

F.No. 34/26/2008-EO(F)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

New Delhi, the 31st March, 2008.

Subject: A Group Training Course in Energy Efficiency and Conservation to be held in Japan from 8th June, 2008 to 26th July, 2008.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation Programme of the Government of Japan has invited applications for a Group Training Course in Energy Efficiency and Conservation to be held in Japan from 8th June, 2008 to 26th July, 2008. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (www.persmin.nic.in).

2. This course is particularly designed for the Directors or Managers currently working for governmental or related organization in charge of an energy conservation promotion. The applicant should be a university/college graduates or equivalents with more than three (3) years of practical experience in said field. The candidate should be under forty five (45) years of age, be in good health, both physically and mentally and not be serving in the military. The candidate should have a sufficient command of spoken and written English.

3. This Course in Energy Efficiency and Conservation is designed to provide participants with information concerning the administrative and technical aspects of energy efficiency and conservation promotion in Japan, so that they will be able to make use of the practical knowledge obtained in the energy saving efforts in their respective countries.

4. The fellowship award covers a Round-trip air ticket between an international airport designated by JICA and Japan, Allowances for (accommodation, living expenses, outfits and shipping), expenses for JICA study tours, free medical care for participants who may fall ill after reaching Japan and expenses for programme implementation including materials.

5. The nomination details should be submitted in the JICA's prescribed proforma(A2A3) duly authenticated by the Department concerned. The application forms should be routed through the concerned Ministries/Departments/State Governments and it should also be certified by the Competent Authority that the institution is a Government institution.

6. The applications should reach the Department not later than **15th April, 2008**. Nominations received after the prescribed date will not be considered. The circular inviting applications for training course is available on this Department's website (www.persmin.nic.in).


(Trishaljit Sethi)
Director

1. M/o Power, Shram Shakti Bhavan, New Delhi-110001.
2. M/o Renewable Energy, Block No. 14, CGO Complex, New Delhi.
3. M/o Petroleum and Natural Gas, Shastri Bhavan, New Delh.
4. All the State Governments/Union Territories.
- ✓ 5. Director(Technical), NIC with the request to post the circular along with the JICA's circular on the Department's website.



For a better tomorrow for all.

Japan International Cooperation Agency
(Government of Japan)

34/26/2008-E0E

No. 25/GT-CP/2008

25th March, 2008

Dear Ms. Arun Prabha,

A Group Training Course in Energy Efficiency and Conservation will be held in Japan from 8th June, 2008 to 26th July, 2008, under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith six copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **21st April, 2008**:-

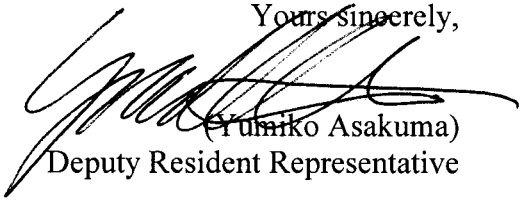
- (1) The Nomination Form A2A3 together with the medical history questionnaire,
- (2) The desired Country Report

Further details are available in the General Information Booklet. It may be noted that the completed Country Report is essential for screening of applications.

It is further informed that 17 slots are available globally for the said course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,


(Yumiko Asakuma)
Deputy Resident Representative

Encl: As stated above.

Ms. Arun Prabha
Under Secretary (PSE and Trg.)
Department of Economic Affairs
Ministry of Finance
North Block
New Delhi

Copy to:-

Mr. R.K. Kharb, Section Officer, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, North Block New Delhi.

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For DOP
397/Annex-708/08
28/3/08



TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

Energy Efficiency and Conservation

集団研修：省エネルギー

JFY 2008

<Type: Solution Creation / 類型: 課題解決促進型>

NO. J08-00615

From June 8, 2008 to July 26, 2008

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

Preface

The Japanese Government extends official development assistance (ODA) to developing countries to support self-help efforts that will lead to economic progress and a better life for the citizens of those countries.

Since its foundation in 1974, the Japan International Cooperation Agency (JICA) has implemented Japan's technical cooperation under the ODA program.

Currently, JICA conducts such activities as training, dispatch of experts, provision of equipment, project-type technical cooperation, development study, dispatch of cooperation volunteers (JOCV), survey and administration of capital grant aid programs.

The training program for overseas participants is one of JICA's fundamental technical cooperation activities for developing countries. Participants come from overseas in order to obtain knowledge and technology in a wide variety of fields.

The objectives of the JICA training program are:

- (1) to contribute to the development of human resources who will promote the advancement of developing countries, and
- (2) to contribute to the promotion of mutual understanding and friendship

This course in Energy Efficiency and Conservation is designed to provide participants with information concerning the administrative and technical aspects of energy efficiency and conservation promotion in Japan, so that they will be able to make use of the practical knowledge obtained in the energy saving efforts in their respective countries.

I. ESSENTIAL FACTS

Course Title (No.)	Energy Efficiency and Conservation (J-08-00615)
Core Phase Duration	June 8, 2008 – July 26, 2008
Deadline for Application	April 21, 2008 for acceptance by a JICA office (or Embassy of Japan)
Number of Participants	17
Language	English
Target Group	Directors or managers working for Energy Conservation Promotion Organization
Course Objectives	<p>(Outcome) A policy proposal for better Energy Efficiency and Conservation (EE&C) promotion in the field of policymaking and institution building in participating countries will be formulated by the EE&C organization which each participant belongs to, through participation to the program in Japan and ex-post activities by the participants after returning home country.</p> <p>(Output) Through the course, participants are expected to:</p> <ol style="list-style-type: none"> (1) clarify points which will contribute to promote EE&C policymaking and institution building in each country by studying the outline of energy situation, and energy conservation policy and technologies in Japan, (2) formulate a Policy Proposal which contribute to EE&C promotion in the field of policy making and institution building in each country, (3) draw up a Final Report which includes the result of sharing and discussion, within the EE&C organization which each participant belong to, about the contents of the Policy Proposal formulated in the program in Japan.
Training Institution	<p>Agency for Natural Resources and Energy, Ministry of Economy, Trade and Industry Address: 1-3-1, Kasumigaseki, Chiyoda-ku, Tokyo 100-8931, Japan TEL: 81-3- 3501-1511 (81: country code for Japan, 3: area code)</p> <p>The Energy Conservation Center, Japan (ECCJ) Address: 3-19-9, Hatchobori, Chuo-ku, Tokyo 104-0032, Japan TEL: 81-3- 5543-3034 (81: country code for Japan, 3: area code)</p>
Accommodations	<p>Tokyo International Center (JICA TOKYO) Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan TEL: 81-3-3485-7051 FAX: 81-3-3485-7904 (81: country code for Japan, 3: area code)</p> <p>If no room is available at JICA TOKYO, JICA will arrange alternative accommodations for participants.</p>
Allowances & Expenses	<p>The Government of Japan provides the following allowances and covers the following expenses through JICA in accordance with relevant laws and regulations.</p> <p>Details: Round-trip air ticket between an international airport designated by JICA and Japan, accommodation allowance, living allowance, outfit allowance, shipping allowance, expenses for JICA study tours, free medical care for participants who become ill after arrival in JAPAN (costs related to preexisting illness, pregnancy and dental treatment are not included), etc.</p>

II. CURRICULUM

See ANNEX III “MODULE” (Contents of the Core Phase in Japan).

III. REQUIREMENTS FOR APPLICATION

Applicants should:

- (1) be nominated by their government in accordance with the procedures mentioned in IV-1 below,
- (2) be currently working for governmental or related organizations in charge of an energy conservation promotion,
- (3) be university/college graduates or equivalents with more than three (3) years of practical experience in said field,
- (4) be under forty-five (45) years of age,
- (5) have a sufficient command of spoken and written English,
- (6) be in good health, both physically and mentally, to undergo the training, and
- (7) not be serving in the military.

** In case the applicant comes from a non-governmental institution, it must be confirmed that the duties of the candidate are equivalent to those of the applicants from governmental institutions mentioned above through the submission of the statement attached in ANNEX II.*

IV. PROCEDURE FOR APPLICATION

1. A government desiring to nominate applicants for the course should fill in and forward one (1) original and three (3) copies of the Nomination Form (Form A2A3) for each applicant, to a JICA office (or Embassy of Japan) by **April 21, 2008**.
2. The JICA office (or Embassy of Japan) will inform the applying government whether or not the nominee's application has been accepted no later than **May 12, 2008**.
3. Country Report

Each applicant is required to prepare a Country Report along with Country Report Data Sheet in accordance with the directions provided in ANNEX I. The Report should be sent by e-mail to jicatic-jice@jica.go.jp and saito.masafumi@jice.org (attention: Mr. Masafumi Saito, Training Officer, JICE) by **April 21, 2008**.

Country Reports will be used for the screening of applicants and also as training materials, especially for comparative studies and group discussion.

Applications not accompanied by the Country Reports will not be considered as duly qualified.

V. OTHER MATTERS

1. A pre-departure orientation will be held at JICA overseas offices (or Embassies of Japan) to provide the selected candidates with details on travel to Japan, conditions of training, and other matters. Participants will see a video, *Training in Japan*, and receive a textbook and cassette tape, *Simple Conversation in Japanese*. A brochure, *KENSHU-IN GUIDE BOOK*, will be handed to each selected candidate before (or at the time of) the orientation.
2. Participants who have successfully completed the course will be awarded a certificate by JICA.
3. Post Core Phase Program: Submission of Final Report, See ANNEX II.

VI. ANNEX

- I Guideline for Country Report
- II Flow of the Program (Policy Proposal and Final Report)
- III MODULE (Contents of the Core Phase in Japan).

ANNEX I

<p style="text-align: center;">Energy Efficiency and Conservation (JFY 2008) <i>Country Report</i></p>

All the applicants are required to submit the Country Report along with the Country Report Data Sheet of the following pages. Please provide the information on the subjects below and submit by e-mail to jicatic-jice@jica.go.jp and saito.masafumi@jice.org (attention: Mr. Masafumi Saito, Training Officer, JICE) by **April 21, 2008**.

The report should be typewritten in English, in double space on A4 size paper.

1. Name of Training Course: Energy Efficiency and Conservation

2. Name of Applicant:

3. Name of Country:

4. Name of Organization:

5. Organization Chart and Duties of Applicant:

Please attach an organization chart indicating your position, starting from the section of the lowest level of your organization and circle the section you belong to. Also, please indicate your duties in the section.

6. Country Report Data Sheet:

Please include the following subjects according to the Country Report Data Sheet form in A4 size paper.

(1) National Profile

(2) Status of Energy Conservation Promotion

Please describe your country's energy conservation policies, laws, activities, master plans, projects, organizations, budget, and subsidies.

(3) Energy Situation Data and its Trend

Please describe your country's reserve of energy resources, trend in energy supply and demand, trading of energy, energy intensity, energy consumption in industries, energy end use price, subsidies and preferential taxation systems for energy price.

(4) Your comment or opinion for energy conservation (free description).

***Presentation of the Country Report**

(1) Those who are informed of acceptance to participate in the Course will be requested to make a presentation of the Country Report during the training course. The purpose of the presentation is to find clues through discussion to solve issues your organization and/or your country faces. Due to the time restriction (30 minutes for each participant including questions and answers), the applicants are strongly encouraged to make the main points (and their countermeasures if any) clear enough both in the Country Report and Presentation.

(2) For the presentation, audiovisual aids such as MS Power Point (version 2000 or XP), a video player, slide and OHP are available. For those who would like to use the computer software such as MS Power Point or others, it is highly recommended to prepare the presentation data in floppy disks, CD-ROMs or M/Os.

Country Report Data Sheet

Applicants are required to fill in this form, and submit by e-mail jicatic-jice@jica.go.jp and saito.masafumi@jice.org (attention: Mr. Masafumi Saito, Training Officer, JICE) with the Country Report.

*Please provide the latest data in the last 2 years (2006 or 2007), and/or the latest fluctuation trend in the relevant section. Basically, data are required to be of a calendar year or a fiscal year.

(1) National Profile

- a. Population: _____
- b. Land area : _____ km²
- c. GDP: _____ US\$
- d. Fiscal Year (ex. Japanese fiscal year: from April 1 to March 31 of the next year)

- e. Energy/GDP: _____ toe*/million US\$ (*toe: Ton of Oil Equivalent)

(2) Status of Energy Conservation Promotion

- a. **Description of the basic energy policy related to environmental protection and energy conservation promotion in your country :**

- b. **The energy conservation related laws or decrees:**

If you have energy conservation promotion law, related laws or decrees, please describe them briefly.

- Enacted date
- Purpose of enactment
- Organization and summary of laws
- Source

- c. **Master Plan and Project**

Please describe your countries master plan project including international cooperation about energy conservation

- Designated data
- Name of the Master Plan
- Organization in charge
- Summary of the Master Plan (e.g. Annual schedule, target in each stage, etc.)
- Source

- d. **Organization for Energy Conservation Promotion (if possible)**

Please draw an organizational chart, specifying energy (efficiency and conservation promotion) related section in the Ministry, association and/or center.

(3) Energy Situation Data (2006 or 2007) and its Trend

a. Trend in Energy Supply and Demand

(a) Final energy consumption

Fiscal year		2006or 2007	Trend(up, flat, down, etc)
Energy consumption			
Fiscal energy consumption (total) (Unit: Billion kcal)			
Component ratio (%)	Industry		
	Residence/commerce		
	Transportation		
	Others		

(Source: _____)

* If your country has its own way of classification, please fill in it according to your classification.

(b) Primary Energy Supply

Fiscal year		2006or 2007	Trend(up, flat, down, etc)
Types of energy			
Primary Energy Supply (total) (Unit: Billion kcal)			
Shares by fuel (%)	Petroleum		
	Coal		
	Natural gas		
	Nuclear power		
	Hydro power		
	Geothermal power		
	New energy resources, etc.		

(Source: _____)

b. Trading

Imported, Exported, and Domestic Energy

Fiscal year		2006 or 2007			Trend(up, flat, down, etc)
Types of energy		Import	Export	Domestic	
Primary energy supply (total) (Unit: Billion kcal)					
Shares by fuel (%)	Petroleum				
	Coal				
	Natural gas				
	Nuclear power				
	Hydro power				
	Geothermal power				
	New energy resources, etc.				

(Source: _____)

c. Energy Consumption in Industries

(Unit: toe)

Fiscal year Types of Industry	2006 or 2007	Trend(up, flat, down, etc)
Food, Beverage, Tobacco		
Textile, Clothes, Leather		
Wood, Wooden Goods		
Pulp, Paper, Printing		
Chemical, Petroleum, Coal,		
Ceramics, Glass, Cement		
Iron/Steel, Non Steel Metal		
Machine, Metal Goods		
Others		

(Source: _____)

* If your country has its own way of classification, please fill in it according to your classification.

d. Energy End Use Price

Fiscal year Types of energy	2006 or 2007	Trend(up, flat, down, etc)
Gasoline (US cent/L)		
Heavy fuel oil for industry (US cent/L)		
Electricity for industry (US cent/kWh)		
Electricity for household (US cent/kWh)		
Natural gas for industry (\$/10 ⁷ kcal)		
Steam coal (\$/ton)		

(Source: _____)

e. Subsidies and Preferential Taxation Systems for Energy Price

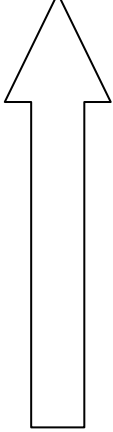
If your country has any subsidies and preferential taxation systems for energy price, please explain.

(4) Your comment or opinion

- a. If you have any special (or unique) energy conservation promotion activities in your country , please describe them :
- b. What kind of training course for energy conservation is taking place or being planned in your country?
- c. What do you expect to know from this training course on “Energy Efficiency and Conservation”? (e.g. Japanese energy policy, law, activities, or general knowledge)

Flow of the Program (Policy Proposal and Final Report)
“Energy Efficiency and Conservation” JFY 2008

Submission of Final Report (due date: September 26, 2008)

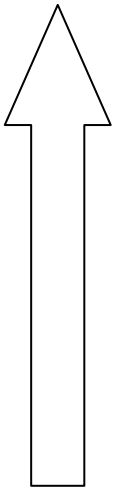


The participants are required to share the contents of the Policy Proposal within the organizations which each participant belongs to and formulate a Final Report within two months after returning each country. The participants are expected to contribute to development of EE&C promotion in each country through formulation of the Final Report. Please e-mail the Report to JICA Tokyo **by, September 26, 2008**, using Microsoft Word.

The Final Report should include items below;

- result of discussion with your superior or colleague in your organization,
- contents of the comments on your Policy Proposal from your superior or colleague,
- if any, points revised on your Policy Proposal after returning your country,
- any other points to be added to your Policy Proposal.

Presentation of Policy Proposal (at the final stage of the program in Japan)

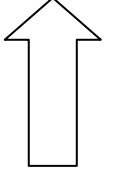


The Policy Proposal is the output of the program in Japan. Participants are required to prepare the proposal to solve the core problems concerning EE&C activities in the field of policy making and institution building in your country, referring the contents of the program in Japan. Each participants will present each Policy Proposal at the final stage of the program in Japan, using Microsoft Power Point.

The Policy Proposal should include items below;

- the title of the policy proposal,
- the core problem on EE&C promotion in each country that you clarified through the program in Japan and your analysis on it,
- the contents of your proposal for solving the core problem and your future commitment on it,
- what you learned through the program and what you can apply to EE&C development in each country after returning.

Program in Japan



Through lectures, site visits, practices, presentations and discussions, the participants will gain key ideas or suggestions to formulate the policy proposal, contribute to solve problems/issues on EE&C promotion in the field of policy making and institution building in each country.

Presentation of Country Report (right after arrival in Japan)

In this presentation, the participants will present your Country Report already submitted to JICA as of the day of the arrival in Japan. This is the starting point of the program in Japan for each participant.

-End-

ANNEX III Module (Contents of Core Phase in Japan)

【Outcome】A policy proposal for better Energy Efficiency and Conservation (EE&C) promotion in the field of policymaking and institution building in participating countries will be formulated by the EE&C organization which each participant belongs to, through participation to the program in Japan and ex-post activities by the participants after returning home country.

OUTPUT	THEME	CONTENTS	TYPE	SUBJECTS	UNIT
1. Clarify points which will contribute to promote EE&C policymaking and institution building in each country by studying the outline of energy situation, and energy conservation policy and technologies in Japan.	To understand energy conservation policy and system	Energy situation in Japan	lecture	Energy situation in Japan	1
		Energy conservation policy and measures	lecture	Energy conservation policy and law in Japan	1
			lecture	New energy policy	1
			lecture	Measures against global warming	1
			lecture	Energy conservation in industrial sector	1
			lecture	Energy conservation in commercial and residential sector	1
			lecture	Energy conservation in transportation sector	1
		Relate to energy conservation law	lecture	Energy manager system	1
			lecture	Top runner system and standards	1
		To understand dissemination and education of energy conservation, and energy conservation technology needed for policy maker	Dissemination and education of energy conservation	lecture	International cooperation activities (JICA・ECCJ)
	lecture			Dissemination and promotion activities of energy conservation	1
	lecture			Diagnosis of energy conservation at factories	1
	lecture			ESCO project promotion	1
	lecture observation			Energy Efficient Product Retailer	1
	Energy conservation technology		lecture	Energy conservation of building	1
			lecture	Measurement control for energy conservation	1
			lecture	Energy Conservation of Electrical Equipment	1
			lecture	Combustion Technologies for Energy Conservation in Industry	1
			lecture	Heat Insulation Technologies for Energy Conservation	1
	lecture observation	Energy Conservation for Steam Using Facilities	1		
lecture observation	Observation of electric and combustion facilities (fan, pump, compressor, combustion furnace)	1			
lecture observation	Excellent practice of energy conservation Excellent Case of Energy Management (Iron Works, Building, etc.)	10			
2. Formulate a Policy Proposal which contribute to EE&C promotion in the field of policy making and institution building in each country.	To clarify issues that the participant's organization and country have	Preparation of Country Report (Before coming Japan) Presentation of Country Report	Preliminary Phase program	Preparation of Country Report	-
			presentation discussion	Presentation of Country Report	4
	To formulate a Policy Proposal for improvement based on the issues that the participant's organization and country have	Exercise of energy conservation policymaking with reference to virtual factory (ECCJ Factory)	lecture exercise	Guidance for preparation of energy conservation policymaking with ECCJ Factory and exercise	7
			discussion preparation	Group work	5
			presentation	Presentation of energy conservation policymaking with ECCJ Factory	1
	Preparation of Policy Proposal	lecture	Guidance for preparation of Policy Proposal	2	
		discussion preparation	Preliminary presentation and guidance for Policy Proposal preparation in order to confirm progress	6	
		presentation	Presentation of Policy Proposal	2	
3. Draw up a Final Report which includes the result of sharing and discussion, within the EE&C organization which each participant belong to, about the contents of the Policy Proposal formulated in the program in Japan.	To share the Policy Proposal in the participant's organization and draw up a Final Report	Preparation of Final Report	Final Phase program	Sharing and reporting of the Policy Proposal in participant's organization Revising the Policy Proposal Request to JICA and ECCJ Supervisor's comment (Change in working attitude of the participant before and after the training in Japan, influence of absence of the participant during the training period)	-
				Total	59



Japan International Cooperation Agency (JICA)
Tokyo International Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: 81-3-3485-7051 FAX: 81-3-3485-7904

Technical Cooperation by The Government of Japan

Training Award of Japan International Cooperation Agency (JICA)

Application by the Government of

.....
 for a training course in the field of

Please provide one original
 and three copies.
 Please print or type.

(FOR JAPANESE OFFICIAL USE)

- Ordinary Group Course (集団コース) Course No.
- Special Group Course (一般特設) Course No.
- Country-focused Group Course (国別特設) Course No.
- Counterpart (カウンターパート) 専門家名
- プロジェクト名
- Ordinary Individual Course (個別一般)
- Others (C.S, 特別案件等)

Recent photo

PART A To be completed by the nominee.

1 FULL NAME (as in Passport, underline Family Name)				
(Family)	(First)	(Middle)		
2 ADDRESS FOR CORRESPONDENCE	4 DATE OF BIRTH			5 AGE
	Month	Date	Year	
Telephone :	6 SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE			
E-mail :				
3 NAME AND ADDRESS OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY	7 MARITAL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED			
	8 NATIONALITY			
	9 RELIGION			
Relationship to you:				
Telephone:				

10 EDUCATIONAL RECORD

Institution	City/Country	Years Attended		Qualification Obtained	Subject
		From	To		

11 TRAINING OR STUDY IN FOREIGN COUNTRIES (in relation to professional interests.)

Institution	City/Country	Period		Certificate/ Degree Awarded	Field of Study
		From	To		

12 EMPLOYMENT RECORD

1) Present Place of Employment

Name	Title of Present Job
	Date of Taking Up Post
Address	Type of Organization
	<input type="checkbox"/> Governmental/Public <input type="checkbox"/> Private <input type="checkbox"/> International <input type="checkbox"/> Others
Telephone:	
Telex/Fax:	

2) Previous Job

Name and Address of Organization	Description of Your Previous Job
Previous Title/Post and Dates(from/to)	

3) Describe briefly the work of your organization and the service it provides.

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4) Describe your own job.

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5) Explain how the proposed training will be of benefit to you in the work you will be doing on your return.

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13 LANGUAGE PROFICIENCY

1. English				
Listening	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
Speaking	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
Writing/Reading	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
2. Mother Tongue				
3. Other Language.....				
	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor

14 NOMINEE'S DECLARATION To be signed by the nominee.

I certify that the statements made by me in this form are true and correct to the best of my knowledge.

If accepted for a training award, I agree:

- (a) not to bring any member of my family.
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of this course of training.
- (c) to follow the course of study or training, and abide by the rules of the institution or establishments with which I undertake to study or train.
- (d) to refrain from engaging in political activities, or any form of employment for profit or gain.
- (e) to submit any progress report or evaluation questionnaires which may be prescribed.
- (f) to return to my home country at the end of my course of study or training.

I also fully understand that if granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause including physical conditions determined by the Government of Japan.

Date: Signature:

PART B To be completed by nominee's Director or Head of Department.

OBSERVATIONS OF NOMINATING ORGANIZATION

1 Describe what work the nominee will be expected to do on his return.

.....

.....

.....

2 Explain how the proposed training will be of benefit to the work of your organization.

.....

.....

.....

3 (For Non-Group Training only)

Describe:

1) Subject area of the training required.

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.....
.....

2) Special subjects which are particularly important and should be included in the training program (continue on an additional sheet if necessary).

.....
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.....
.....
.....

3) Period of training required (from/to).

.....

4) Notice required before nominee can be released from present post.

.....

PART C To be completed and signed by a responsible government official.
OFFICIAL NOMINATION

I certify that:

I have examined the documents in this form and I am satisfied that they are authentic and relate to the nominee.

I accordingly nominate this person on behalf of the
Government of

Date: Signature:

Position: Name:.....

Organization:

Official stamp

MEDICAL HISTORY AND EXAMINATION FOR JICA TRAINING AWARD

MEDICAL HISTORY TO BE COMPLETED BY NOMINEE			
1 NAME OF NOMINEE(last name, first name, middle name)			
2 DATE OF BIRTH (mo/day/yr)	3 NATIONALITY	4 SEX _____ male _____ female	5 ADDRESS FOR CONTACT
6 NAME OF TRAINING COURSE/SEMINAR _____			
7 LENGTH OF TRAINING COURSE/SEMINAR (weeks, months) _____			

8 IMPORTANT NOTICE

Before you complete the Medical History Questionnaire, you are hereby notified that:

A medical condition resulting from an undisclosed pre-existing condition may not be financially compensated for by JICA and may result in termination of your training program.

I understand and accept the terms of this notice. _____ Yes _____ No

9 NOMINEE WILL CHECK "YES" OR "NO" AND EXPLAIN

	YES	NO		EXPLANATION
a.			Have you had any significant or serious illness or injury? (If hospitalized, give place & dates.)	
b.			Have you had any operations or advice by a physician to have an operation? (Give place & dates.)	
c.			Do you currently use any drugs for treatment of a medial condition? (Give name & dose.)	
d.			Have you ever been a patient in a mental hospital or sanitarium or treated by a Psychiatrist? (Give place & dates.)	

10 NOMINEE WILL INDICATE "YES" OR "NO" TO EACH ITEM

DO YOU NOW HAVE OR HAVE YOU EVER HAD THE CONDITIONS LISTED BELOW?

(Check each item, if yes, enclose the relevant condition with a circle.)

	YES	NO	CONDITION
a.			Asthma, emphysema, or other lung conditions
b.			Tuberculosis or live with anyone who has tuberculosis
c.			High blood pressure, heart disease
d.			Stomach, liver (hepatitis), gall bladder disease
e.			Kidney or bladder disease, stone or blood in urine
f.			Diabetes (sugar in the urine)
g.			Depression, excess worry, attempted suicide, or other psychological symptoms
h.			Acquired Immune Deficiency Syndrome (AIDS)
i.			Tumor, abnormal growth, cyst, or cancer
j.			Bleeding disorder, blood disease (sickle cell anemia)

I CERTIFY THAT I HAVE READ THE ABOVE INSTRUCTIONS AND ANSWERED ALL QUESTIONS TRULY AND COMPLETELY TO THE BEST OF MY KNOWLEDGE.

11 PRINTED NAME OF NOMINEE	12 DATE	13 SIGNATURE OF NOMINEE