

TRAINING CIRCULAR

Subject : A Group Training Course in technical Support for SME Promotion (Organic Materials/Inorganic Materials and Metals) to be held in Japan from 17/8/2009 to 28/11/2009 (Core Phase).

The undersigned is directed to state that the Japan International Cooperation Agency (JICA), under the Technical Cooperation Programme of the Government of Japan has invited applications for a Group Training Course in technical Support for Small and Medium Enterprises (SME) Promotion (Organic Materials/Inorganic Materials and Metals). The total duration of the programme is from July 2009 to May 2010, out of this, the Core Phase, from 17/8/2009 to 28/11/2009 will be held in Japan. The Preliminary Phase and the Finalization Phase will be held in the candidate's home country. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in).

2. The Program is designed for National/Local Government bodies dealing with technical support for SME. The Course aims to disseminate the knowledge and technology supporting small and medium enterprises (SME) in organic chemical industry/inorganic chemical and metal industries among researchers and engineers in the participating organization.
3. The Candidates should be engaged in work or research related to SME Promotion in the field of organic materials/inorganic materials & metals having more than 3 years' experience; be graduate of university and have majored in organic chemistry/ inorganic chemistry and metal or the equivalent; be proficient at written and spoken English; be between twenty five and forty five years of age; be in good health, both physically and mentally to undergo the training and not be serving in the military.
4. The fellowship award covers a Round-trip air ticket between an international airport designated by the JICA and Japan; travel insurance from arrival to departure in Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan. The participants are not allowed to take any family member during the training course.
5. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria and the terms and conditions of the JICA's Circular dated 29th April 2009. The Ministry/ State Governments may sponsor the names of only Government/ Public Sector Undertaking functionary.
6. The nomination details should be submitted in the JICA's prescribed proformas (A2A3 Forms), duly authenticated by the Department concerned alongwith the country report.
7. The applications should reach this Department through proper channel **not later than 12th June 2009**. Nominations received after the prescribed date will not be considered. The circular inviting applications for training courses is available on this Department's website persmin.nic.in


(Trishaljit Sethi)
Director

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1. Ministry of Micro, Small & Medium Enterprises, Udyog Bhavan, New Delhi.

2. Ministry of Chemicals and Fertilizers, Shastri Bhavan, New Delhi

3. Ministry of Mines , Shastri Bhavan New Delhi

4. All State Governments/ Union Territories.

[With the request to circulate it amongst the related organizations]

✓ 5. Director (Technical), NIC with the request to post the circular along with the JICA's circular and the enclosed application Proformas on the Department's website



S.NO. 1(R)

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Japan International Cooperation Agency
(Government of Japan)

No. 37/GT-CP/2009

29th April, 2009

Dear Mr. R.K. Kharb,

A. Group Training Course in Technical Support for SME Promotion (Organic Materials/Inorganic Materials & Metals) will be held in Japan from 17th August, 2008 to 28th November, 2008 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith two copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by 17th June, 2008:-


- (1) The Nomination Form A2A3 together with the medical history questionnaire,
- (2) The desired Country Report
- (3) The filled in Questionnaire

Further details are available in the General Information Booklet. It may be noted that the completed Country Report and Questionnaire are essential for screening of applications.

It is further informed that 5 slots are available globally for the above course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,


(Yumiko Asakuma)
Senior Representative

Encl: As stated above.

Mr. R.K. Kharb
Desk Officer
Department of Personnel and Training
Ministry of Personnel, Public Grievances and Pensions
North Block
New Delhi

Copy to:-

Ms. Arun Prabha, Under Secretary (PMU and Trg.), Department of Economic Affairs, Ministry of Finance, North Block, New Delhi.

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