fri	Lecture	Japan's History & Current Situation (3) : Pediatric Nursing
		Lecture	Japan's History & Current Situation (4) : Welfare System / Primary Health Care / Health Care
24-May	Sat		Free
25-May	Sun		Free
26-May	Mon	Observation	Maternal and Child Care Activities (1) : Prenatal care during Perinatal Period / Home Care
		Lecture	Maternal and Child Care Activities (2) : Activities of Practicing Midwives
27-May	Tue	Observation	Maternal and Child Care Activities (1) : Prenatal Care During Perinatal Period / Home care
		Lecture	Children's Health Care (1) : Evaluation Standards for the Children's Development
28-May	Wed	Observation	Children's Health Care (2) : Hokkaido Habilitation Center (Facility for heavily-disabled people)
		Lecture	Community Health Care Activities (1) : Maternal and Child Care System
29-May	Thu	Exercise	Community Health Care Activities (2) : Nursing Skills for Maternal and Child Care in Local Communities
			Field Trip (1) : Guidance on Field Trip to Northern Hokkaido
		Lecture, Exercise	Project Cycle Management (1) : Identification and Clarification of Problems
30-May	Fri	Lecture, Exercise	Project Cycle Management (1) : Identification and Clarification of Problems
		Lecture, Exercise	Project Cycle Management (1) : Identification and Clarification of Problems
31-May	Sat		Free
1-Jun	Sun		Free
2-Jun	Mon	Lecture	Nursing Education in Japan (1) : Educational System, Educational Concept of Department of Nursing in AMC

		Lecture	Nursing Education in Japan (2) : Education in Department of Nursing in AMC (Basic, Pediatric, Maternal, Obstetric)
3-Jun	Tue	Observation	Nursing Education in Japan (3) : Training of Midwives in Midwifery Dept. of Hokkaido Prefectural Nursing Institute
		Lecture	Infection Prevention (1)
4-Jun	Wed	Exercise	Infection Prevention (2)
		Lecture, Observation	Infection Prevention (3)
5-Jun	Thu	Observation	Community Health Care Activities (3) : Asahikawa Public Health Center
		Observation	Medical Care in Japan (1) : Asahikawa Red Cross Hospital
6-Jun	Fri	Observation	Medical Care in Japan (2) : Perinatal Center
			Mid-term Evaluation Meeting
7-Jun	Sat		Free
8-Jun	Sun		Free
9-Jun	Mon	Observation	Nursing Education in Japan (4) : Pre-service Training (Maternal, Pediatric, etc.)
10-Jun	Tue	Observation	Nursing Education in Japan (4) : Pre-service Training (Maternal, Pediatric, etc.)
11-Jun	Wed	Lecture, Observation	Medical Care in Japan (3) : Pre-service Training and In-service Training in AMC
12-Jun	Thu	Lecture, Observation	Medical Care in Japan (4) : Pre-service Training and In-service Training in AMC
13-Jun	Fri	Lecture, Observation	Cooperation between AMC and Local Community
			Mid-term Evaluation Meeting
14-Jun	Sat		Free
15-Jun	Sun		Free
16-Jun	Mon	Observation	Field Trip (2)
17-Jun	Tue	Observation	Field Trip (3)
18-Jun	Wed	Observation	Field Trip (4)
19-Jun	Thu	Observation	Field Trip (5)
20-Jun	Fri		Study Report Preparation
21-Jun	Sat		Free
22-Jun	Sun		Free
23-Jun	Mon		Project Cycle Management (2) : Making Plans to Solve Problems
24-Jun	Tue		Project Cycle Management (2) : Making Plans to Solve Problems
25-Jun	Wed		Action Plan Presentation
			Evaluation Meeting
26-Jun	Thu		Supplementation, Assignments in Home Country
27-Jun	Fri		Closing Ceremony
			Farewell Party

(3) Final Phase (activities in home country)

Participants are requested to implement the action plan and submit a final report describing the progress of implementing respective action plan. The final report needs to be authorized by the respective participant's belonging organization, and to be submitted to both the respective county's JICA office (if applicable) and JICA Sapporo by September 30, 2008.

10. Follow-up Cooperation by JICA

In this program, JICA might extend follow-up support to participating organizations that intend to develop the result of the project further. Please note that the support shall be extended selectively based on proposals from the participating organizations.

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations

- (1)** This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2)** This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3)** As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in section II -9 .
- (4)** Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out the activities of the Finalization Phase described in section II -9.

2. Nominee Qualifications

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: a head nurse or equivalent in charge of nurse and midwife training in hospital, or be a professor / lecturer or equivalent in charge of nurse or midwife training in university or equivalent,
- 2) Experience in the relevant field: have more than five (5) years' experience in the field of Maternal and child health as a nurse or midwife.
- 3) Educational Background: be a certified nurse or midwife
- 4) Language: ideally have a competent command of spoken and written English which is equivalent to TOEFL CBT 200 or more (This program includes active participation in discussions, action plan development, thus requires good competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible)
- 5) Health: must be in good health, both physically and mentally, to participate in the Program in Japan
- 6) Must not be serving any form of military service.

(2) Recommendable Qualifications

- 1) Age: be between the ages of twenty-five (25) and forty-five (45) years

3. Required Documents for Application

- (1) **Application Form:** The Application Form is attached to this General Information.
- (2) **Nominee's English Score Sheet:** to be submitted with the application form. If you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS), please attach it (or a copy) to the application form.
- (3) **Inception Report :** to be submitted along with the application form.

4. Procedure for Application and Selection

(1) Submitting the Application Documents

Closing date for application to the JICA Center in JAPAN: **March 28, 2008**

Note: Please confirm the closing date set by the respective country's JICA office or Embassy of Japan of your country to meet the final date in Japan.

(2) Selection

After receiving the document(s) through due administrative procedures in the respective government, the respective country's JICA office (or Japanese Embassy) shall conduct screenings, and send the documents to the JICA Center in charge in Japan, which organizes this project. Selection shall be made by the JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. *The organization with intention to utilize the opportunity of this program will be highly valued in the selection.*

(3) Notice of Acceptance

Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by **not later than April 16, 2008.**

5. Conditions for Attendance

- (1) to observe the schedule of the program,
- (2) not to change the program subjects or extend the period of stay in Japan,
- (3) not to bring any members of their family,
- (4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- (5) to refrain from engaging in political activities, or any form of employment for profit or gain,
- (6) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA, and
- (7) to participate the whole program including a preparatory phase prior to the program in Japan. Applying organizations, after receiving notice of acceptance for their nominees, are expected to carry out the actions described in section II -9 and section III -4.

IV. Administrative Arrangements

1. Organizer

- (1) **Name** : JICA Sapporo
- (2) **Contact** : jicasic@jica.go.jp,
sictp1-as@jica.go.jp

2. Implementing Partner

- (1) **Name** : Asahikawa Medical College
- (2) **URL** : <http://www.asahikawa-med.ac.jp/new04/en/index.html>
- (3) **Remark** : Asahikawa Medical College has implemented JICA program "Human Resource Development in the Field of Maternal and Child Health" from 2003 to 2007. 47people from 28countries have participated.

3. Travel to Japan

- (1) **Air Ticket**: The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.
- (2) **Travel Insurance**: Term of Insurance: From arrival to departure in Japan. *the traveling time outside Japan shall not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan:

JICA Sapporo International Center (JICA Sapporo)

Address: Minami 4-25, Hondori 16-chome, Shiroishi-ku, Sapporo,
Hokkaido, 003-8668 Japan

TEL: 81(*)-11(**)-866-8383 FAX: 81(*)-11(**)-866-8382

(* : country code for Japan, **: area code)

If there is no vacancy at JICASapporo, JICA will arrange alternative accommodations for the participants.

JICA Sapporo has the following equipment for the participants.

<Private Room> 2 Glasses, Teapot

ATTENTION: There are no slippers or towels. Soap, shampoo & conditioner, toothpaste & toothbrush, razor, detergent, sewing kit and floppy disks can be purchased at the front desk.

5. Expenses

The following expenses will be provided for the participants by JICA:

- (1)** Allowances for accommodation, living expenses, outfit, and shipping
 - (2)** Expenses for study tours (basically in the form of train tickets).
 - (3)** Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
 - (4)** Expenses for program implementation, including materials
- For more details, please see p. 9-16 of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation

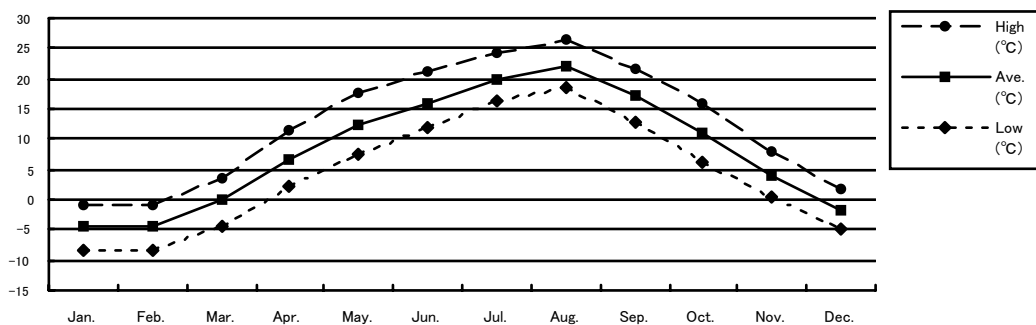
A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the program, and other matters.

V. Other Information

1. Certificate

Participants who have successfully completed the program will be awarded a certificate by JICA.

2. Climate in Sapporo



	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
High (°C)	-1	-0.8	3.4	11.4	17.8	21	24.2	26.3	21.7	15.9	7.8	1.7
Ave. (°C)	-4.4	-4.4	-0.2	6.5	12.2	16	19.8	22.1	17.1	11	4.1	-1.6
Low (°C)	-8.4	-8.5	-4.2	2.1	7.3	11.9	16.4	18.7	12.8	6.3	0.4	-5
Snow(cm)	58	83	64	2							5	28

Typical Seasonal Wear: (May- June) Long-sleeves, Short-sleeves, Light Jacket

3. Recreation

- (1) Participants can use an indoor swimming pool, gymnasium, and tennis courts located next to JICA Sapporo. The charges are paid by JICA.
- (2) JICA encourages international friendship exchanges between participants and local communities. Therefore, it would be helpful for participants to bring national costumes and materials such as slides, videos, and music cassettes which explain cultures in their countries.

4. Equipment in JICA Sapporo

JICA Sapporo has the following Audio-Visual equipment for training.

Video recorder, Overhead projector, Slide Projector, Multimedia Projector (available to use Microsoft Power Point).

5. School Visit

JICA encourages participants to interact with the local community, and in this context, JICA will arrange a visit to a local school during their stay in Japan. If the participant wishes to bring items to show to Japanese pupils, here are some suggestions:

Textbooks (primary school), traditional toys and games, national costumes, musical instruments, typical crafts using local materials, traditional cooking/eating utensils, pictures showing daily life, small national flag, local newspaper. (Bringing these items is not a requirement.)

VI. ANNEX

J-08-00749

Maternal and Child Health (JFY 2008)

Inception Report

Participants are requested to prepare an inception report on the following issues and submit it to JICA Sapporo along with the application form by March 28, 2008.

The report should be typewritten in English on A4 size paper (21 cm x 29.5 cm) in single spacing at maximum of 10 pages.

This Report shall be used for selection of participants.

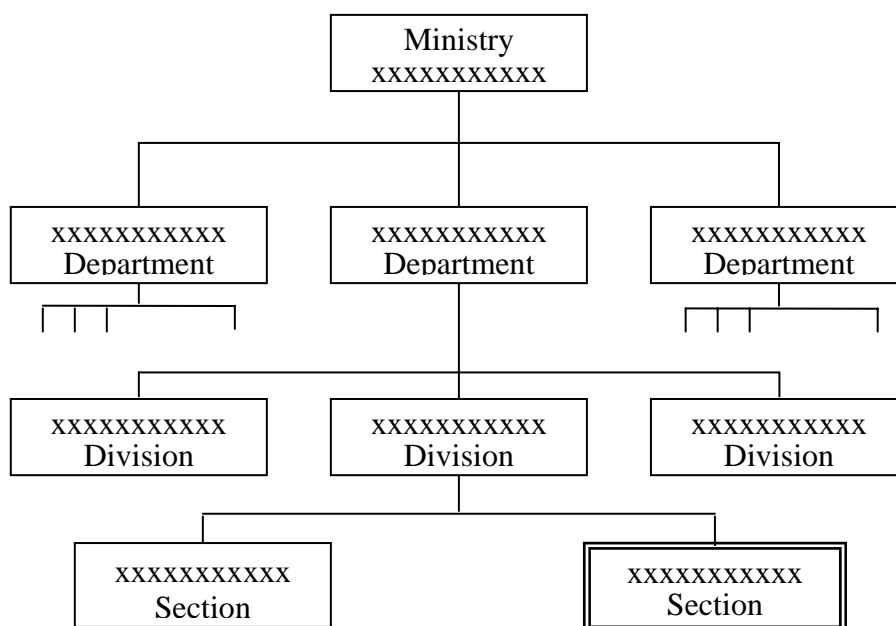
NOTE: Participants are requested to discuss on their inception report in group discussion sessions during the program.

1. Basic information

Name	
Organization	
Position	
Country	

2. Outline of the participant's Organization

(example)



4. Describe problems in the field of maternal and child health in your country/area and give the reasons.

(1) Organizational aspects

No	Problems	Reasons
1		
2		
3		

(2) Technical aspects

No	Problems	Reasons
1		
2		
3		

5. Describe the efforts that you/your organization have been trying to solve problems of maternal and child health in your country/area, if you have.

6. Describe your expectation of this training program.

7. Describe your future plans to apply expected results of the training program after returning to your country.

8. Please fill in the statistical data of year 2005 or near of your country

	< Example > Japan (Year2005)	Your Country (Year)
Total Population (million persons)	128.1	
Annual Number of Live Birth (1,000 babies)	1,162	
Crude Birth Rate (per 1,000 population)	9	
Total Fertility Rate	1.3	
Infant Mortality Rate (under 1 year old) (per 1,000 live births)	3	
Maternal Mortality Ratio (per 100,000 live births)	8	
Proportional Mortality Indicator (PMI ; %)	94.2 (Year2002)	
Life Expectancy at Birth (year old ; Female + Male)	82	

(Resources:)

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

Technical Cooperation by The Government of Japan
Training Award of Japan International Cooperation Agency (JICA)

Application by the Government of

 for a training course in the field of

Please provide one original
 and three copies.
 Please print or type.

(FOR JAPANESE OFFICIAL USE)

Ordinary Group Course (集団コース) Course No.

Special Group Course (一般特設) Course No.

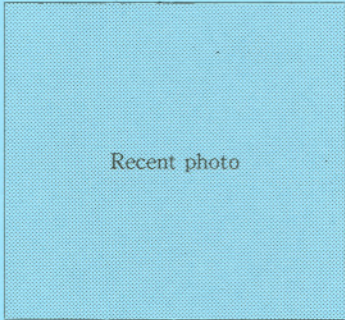
Country-focused Group Course (国別特設) Course No.

Counterpart (カウンターパート) 専門家名

プロジェクト名

Ordinary Individual Course (個別一般)

Others (C.S, 特別案件等)



PART A To be completed by the nominee.

1 FULL NAME (as in Passport, underline Family Name)				
(Family)		(First)		(Middle)
2 ADDRESS FOR CORRESPONDENCE	4 DATE OF BIRTH			5 AGE
	Month	Date	Year	
Telephone :	6 SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE			
E-mail :				
3 NAME AND ADDRESS OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY	7 MARITAL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED			
	8 NATIONALITY			
	9 RELIGION			
Relationship to you:				
Telephone:				

10 EDUCATIONAL RECORD

Institution	City/Country	Years Attended		Qualification Obtained	Subject
		From	To		

11 TRAINING OR STUDY IN FOREIGN COUNTRIES (in relation to professional interests.)

Institution	City/Country	Period		Certificate/ Degree Awarded	Field of Study
		From	To		

12 EMPLOYMENT RECORD

1) Present Place of Employment

Name	Title of Present Job
	Date of Taking Up Post
	Type of Organization
Address	<input type="checkbox"/> Governmental/Public
	<input type="checkbox"/> Private
	<input type="checkbox"/> International
	<input type="checkbox"/> Others
Telephone:	
Telex/Fax:	

2) Previous Job

Name and Address of Organization	Description of Your Previous Job
Previous Title/Post and Dates(from/to)	

3) Describe briefly the work of your organization and the service it provides.

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4) Describe your own job.

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5) Explain how the proposed training will be of benefit to you in the work you will be doing on your return.

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13 LANGUAGE PROFICIENCY

1. English				
Listening	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
Speaking	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
Writing/Reading	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
2. Mother Tongue				
3. Other Language				
	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor

14 NOMINEE'S DECLARATION To be signed by the nominee.

I certify that the statements made by me in this form are true and correct to the best of my knowledge.

If accepted for a training award, I agree:

- (a) not to bring any member of my family.
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of this course of training.
- (c) to follow the course of study or training, and abide by the rules of the institution or establishments with which I undertake to study or train.
- (d) to refrain from engaging in political activities, or any form of employment for profit or gain.
- (e) to submit any progress report or evaluation questionnaires which may be prescribed.
- (f) to return to my home country at the end of my course of study or training.

I also fully understand that if granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause including physical conditions determined by the Government of Japan.

Date: Signature:

PART B To be completed by nominee's Director or Head of Department.

OBSERVATIONS OF NOMINATING ORGANIZATION

1 Describe what work the nominee will be expected to do on his return.

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2 Explain how the proposed training will be of benefit to the work of your organization.

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3 (For Non-Group Training only)

Describe:

1) Subject area of the training required.

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2) Special subjects which are particularly important and should be included in the training program (continue on an additional sheet if necessary).

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3) Period of training required (from/to).

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4) Notice required before nominee can be released from present post.

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PART C To be completed and signed by a responsible government official.

OFFICIAL NOMINATION

I certify that:

I have examined the documents in this form and I am satisfied that they are authentic and relate to the nominee.

I accordingly nominate this person on behalf of the
Government of

Date: Signature:

Position: Name:.....

Organization:

Official
stamp

MEDICAL HISTORY AND EXAMINATION FOR JICA TRAINING AWARD

MEDICAL HISTORY TO BE COMPLETED BY NOMINEE			
1 NAME OF NOMINEE(last name, first name, middle name)			
2 DATE OF BIRTH (mo/day/yr)	3 NATIONALITY	4 SEX _____ male _____ female	5 ADDRESS FOR CONTACT
6 NAME OF TRAINING COURSE/SEMINAR			
7 LENGTH OF TRAINING COURSE/SEMINAR (weeks, months)			

8 IMPORTANT NOTICE

Before you complete the Medical History Questionnaire, you are hereby notified that:

A medical condition resulting from an undisclosed pre-existing condition may not be financially compensated for by JICA and may result in termination of your training program.

I understand and accept the terms of this notice. _____ Yes _____ No

9 NOMINEE WILL CHECK "YES" OR "NO" AND EXPLAIN

	YES	NO		EXPLANATION
a.			Have you had any significant or serious illness or injury? (If hospitalized, give place & dates.)	
b.			Have you had any operations or advice by a physician to have an operation? (Give place & dates.)	
c.			Do you currently use any drugs for treatment of a medial condition? (Give name & dose.)	
d.			Have you ever been a patient in a mental hospital or sanitarium or treated by a Psychiatrist? (Give place & dates.)	

10 NOMINEE WILL INDICATE "YES" OR "NO" TO EACH ITEM

DO YOU NOW HAVE OR HAVE YOU EVER HAD THE CONDITIONS LISTED BELOW?

(Check each item, if yes, enclose the relevant condition with a circle.)

	YES	NO	CONDITION
a.			Asthma, emphysema, or other lung conditions
b.			Tuberculosis or live with anyone who has tuberculosis
c.			High blood pressure, heart disease
d.			Stomach, liver (hepatitis), gall bladder disease
e.			Kidney or bladder disease, stone or blood in urine
f.			Diabetes (sugar in the urine)
g.			Depression, excess worry, attempted suicide, or other psychological symptoms
h.			Acquired Immune Deficiency Syndrome (AIDS)
i.			Tumor, abnormal growth, cyst, or cancer
j.			Bleeding disorder, blood disease (sickle cell anemia)

I CERTIFY THAT I HAVE READ THE ABOVE INSTRUCTIONS AND ANSWERED ALL QUESTIONS TRULY AND COMPLETELY TO THE BEST OF MY KNOWLEDGE.

11 PRINTED NAME OF NOMINEE	12 DATE	13 SIGNATURE OF NOMINEE