

No.34/37/2010-EO(F)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel & Training

North Block, New Delhi-1
Dated the 29th June 2010.

TRAINING CIRCULAR

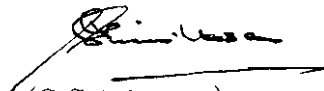
Subject: A Group Training Course in Integrated Agricultural and Rural Development through the Participation of Local Farmers to be held in Japan from 14th November 2010 to 18th December 2010.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA), under the Technical Cooperation Programme of the Government of Japan has invited applications for the above programme. The total duration of the programme is from October 2010 to March 2011, out of this, the Core Phase, from 14th November 2010 to 18th December 2010 will be held in Japan. The Preliminary Phase and the Finalization Phase will be held in the candidate's home country. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in).

2. The Program aims to establish the rural area development plans by taking into consideration, the local farmers needs through the execution of action plan.
3. The Candidates should be personnel in the central or local government staff in the field of rural agricultural development; have more than five years experience; be a graduate of university or equivalent; be proficient at written and spoken English; be below fifty years of age; be in good health, both physically and mentally to undergo the training and not be serving in the military.
4. The fellowship award covers a Round-trip air ticket between an international airport designated by the JICA and Japan; travel insurance from the time of arrival in Japan to departure from Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included). The participants are not allowed to take any family member during the training course.
5. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria and the terms and conditions of the JICA's Circular dated 21st June 2010. The Ministry/State Governments may sponsor the names of only Government/ Public Sector Undertaking functionary.
6. The nomination details should be submitted in the JICA's prescribed proformas (A2A3 Forms) duly authenticated by the Department concerned alongwith the country report.

.....Contd.

7. The applications should reach this Department through the Administrative Ministry/State Governments not later than 6th September 2010. Nominations received after the prescribed date will not be considered.



(G.Srinivasan)

Under Secretary to the Govt. of India

1. The Secretary, Ministry of Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. The Secretary, Ministry of Rural Development, Shastri Bhavan, New Delhi.
3. All State Governments/ Union Territories.
[With the request to circulate it amongst the related organizations]
4. Director (Technical), NIC with the request to post the circular along with the JICA's circular and the enclosed application Proformas on the Department's website



3437/2010

Japan International Cooperation Agency
(Government of Japan)

No.48/GT-CP/2010

21st June, 2010

Dear Mr. Rakesh Mishra,

A Group Training Course in Integrated Agricultural and Rural Development through the Participation of Local Farmers (A) will be held in Japan from 14th November, 2010 to 18th December, 2010 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith two copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **14th September, 2010:-**

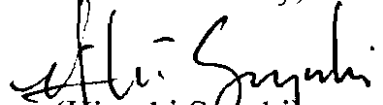
- (1) The Nomination Form A2A3 together with the Application Report.

Further details are available in the General Information Booklet.

It is further informed that 11 slots are available globally for the above course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,


(Hiroshi Suzuki)

Senior Representative

Encl: As stated above.

Mr. Rakesh Mishra
Section Officer
Department of Personnel and Training
Ministry of Personnel, Public Grievances and Pensions
North Block
New Delhi

JUD-C-5270470010
Co-2011/CCP/2010
22/06/2010



TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

INTEGRATED AGRICULTURE AND RURAL DEVELOPMENT THROUGH THE PARTICIPATION OF LOCAL FARMERS (A)

集団研修「農民参加による農業農村開発(A)」

JFY 2010

<Type: Trainers Training / 類型: 人材育成普及型>

No. J 10-00722 / ID. 1080211

From October 2010 to March 2011

Phases in Japan: From Nov. 14, 2010 to Dec. 18, 2010

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

At the year 2000, the Millennium Development Goals (MDGs) was adopted as the most important cooperation guide for the International development, and it is needed to tackle with decreasing the poverty in the developing countries. Especially, in the rural areas, the farmer's life becomes unstable by reasons of the low price of agriculture products, the worse environmental condition by the desertification and the dependence to urban area. Recently the importance of the rural area and it's promotion are again recognized.

For pursuing to promoting the active rural areas, the development of local administration function, i.e. transfer the administrative function to local government, introduction the participatory ideas and closer relationship between local administration and rural area, is needed. But there are not the effective system and human resources for the developing activities by the local government.

The Japan International Cooperation Agency (JICA) implemented the training for the capacity building of administrative officials in the central and local governments and the design of participatory rural development in the technical cooperation project and the acceptance of trainees.

The agricultural development in Japan was implemented by spreading the agricultural policy into farmers' organizations by central and local government. The training will be conducted under the collaboration by experts in those specialized fields.

For what?

This program aims to establish the rural-area development plans in taking into consideration of the local farmers' needs through the execution of action plan.

For whom?

This program is offered to central and local government staff in the field of agricultural development.

How?

Participants shall have opportunities in Japan to understand the participatory rural development methods for the farmer's needs through the training. And they also understand the Japanese governmental rural development methods and organizations. Participants will also formulate an action plan on rural development plan by describing what the participant will do after they go back to home country putting the knowledge and ideas acquired and discussed in Japan among others into their on-going activities.

II. Description

1. Title (J-No.): Integrated Agriculture and Rural Development through the Participation of Local Farmers (J10-00722)

2. Period of Program:

Duration of whole program:	October 2010 to March 2011
Preliminary Phase: (in a participant's home country)	October 2010 to November 2010
Core Phase in Japan:	November 14 to December 18, 2010
Finalization Phase: (in a participant's home country)	December 2010 to March 2011

3. Target Regions or Countries:

Bangladesh, India, Indonesia, Laos, Morocco, Mozambique, Papua New Guinea, Tajikistan and Timor-Leste

4. Eligible / Target Organization :

This program is designed for the central and local government which implements the rural agricultural development.

5. Total Number of Participants :

11 Participants

6. Language to be used in this project :

English

7. Program Objective:

This program aims to establish the rural-area development plans in taking into consideration of the local farmers' needs

8. Overall Goal:

Through the executing of the action plan, rural-area development plans are established taking into consideration of local farmers' needs in participants' responsible areas.

9. Expected Module Output and Contents:

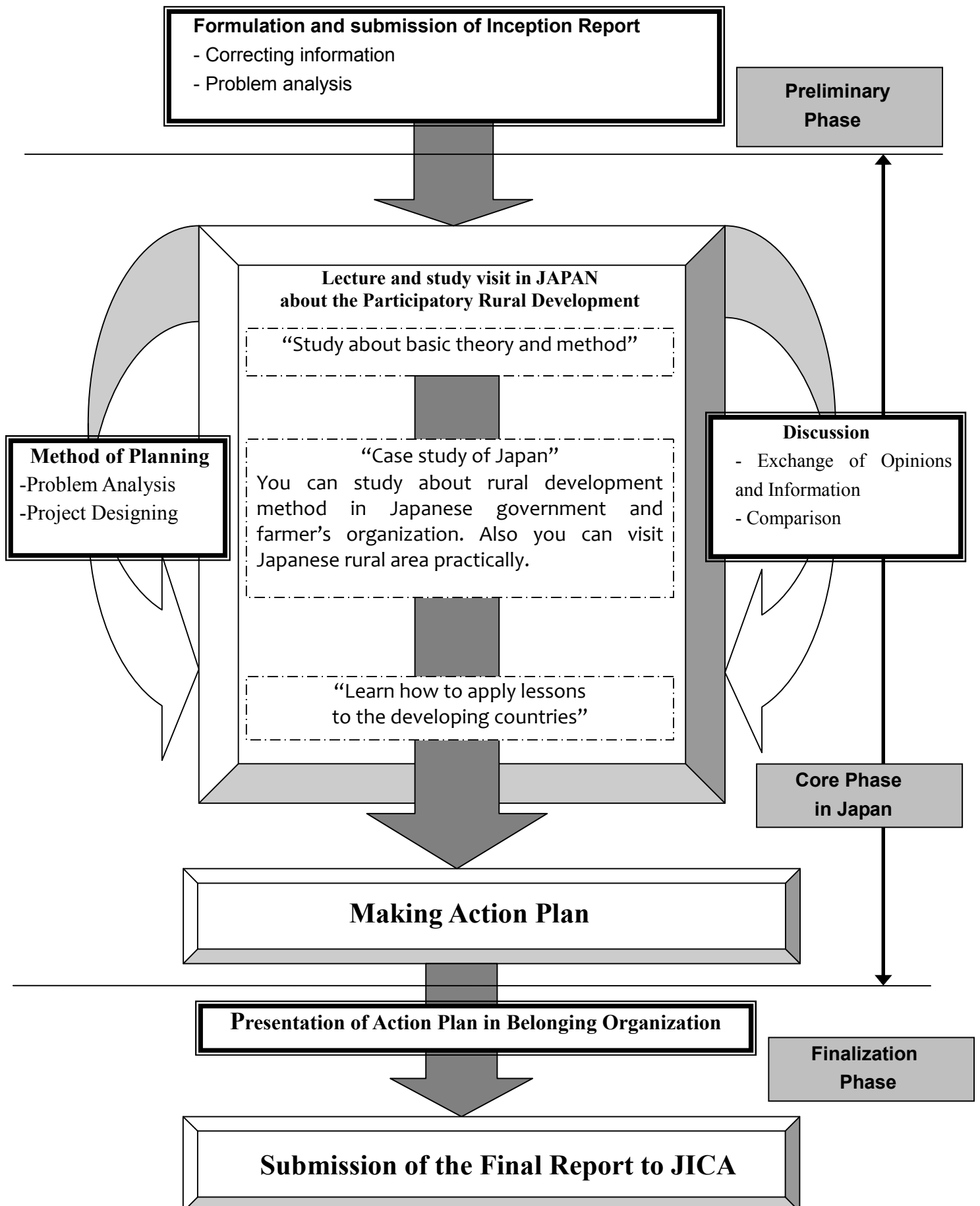
This program consists of the following components. Details on each component are given below:

(1) Preliminary Phase in a participant's home country (October 2010 to November 2010) <i>Participating organizations make required preparation for the Program in the respective country.</i>	
Expected Module Output	Activities
(1) Extract and analyze the problems in participant's responsible area	All participants should be prepared the Inception Report on the detail information about your organization, your present job, present situation of "farmer's participation" in the rural development, and individual target to solve the problem in your responsible area. It should be typewritten in English, less than 10 pages (12-point font, double spaced, A4 size paper) and in accordance with the format (see Annex II), and submitted to JICA Tsukuba by designated date .

(2) Core Phase in Japan (November 14 to December 18, 2010) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects	Methodology
(1) Extract and analyze the problems in participant's responsible area	Presentation of Inception Report	Presentation
(2) Understand the participatory rural development method	<ul style="list-style-type: none"> - Participatory rural development and gender - Outline of the farmer's organization - Project Cycle Management (PCM) workshop 	Lecture, Observation and Practice
(3) Understand the rural development method in Japanese government and farmer's organization	<ul style="list-style-type: none"> - Rural area restoration process after the War II - Agricultural and rural-area development in Japan - Japanese farmer's organizations - Rural-area planning methods 	Lecture, Observation and Practice
(4) Discuss the participatory rural development method in the participant's responsible area, and formulate an action plan	<ul style="list-style-type: none"> - Presentation of the good practices by participants - Introduction for the participatory project in the developing countries 	Presentation, Discussion and Practice

(3) Finalization Phase in a participant's home country	
<i>Participating organizations produce final outputs by making use of results brought back by participants. This phase marks the end of the Program.</i>	
Expected Module Output	Activities
Discuss the action plan and making the final report	<ul style="list-style-type: none"> - Participants present the action plan and discuss with the each stake holders - Make the Final Report which includes the feedback comments and outline the presentation - Submit the Final Report to overseas Japanese Embassies or to JICA Tsukuba through the respective country's JICA office by March 31, 2011.

COURSE FLOW “Integrated Agriculture and Rural Development Through the Participation of Local Farmers” on JFY2010



III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in section II -9 .
- (4) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out the activities of the Finalization Phase described in section II -9.

2. Nominee Qualifications:

Applying organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: be personnel in the central or local government staff in the field of rural agricultural development.
- 2) Experience in the relevant field: have more than 5 years' experience.
- 3) Educational background: be a graduate of university or equivalent.
- 4) Language: be proficient in speaking and writing in English.
- 5) Age: be under the ages of fifty (50) years old.
- 6) Health: must be in good health, both physically and mentally, to participate in the program in Japan. Pregnant women are excluded from the viewpoint of maternity protection.

Pregnant participants are strictly requested to complete the required procedures before departure in order to minimize the risk for their health. The procedures include ① letter of the participant's consent to bear economic and physical risks ② letter of consent from the participant's supervisor ③ letter of consent from your Embassy in Japan, ④ medical certificate. Please ask National Staffs in JICA office for the details.

- 7) Must not be serving any form of military service.

3. Required Documents for Application

(1) Application Form: The Application Form is attached to this General Information.

(2) Application Report: to be submitted with the application form. Fill in Annex I of this General Information, and submit it along with the Application Form. The application report should be covered the present situation of his/her institution problems in his/her job. It should be typewritten in English, less than 4 pages (12-point font, double-spaced, A-4 size paper) and in accordance with the format (see Annex I)

4. Procedure for Application and Selection :

(1) Submitting the Application Documents:

Closing date for application to the JICA Center in Japan: September 14, 2010.

Note: Please confirm the closing date set by the respective country's JICA office or Embassy of Japan of your country to meet the final date in Japan.

(2) Selection:

After receiving the document(s) through due administrative procedures in the respective government, the respective country's JICA office (or Japanese Embassy) shall conduct screenings, and send the documents to the JICA Center in charge in Japan, which organizes this project. Selection shall be made by the JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. *The organization with intention to utilize the opportunity of this program will be highly valued in the selection.*

(3) Notice of Acceptance

Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by not later than **October 14, 2010**.

5. Document(s) to be submitted by accepted participants

Inception Report -- to be submitted by November 5, 2010:

Before coming to Japan, only accepted participants are required to prepare an Inception Report (detailed information is provided in the ANNEX II "Inception Report". The Inception Report should be sent to JICA or the Japan International Cooperation Center by November 5, 2010, preferably by e-mail to tbicttp@jica.go.jp

6. Conditions for Attendance:

(1) to observe the schedule of the program,

(2) not to change the program subjects or extend the period of stay in Japan,

- (3)** not to bring any members of their family,
- (4)** to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- (5)** to refrain from engaging in political activities, or any form of employment for profit or gain, and
- (6)** to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA.

IV. Administrative Arrangements

1. Organizer:

(1) **Name:** JICA Tsukuba

(2) **Contact:** Mr. FURUTA Kuniyuki (tbictp@jica.go.jp)

2. Implementing Partner:

(1) **Name:** Rural Development Institute

(2) **URL:** <http://www.jprdi.com>

3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Term of Insurance: From arrival to departure in Japan. *the traveling time outside Japan shall not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tsukuba International Center (JICA Tsukuba)

Address: 3 – 6, Koyadai, Tsukuba, Ibaraki, 305-0074, Japan

TEL: 81-29-838-1111 FAX: 81-29-838-1119

(where “81” is the country code for Japan, and “29” is the local area code)

If there is no vacancy at JICA Tsukuba, JICA will arrange alternative accommodations for the participants.

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see p. 9-16 of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country’s JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

Participants who have successfully completed the group training course will be awarded a certificate from JICA.

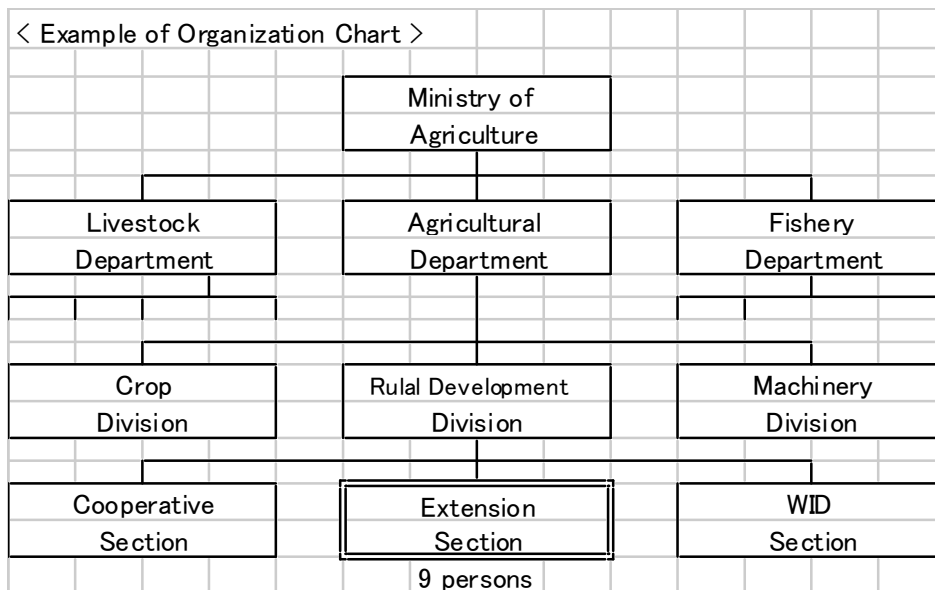
VI. ANNEX I:

Application Report

for INTEGRATED AGRICULTURE AND RURAL DEVELOPMENT THROUGH THE PARTICIPATION OF LOCAL FARMERS

1. Basic Information

Name	
Address	
Organization	(*Please attach the organization chart like following sample)
Position	



*Draw an organization chart (starting from sections at the lowest level) of applicant's organization, and circle the section the applicant belongs to.

3. Please describe the case of participatory type rural development project in your responsible area.

Project title	
Target area	
Activities	
Results	
Current situation	

*The Application report should be submitted together with the Application form (Form A2A3)

VI. ANNEX II:

Inception Report

for INTEGRATED AGRICULTURE AND RURAL DEVELOPMENT THROUGH THE PARTICIPATION OF LOCAL FARMERS

1. Name of Participant

2. Nationality

3. Name of Organization & Position

4. Your Organization

4-1 Organizational task and roles

4-2 Budgetary and decision making system

5. Your present job

5-1 Your current duty in assigned post

5-2 The most outstanding achievement of your work

6. The present situation of “farmer’s participation” in rural development

6-1 Recent situation

6-2 Current problems

6-3 Constraint of the problem

(1) Social or Economic Issues

(2) Institutional Issues

(3) Organizational Issues

(4) Technical issues

(5) Others

6-4 What is the role on your job to solve the problem?

6-5 Countermeasures against the problems by present

(1) Contents

(2) Role of each player for the countermeasures

(Farmers or Farmer’s leaders, Local or Central Government’s officials, others,)

7. Individual Target to solve the problem

(1) To make priority list of specific countermeasures against the problems, which you would be able to solve the problem at your capacity in the institute after your returns to the country.

(2) To specify your targets along with the concepts and the curriculum anticipated in

the training course.

*Please be typewritten in English, less than 10 pages (12-point font, double-spaced, A4 size paper), and submitted to JICA or the Japan International Cooperation Center by November 5, 2010.

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Tsukuba International Center (JICA Tsukuba)
Address: 3-6 Koyadai, Tsukuba, Ibaraki, 305-0074, Japan
TEL: +81-29-838-1111 FAX: +81-29-838-1119

Guidelines of Application Form for the JICA Training and Dialogue Program

The attached form is to be used to apply for the training and dialogue programs of the Japan International Cooperation Agency (JICA), which are implemented as part of the Official Development Assistance Program of the Government of Japan. Please complete the application form while referring to the following and consult with the respective country's JICA Office - or the Embassy of Japan if the former is not available - in your country for further information.

1. Parts of Application Form to be completed

1) Which part of the form should be submitted?

It depends on the type of training and dialogue program you are applying for.

>Application for Group and Region Focused Training Program

Official application and Parts A and B including Medical History and Examination must be submitted.

>>Application for Country Focused Training Program including Counterpart Training Program

Part B including Medical History and Examination will be submitted. Official application and Part A need not to be submitted

2) How many parts does the Application Form consist of?

The Application Form consists of three parts as follows;

Official Application

This part is to be confirmed and signed by the head of the relevant department/division of the organization which is applying.

Part A. Information on the Applying Organization

This part is to be confirmed by the head of the relevant department/division of the organization which is applying.

Part B. Information About the Nominee including Medical History and Examination

This part is to be completed by the person who is nominated by the organization applying. The applicants for Group and Region Focused Training Program are required to fill in **every item**. As for the applications for Country Focused Training Program including Counterpart Training Program and some specified International Dialogue Programs, it is required to fill in the designated "**required**" items as is shown on the Form.

Please refer to the General Information to find out which type the training and dialogue program that your organization applies for belongs to.

2. How to complete the Application Form

In completing the application form, please be advised to:

- carefully read the General Information (GI) for which you intend to apply, and confirm if the objectives and contents are relevant to yours,
- be sure to write in the title name of the course/seminar/workshop/project accurately

according to the GI, which you intend to apply,

- (c) use a typewriter/personal computer in completing the form, of which the electronic version is available on the web site: http://www.jica.go.jp/*****, or write in **block letters**,
- (d) fill in the form in **English**,
- (e) use or "x" to fill in the () check boxes,
- (f) attach a picture of the Nominee,
- (g) attach additional page(s) if there is insufficient space on the form,
- (h) prepare the necessary document(s) described in the General Information (GI), and attach it (them) to the form,
- (i) confirm the application procedure stipulated by your government, and
- (j) submit the original application form with the necessary document(s) to the responsible organization of your government according to the application procedure.

Any information that is acquired through the activities of the Japan International Cooperation Agency (JICA), such as the nominee's name, educational record, and medical history, shall be properly handled in view of the importance of safeguarding personal information.

3. Privacy Policy

1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this privacy policy.

2) Limitations on Use and Provision

JICA shall never intentionally provide information that can be used to identify individuals to any third party, with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of information grants permission for its disclosure to a third party;
- (c) In cases in which JICA commissions a party to process the information collected; the information provided will be within the scope of the commissioned tasks.

3) Security Notice

JICA takes measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.



Application Form for the JICA Training and Dialogue Program

OFFICIAL APPLICATION

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Title: (Please write down as shown in the General Information)

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2. Number: (Please write down as shown in the General Information)

J	0		-						
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3. Country Name:

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4. Name of Applying Organization:

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5. Name of the Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for the training and dialogue program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			
Office Address and Contact Information			
Address:		Telephone:	
		Fax:	
		E-mail:	

Confirmation by the organization in charge (if necessary)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			

Part A: Information on the Applying Organization

(to be confirmed by the head of the department / division)

1. Profile of Organization

1) Name of Organization:

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in the training and dialogue program, with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in the training and dialogue program.



For a better tomorrow for all.
Japan International Cooperation Agency

Version 080326

3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the training and dialogue program, 4) Plan of organization and 5) Others.



9) Contact Information

Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

10) Others (if necessary)

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4. Career Record

1) Job Record (After graduation)

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education)(required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		



3) Training or Study in Foreign Countries; please write your past visits to Japan specifically as much as possible, if any.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

5. Language Proficiency (required)

1) Language to be used in the program (as in GI)				
Listening	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Certificate (Examples: TOEFL, TOEIC)				
2) Mother Tongue				
3) Other languages ()	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

¹ Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

¹ Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

¹ Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

¹ Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

6. Expectation on the applied training and dialogue program

1) **Personal Goal:** Describe what you intend to achieve in the applied training and dialogue program in relation to the organizational purpose described in Part A-2.

2) **Relevant Experience:** Describe your previous vocational experiences which are highly relevant in the themes of the applied training and dialogue program. (required)

3) **Area of Interest:** Describe your subject of particular interest with reference to the contents of the applied training and dialogue program. (required)

*7. Declaration (to be signed by the Nominee) (required)

I certify that the statements I made in this form are true and correct to the best of my knowledge.

If accepted for the program, I agree:

- (a) not to bring or invite any member of my family (except for the program whose period is one year or more),
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
- (c) to follow the program, and abide by the rules of the institution or establishment that implements the program,
- (d) to refrain from engaging in political activity or any form of employment for profit or gain,
- (e) to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
- (f) to discontinue the program if JICA and the applying organization agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation.
- (g) to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the project, against duplication and/or translation by JICA, as long as they are used for the purposes of the program.

Date:	Signature:
	Print Name:

MEDICAL HISTORY AND EXAMINATION

1. Present Status

(a) Do you currently use any drugs for the treatment of a medical condition? (Give name & dosage.)

<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of Medication (_____), Quantity (_____)
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(b) Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (_____ months)
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(c) Are you allergic to any medication or food?

<input type="checkbox"/> No	<input type="checkbox"/> Yes >>>	<input type="checkbox"/> Medication	<input type="checkbox"/> Food	<input type="checkbox"/> Other: _____
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(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

(_____) <i>Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.</i>
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2. Medical History

(a) Have you had any significant or serious illness? (If hospitalized, give place & dates.)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present Condition (_____)

(b) Have you ever been a patient in a mental hospital or been treated by a psychiatrist?

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present Condition (_____)

(c) High blood pressure

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present Condition (_____) mm/Hg to (_____) mm/Hg

(d) Diabetes (sugar in the urine)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present Condition (_____)
	Are you taking any medicine or insulin? <input type="checkbox"/> No <input type="checkbox"/> Yes	

(e) Past History: What illness(es) have you had previously?

<input type="checkbox"/> Stomach and Intestinal Disorder	<input type="checkbox"/> Liver Disease	<input type="checkbox"/> Heart Disease	<input type="checkbox"/> Kidney Disease
<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Asthma	<input type="checkbox"/> Thyroid Problem	
<input type="checkbox"/> Infectious Disease >>> Specify name of illness (_____)			
<input type="checkbox"/> Other >>> Specify (_____)			

(e') Has this disease been cured?

<input type="checkbox"/> Yes	<input type="checkbox"/> No (Specify name of illness) _____
Present Condition: (_____)	

3. Other: Any restrictions on food and behavior due to health or religious reasons?

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I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

Date:	Signature:
	Print Name: