

No.34/52/2010-EO(F)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

North Block, New Delhi-110001.  
Dated the 14<sup>th</sup> September, 2010

To

1. The Chief Secretaries of all the State Government's/ UT's.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject : **One year Master's Degree Programme- Young Leaders' Program in Law at the Kyushu University, Graduate School of Law, in Japan: funded by Government of Japan from October 2011 to September 2012.**

Sir/Madam,

Applications/ nominations are invited for the Young Leaders' Program (YLP) in Law for the academic year 2011-2012, at the Kyushu University, Graduate School of Law, Japan

2. The primary focus of the YLP in Law is International economic and business law. The program has been specifically designed to expose students to both theoretical and practical perspectives on a wide range of contemporary legal issues related to international trade and commercial transactions. It aims to provide students with the diverse intellectual skills necessary for pursuing a law-related career in an increasingly global business environment.

3. The program is primarily geared towards persons who have worked in the legal department of the government ministries & business, as well as judges, public prosecutors, lawyers and other law-related professions. In particular, the program is suited to lawyers or government officials working on international trade issues or commercial transactions

4. The program is open to legal professionals, who are expected to play an active role as future national leaders in their respective countries.

**Course Duration & Qualification :** The Course is for duration of one year from October 2011 to September 2012 resulting in the conferral of a Master's Degree in Law from Kyushu University.

**Language of Instruction :** All lectures and practical training at universities will be conducted entirely in English.

**Qualifications :**

- In principle the applicant should be under 40 years of age as on 1st October 2011 (i.e. born on or after 2nd October 1971)  
**(Upper age limit may be relaxable by two or three years in case of deserving candidates);**
- Must hold a Bachelor's Degree from an accredited university, and have attained a high level of academic achievement in their undergraduate study;
- Have at least 4 years of work experience in the applicant's home country in a law office or in the legal section of a company or government department. This work experience must be full-time and after graduation from university;
- Be proficient in English;
- Applicants must have no infectious diseases and must be in generally good health;
- Selected candidates will have to obtain a "College Student" Visa prior to their arrival in Japan;

Contd.....

5. A Scholarship of an allowance of 258,000 yen per month will be provided for one year, starting from October 2011. The scholarship covers a tourist class air ticket to/from Japan, accommodation fee etc. Participants will be exempted from fees for the entrance examination, matriculation and tuition and receive medical insurance.
6. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in).
7. The nominations of officers for the above course along with the duly filled application forms, health certificates and other supporting documents may be sent to this Department latest by the 15<sup>th</sup> October, 2010. Incomplete applications, applications received late or not forwarded through proper channel will be rejected summarily.
8. This order issues in supersession of this Department's earlier order of even number dated 25<sup>th</sup> August 2010.

Yours faithfully,



(Raakesh Mishra)  
Desk Officer

Copy to:

- ✓ Director (Technical), NIC with the request that this Department's earlier circular of even number dated 25<sup>th</sup> August 2010 may kindly be replaced with this circular on the Department's website



No. 8/3/10

EMBASSY OF JAPAN  
INDIA

NOTE VERBALE

The Embassy of Japan presents its compliments to the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) and has the honour to inform that the Government of Japan wishes to offer special scholarships under the **Young Leaders' Program (YLP)**, through which exceptionally bright, young Government Administrative Service Officers from various Asian countries are invited for an all-expenses-paid study visit to Japan, to attend a **one year Masters degree course** in the following categories:

1. **School of Government** (Public Policy in the Central Government)
2. **Local Government** (Public Policy in the Local Government)
3. **Law**

Number of scholarships available: approximately three  
Each person can apply for only one course.

As in the previous years, the Embassy of Japan has the honour to request the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) to select and recommend suitable candidates (young IAS officers) for enrolment in the said program for the year 2011.

Enclosed herewith are three packages (one each for the 'School of Government' Course, the 'Local Government' Course and the 'Law' Course) containing the following documents:

1. General Guidance Brochures (4 nos.)
2. Application Guidelines, Application Forms, Essay Questions, Recommendation Forms, Certificates of Health, and Brochures (45 nos. of each for School of Government and Local Government, and 30 nos. of each for Law)

The Embassy of Japan would highly appreciate if the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) could nominate some candidates and provide their names to this Embassy along with the duly filled application forms, health certificates and other supporting documents, by 18 October 2010, at the latest.

The Embassy of Japan avails itself of this opportunity to renew to the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) the assurances of its highest consideration.

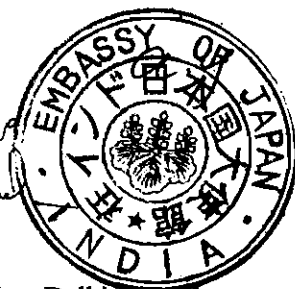
12/28/10  
US/PA/US

New Delhi, 6 August 2010

Encls.: As above

Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)  
North Block  
New Delhi 110011

Rend  
13/08/2010  
MS Shukla



Cc: Ministry of External Affairs (East Asia Division), South Block, New Delhi 110011

CS-478/10/E/12010  
16/8/2010

# Japan Information Centre

EMBASSY OF JAPAN

Plot No. 4 & 5, 50-G, Shantipath, Chanakyapuri  
New Delhi-110021

Tel. : 2412 2970-3

Fax : 2410 6976

Website : www.in.emb-japan.go.jp

E-mail : jpembjic@bol.net.in

8 August 2010

Dear Ms. Sethi,

I have the honour to refer to this Embassy's Note Verbale No.8/3/10 dated 6 August 2010, requesting the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) to select and recommend suitable candidates (young IAS officers) for enrolment in the **Young Leaders' Program (YLP)** for the year 2011, to attend a **one year Masters degree course** in the following categories:

1. **School of Government** (Public Policy in the Central Government)
2. **Local Government** (Public Policy in the Local Government)
3. **Law**

While I am separately sending to your office three packages (one each for the 'School of Government' Course, the 'Local Government' Course and the 'Law' Course) containing the program documents, in order to facilitate easy uploading of information related to the above program on your esteemed Ministry's website, I am pleased to enclose herewith three separate electronic files (PDF files) for all the three courses mentioned above.

The three programs may kindly be listed separately along with their respective PDF file links, on your website, [www.persmin.nic.in](http://www.persmin.nic.in), under the heading 'Circulars' and sub-heading 'Training Courses in Japan' as follows:

One year Master's Degree Program of <b>Public Policy in the Central Government</b> to be held in GRIPS from October 2011 to September 2012	PDF File
One year Master's Degree Program of <b>Public Policy in the Local Government</b> to be held in GRIPS from October 2011 to September 2012	PDF File
One year Master's Degree Program of <b>Law</b> to be held in Kyushu University from October 2011 to September 2012	PDF File

It would be appreciated if your Ministry could nominate some suitable candidates and forward their duly filled application forms, health certificates and other supporting documents to the Embassy by **18 October 2010**, at the latest.

With regards,

Yours sincerely,

*S. Tamura*  
 Shinichi Tamura  
 First Secretary

Encls.: As above

Ms. Trishaljit Sethi  
 Director (MM)  
 Department of Personnel and Training  
 Ministry of Personnel, Public Grievances and Pensions  
 Government of India  
 North Block  
 New Delhi 110001

*Taru*  
12/8/10

*US (P)*

*R*  
13/8/10  
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*R*  
13/08/2010  
Ms. Shikha

*Handwritten notes:*  
 16/8/2010  
 477/E  
 7/295/2010

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2011  
YOUNG LEADERS' PROGRAM (LAW)

I. OUTLINE

1. General Objectives of the YLP

The Young Leaders' Program (YLP) aims to contribute to the fostering of future national leaders in Asian countries by providing graduate level educational opportunities in Japan. Moreover, the YLP seeks to deepen participants' awareness and understanding of Japan and to help form a regional network among national leaders that contributes to the establishment of friendly relationships and improved policy planning activities among Asian and countries. The YLP is one of the Japanese Government's (Monbukagakusho: MEXT\*) Scholarship Student schemes.

\*MEXT= The Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the fourteen countries listed below. They should be legal professionals, who are expected to play an active role as future national leaders in their respective countries.

Target Countries: P. R. China, Rep. of Korea, Indonesia, Malaysia, Philippines, Thailand, Vietnam, Laos, Myanmar, Cambodia, & Mongolia, Singapore, India, South Africa, Turkey(15Countries)

3. Host University

Kyushu University, Graduate School of Law.

4. The Number of Students

20 students maximum per year.

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through specially designated recommending institutions. Please enquire at the Japanese Embassy for further information on the recommending institutions.

(2) Screening Procedure

- ①First screening by the recommending institution
- ②Second screening by the host university (in this case, Kyushu University)
- ③Final screening by the YLP Committee established by MEXT

6. Curriculum

(1) Basic Concept of YLP programs

Each YLP course has been specially designed to contribute to the development of national leaders in various fields by seeking to take advantage of Japan's experiences of exchange with both Western and Asian countries and to establish a "human network" through education related activities.

(2) Course Duration and Qualification

Course duration is for one year, resulting in the conferring of a Master's degree in Law from Kyushu University.

(3) Language

All classes will be conducted entirely in English.

7. Commencement of the Program

October 2011

## II. INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study in Japanese universities as YLP students in law for the academic year 2011 under the Japanese Government (MEXT) Scholarship Program. The conditions are as follows:

### 1. Field of Study

Law (Kyushu University, Graduate School of Law)

### 2. Qualifications

#### (1) Nationality

Applicants must be nationals of a country that is participating in the YLP (see above). Applicant who has Japanese nationality at the time of application will not be eligible.

#### (2) Age

Applicants must, in principle, be under 40 years old as of 1st October 2011 (i.e. born on or after 2 October 1971).

#### (3) Academic Background

Applicants must be college graduates who have attained a high level of academic achievement in their undergraduate study.

#### (4) English Ability

A minimum TOEFL (Paper-based) score of 550, TOEFL-CBT score of 213, or TOEFL-iBT score of 79-80, or equivalent.

#### (5) Work Experience

At least 4 years of work experience in the applicant's home country in a law office or in the legal section of a company or government department. This work experience must be full-time and after graduation from university.

#### (6) Health

Applicants must have no infectious diseases and must be in generally good health.

#### (7) Visa Requirement: Selected Applicants must obtain a College Student (ryuugaku 留学) visa prior to his arrival in Japan.

Applicants who are already in Japan under a visa other than College Student are required to change it to College Student by the end of the month preceding the start of the scholarship. Applicants who change their resident status to any status other than "College Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.

#### (8) Others: Any applicant who meets any or all of the following conditions is not eligible. If identified after the start of the scholarship period, the applicant will be required to withdraw from the scholarship:

- ① The Applicant is an active member of the military or a civilian employed by the military at the time the scholarship period is due to begin.
- ② The Applicant is unable to travel to Japan within the dates set by the receiving university
- ③ The Applicant is currently enrolled in a Japanese university under the resident status of "College Student," or if he/she plans to enroll at a Japanese university as a privately-financed international student between the time of application for this scholarship and the time the scholarship period is due to begin.

### 3. Term of Scholarship

One year from October 2011 to September 2012.

### 4. Scholarship Benefits

#### (1) Allowance

258,000 yen (in FY2010. The amount is subject to change.) per month will be awarded to each grantee during the term of the scholarship, with the understanding that the scholarship will be suspended in cases where a grantee is absent from the university for an extended period. The amount of the monthly stipend is subject to annual review and may change.

Scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantee may be ordered to return scholarship payments received during that period.

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MONBUKAGAKUSHO(MEXT);
- ③ If it becomes definitive that the grantee will not be able to complete his/her course within the standard course term because of his/her poor academic achievement or suspension;

- ④ If his/her resident status of "College Student" as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑤ If he/she is provided with another scholarship (except for a scholarship designated for research expenses);
- ⑥ The request from the government and/or other state institutions of applicant's home country;

## (2) Transportation

### ① Transportation to Japan

Each grantee will be provided, according to his/her itinerary and route as designated by MEXT, with an economy class air ticket from the international airport closest to his/her place of residence to the Fukuoka International Airport (or following the itinerary normally used by the university where the grantee is placed). Expenses such as inland transportation from his/her place of residence to the nearest international airport, airport tax, airport usage charges, special taxes on overseas travel and travel expenses within Japan will be borne by the grantee (the place of residence of the grantee shall in principle be the address stated in the application form).

### ② Transportation from Japan

The grantee who is going back to the student's home country within the fixed period after the expiration of the scholarship will be supplied, upon application, with an economy class air ticket from Fukuoka International Airport to the international airport nearest to the student's home address. Such expenses as inland transportation from his/her home address to the international airport, airport tax and special taxes on the travel will NOT be provided (The address in the country of the grantee's nationality stated in the application is in principle considered as the "home address").

\* Any aviation and accident insurance to and from Japan should be contracted by the applicant at his or her own expense.

The airport the grantee departs from or returns to must be an airport of the country of his/her nationality.

## (3) School Fees

Fees for matriculation, tuition and entrance examinations at a university will be paid by the Japanese government.

## (4) Accommodation

Students can apply for a room at Kyushu University International House. (Please note: The number of rooms is limited and successful candidates are not guaranteed a room).

## 5. Selection

- (1) Based on the recommendation of specified institutions, the participating university will select initial candidates from among applicants by means of an interview, a review of the submitted documents and a short essay. If it is not possible to hold an interview in the applicant's home country, an interview may be conducted by telephone or the Internet.
- (2) Those who have been selected initially by the participating universities will be put forward to the YLP committee established by MEXT for the final selection.

## 6. Language of instruction

All lectures and practical training at universities will be conducted entirely in English.

## 7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated deadline. (Please note: submitted documents will not be returned.)

- (1) Application for Admission (prescribed form) — 1 Original and 4 Photocopies (except photographs);
- (2) Photographs (6 x 4 cm, taken within the past 6 months, should be affixed on each of the 5 application forms) — 5 Originals;
- (3) Official Transcript or Certified Academic Record of the university the applicant attended — 1 Original and 4 Photocopies;
- (4) Recommendation Letter from the Recommending authority — 1 Original and 4 Photocopies;
- (5) Two recommendation Letters from the Employer or from the supervising Professor of the university the applicant last attended (prescribed form) — 1 Original and 4 Photocopies;
- (6) Certificate of Health (to be issued by the medical institution designated by the Japanese Embassy of the country in which the applicant resides) — 1 Original and 4 Photocopies;
- (7) A Copy of the Official Diploma or Certificates of Graduation from the University the applicant last attended — 5 Photocopies;

- (8) An Essay explaining applicant's future plans after the completion of the YLP — 1 Original and 4 Photocopies;
- (9) A Copy of the Applicant's Family Register, Photocopy of Passport or Certificate of the Citizenship — 5 Photocopies;
- (10) English Proficiency Certificate (TOEFL or other equivalent test score.) — 5 Photocopies;
- (11) Answers to each of the designated essay questions — 1 Original and 4 Photocopies;

(12) Others

- ① The size of all documents must be uniform (297 x 210 mm JIS A4 size), and all forms must be typewritten;
- ② Documents must be written in English. If necessary, attach an English translation to recommendation letters;
- ③ Two different referees must write recommendation letters. At least one reference must be from the applicant's direct superior at work;
- ④ For the essay on the applicant's future plans, expectations of this program must be explained within 3 pages or so, as well as future career goals.
- ⑤ Applications will not be accepted if they are not completed fully and correctly or they lack any of the above-specified documents

8. Notes

- (1) For more detailed information on this scholarship program, please contact the appropriate office at the Japanese Embassy.
- (2) Each recipient is advised to learn the Japanese language and to acquire some information on Japanese weather, climate, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country before departing for Japan.
- (3) It is highly recommended for grantees to bring approximately US\$1,500 or the equivalent to cover immediate needs upon arrival in Japan.



Young Leaders Program (Law)  
Curriculum Guidelines

I. Overview

The primary focus of the YLP in Law at Kyushu University is international economic and business law. The program has been specifically designed to expose students to both theoretical and practical perspectives on a wide range of contemporary legal issues related to international trade and commercial transactions. Courses taught within the framework of the YLP focus on “cutting edge” topics driven by the research interests of an international faculty. As such, the program aims to provide students with the necessary intellectual skills for pursuing a law-related career in an increasingly global economic environment.

II. Participants

As a one-year Master’s program in law, this course is primarily geared towards persons who have worked in the legal department of government ministries & business, as well as judges, public prosecutors, lawyers and other law-related professions. In particular, the program is suited to lawyers or government officials working on international trade issues or commercial transactions.

III. Indicative Courses

Courses offered within the framework of the YLP are grouped around four themes. The four themes focus on key aspects of international economic and business law. The following is an indicative list of courses offered in recent years. Please note that this list is subject to change:

(1) Global Governance and Corporations

- International Business Law
- Foreign Direct Investment Law
- Law of GATT/WTO
- International Economic and Institutional Law
- International Maritime Law
- International Law in East Asia
- EU Law & International Trade
- Corporate & “White Collar” Crime

(2) Economic and Business Law in Asia

- Corporate Social Responsibility in Labor and International Law
- Competition Law in Japan & Asia
- International Taxation
- Bankruptcy Law in Asia
- Asian Tax Law
- Japanese Corporate Law
- Business Law Japanese

(3) Innovation and the Law

- Cultural Diversity and the Law
- Information Transactions in a Digital Age
- Intellectual Property in a Globalized World
- Bioethics and the Law
- E-Commerce and the Law

#### (4) Fundamental Perspectives on Economic and Business Law

Conflict Management and Mediation Training  
Roman Law and Comparative Legal History  
Worldwide Perspectives on Trust Law

For an up-to-date curriculum see: <http://www.law.kyushu-u.ac.jp/programs/english/>

In addition, to coursework students are expected to complete a Master's thesis (50 pages minimum) on an issue relating to one of the four themes identified above.

#### IV. Internships

Each YLP student will be assigned to a Fukuoka-based law firm for 2 weeks (in February - March) to experience legal practice in Japan. The interns will attend court hearings and accompany the lawyers for consultations with clients. During the internship students will visit other law-related institutions and will engage in discussions with serving judges.

Students are also provided with various summer internship opportunities at Tokyo based law firms and/or large corporations. These internships provide students with the unique chance to experience international commerce and legal practice in Japan.

#### V. Fukuoka & Kyushu University

Located in the heart of East Asia, midway between Tokyo, Shanghai and Seoul, Fukuoka is the largest city in Kyushu, the southernmost of Japan's four main islands. It is a thriving modern metropolis that has not sacrificed its unique local character and charm. Historically known as Hakata, it has long been one of Japan's key ports for commerce with the rest of Asia, and today the spirit of Hakata lives on, for the growing continental ties of recent years have enabled the city to establish itself as a major regional center.

In 2006, Newsweek named Fukuoka as one of the "Ten Most Dynamic Cities" in the world, identifying an energetic regional economy, excellent infrastructure, and the proximity and openness to Asia as key features behind its continued growth. In June 2008, the Financial Times reported a survey of world cities that ranked Fukuoka as the 17th most livable city in the world, and awarded the city a special commendation for its downtown district.

Kyushu University is the largest university in Kyushu and one of the most prestigious national universities in Japan. Founded in 1911 as one of seven original Imperial Universities, it continues to be a focal point for academic and educational excellence. Graduate study in Kyushu University provides well-motivated students with the opportunity to study in a dynamic academic atmosphere and to enjoy life in one of Japan's fastest growing cities.

And yet, perhaps the most important feature of Fukuoka for the foreign resident is its people. Known throughout Japan for their friendliness, the people of Fukuoka have long enjoyed good relationships with visitors from abroad. For the foreigners living among Fukuoka's 1.7 million residents, life is both comfortable and stimulating.

#### VI. Further information

For further information on the YLP program:

<http://www.law.kyushu-u.ac.jp/programs/english/>

For further information on Kyushu University:

<http://www.kyushu-u.ac.jp/>

APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP

日本政府（文部科学省）奨学金留学生申請書

Young Leaders' Program Student for 2011 (Law)  
 (ヤング・リーダーズ・プログラム留学生) (法律コース)

INSTRUCTIONS (記入上の注意)

1. The application should be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
  2. Numbers should be in Arabic figures. (数字は算用数字を用いること。)
  3. Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
  4. Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。)
- \* Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full in your native language (姓名 (自国語))

(Sex)  
 Male (男)  
 Female (女)

(Family name/surname)      (First name)      (Middle name)

In Roman Block Capital Letters (if written in the passport, follow that form) (ローマ字、パスポート表記がある場合は、それに合わせること)

(Marital Status)  
 Single (未婚)  
 Married (既婚)

(Family name/surname)      (First name)      (Middle name)

2. Nationality (国籍)

2-2. Possession of Japanese nationality (日本国籍を有する者)

Yes, I have (はい)  
 No, I don't have (いいえ)

3. Date of birth (生年月日)

19 \_\_\_\_\_

Year (年)      Month (月)      Day (日)      Age: as of October 1, 2011  
 (2011年10月1日現在の年齢)

Paste your passport photograph taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

4. Present status: with the name of the university enrolled, or of employer (現職 (在学大学名又は勤務先名まで記入すること。))  
 及び在学大学又は勤務先の電話番号、ファックス番号又はEメールアドレス)  
 Present status

(写真 (6×4cm))

Telephone number      Facsimile number      E-mail address

5. Present home address and telephone number, facsimile number, E-mail address (現住所及び電話番号、ファックス番号又はEメールアドレス)  
 Address

Telephone number      Facsimile number      E-mail address

\* If possible, write an email address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.

(可能な限り、渡日前～日本留学中～帰国後にわたり使い続けることが予想されるE-mailアドレスを記入すること。)

6. Field of study specialized in the past (Be as detailed and concrete as possible.)

(過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational background (学歴)

	Name and Address of School (学校名及び所在地)	Year and Month of Entrance and Completion (入学及び卒業年月)	Period of schooling you have attended (修学年数)	Diploma or Degree awarded, Major subject (学位・資格、専攻科目)
Elementary Education (初等教育)	Name (学校名)	From (入学)	years (年)	
Elementary School (小学校)	Location (所在地)	To (卒業)	and months (月)	
Secondary Education (中等教育)	Name (学校名)	From (入学)	years (年)	
Lower Secondary School (中学)	Location (所在地)	To (卒業)	and months (月)	
Upper Secondary School (高校)	Name (学校名)	From (入学)	years (年)	
	Location (所在地)	To (卒業)	and months (月)	
Higher Education (高等教育)	Name (学校名)	From (入学)	years (年)	
Undergraduate Level (大学)	Location (所在地)	To (卒業)	and months (月)	
Graduate Level (大学院)	Name (学校名)	From (入学)	years (年)	
	Location (所在地)	To (卒業)	and months (月)	
Total years of schooling mentioned above (以上を通算した全学校教育修学年数)			years (年)	

\* If the blank spaces above are not sufficient for information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。))

Notes: 1. Exclude kindergarten education or nursery school education. (幼稚園・保育所教育は含まれない。)

2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等教育に含まれる。)

3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with \*-1. (「大学入学資格試験」に合格している場合には、その旨を\*-1欄に記入すること。)

4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)

(いわゆる「飛び級」をしている場合には、その旨を該当する教育課程の「学位・資格、専門科目、飛び級の状況」欄に記載すること。

(例：高校3年次を飛び級により短期卒業))

8. Employment Record. Begin with the most recent employment, if applicable. (職歴)

Name and address of organization (勤務先及び所在地)	Period of employment (勤務期間)	Division/Section (課名)	Position (役職名)	Type of work (職務内容)
	from to			
	from to			

9. State the titles or subjects of books or papers(including graduation thesis authored by applicant), if any, with the name and address of publisher and the date of publication.

(著書, 論文 (卒業論文を含む.)があればその題名, 出版社名, 出版年月日, 出版場所)

\* Accompany this form with a summary of the papers mentioned above. ((注)論文の摘要を添付のこと。)

10. Extracurricular and regional activities

(課外活動又は地域社会での活動)

Extracurricular and regional activities (課外活動又は地域での活動)	Period (期間)

11. Japanese language proficiency: Evaluate your level and fill in with an X where appropriate in the following blanks.

(日本語能力を自己評価のうえ, 該当欄に×印を記入すること。)

	Excellent (優)	Good (良)	Poor (不可)
Reading (読む能力)			
Writing (書く能力)			
Speaking (話す能力)			

12. Foreign language proficiency: Evaluate your level and fill in with an X where appropriate in the following blanks. About English, report your score of TOEFL or IELTS.

(外国語能力を自己評価のうえ、該当欄に×印を記入すること。ただし、英語については、TOEFL又はIELTSのスコアを記入すること。)

	Excellent (優)	Good (良)	Poor (不可)
French (仏語)			
German (独語)			
Spanish (西語)			

Score of TOEFL  
(TOEFLのスコア)

Score of IELTS  
(IELTSのスコア)

OR

13. Accompanying Dependents (Provide the following information if you plan to bring any family members to Japan.)

同伴家族欄 (渡日する場合、同伴予定の家族がいる場合に記入すること。)

\* All expenses incurred by the presence of dependents must be paid by the grantee.

(注) なお同伴者に必要な経費はすべて留学生の負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

14. Is there anyone in your family who has been awarded or is applying for a Japanese Government Scholarship? If yes, his/her name must be provided here.

(家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、その者の氏名を必ず記入すること。)

Name: \_\_\_\_\_ (awarded/applying)

Relationship: \_\_\_\_\_

15. Person to be notified in applicant's home country, in case of emergency:

(緊急の際の母国の連絡先)

i) Name in full: \_\_\_\_\_

(氏名)

ii) Address: with telephone number, facsimile number, E-mail address \_\_\_\_\_

(住所: 電話番号、ファックス番号又はEメールアドレスを記入のこと。)

iii) Occupation: \_\_\_\_\_

(職業)

iv) Relationship: \_\_\_\_\_

(本人との関係)

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship for 2011, and hereby apply for this scholarship.

(私は 2011 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of application:

(申請年月日)

---

Applicant's signature:

(申請者署名)

---

Applicant's name

(in Roman Block Capitals):

(申請者氏名)

---

### Essay Questions (Law)

As part of the application process you are required to submit a Statement of Purpose. This statement will provide the Admissions Committee with more detailed information about you and your reasons for applying to the Young Leaders' Program. The submission offers you the opportunity to present yourself more fully to the committee and provide us with greater information on your candidacy.

The submission must be typed. Please use A4 sized paper or 8 1/2" x 11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double spaced lines with a 12 point font. Your name should appear at the top of each separate sheet of paper. The number of the question should also be clearly written. Staple the pages together and submit them along with other application materials.

Please answer **ALL** of the following questions:

1. Write a personal statement describing your background, career goals and reasons for applying to the Young Leaders' Program. In addition, please explain how participating in the YLP would contribute to your long-term career development (maximum 600 words)
2. As a YLP student, you would be expected to write a 50 pages Master's thesis in an area of international economic and business law or comparative law. Please write a short research proposal for your thesis describing in detail the main issues you would like to research (800 words)
3. Please provide a recent example of a law that has been enacted in your home country. Describe the background and reasons for the legislation, the substance of the new law & any limits or problems that the new law has created. Please feel free to choose an example from any field of law (substantive or procedural, public or private). (800 words).
4. Include any further information about yourself that you feel may be relevant to the Admissions Committee when considering your application. (This might include other relevant professional experience, academic publications, prizes, scholarships awarded, membership of professional societies, as well as any other significant personal achievements). (400 words maximum)

Please note, the submission must address the above issues specifically, and must be solely the product of your own efforts. We reserve the right to disqualify any statement written by, or with the help of, someone other than the applicant.



## 健康診断書

### CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。  
Please fill out (PRINT/TYPE) in Japanese or English.

氏名 Name: \_\_\_\_\_  男 Male 生年月日 Date of Birth: \_\_\_\_\_ 年齢 Age: \_\_\_\_\_  
 Family name, First name Middle name  女 Female

1. 身体検査  
Physical Examinations

- (1) 身長 Height \_\_\_\_\_ cm 体重 Weight \_\_\_\_\_ kg
- (2) 血圧 Blood pressure \_\_\_\_\_ mm/Hg ~ \_\_\_\_\_ mm/Hg 血液型 Blood Type: 

A B O	RH +

 脈拍 Pulse:  整 regular  不整 irregular
- (3) 視力 Eyesight: (R) \_\_\_\_\_ (L) \_\_\_\_\_ (R) \_\_\_\_\_ (L) \_\_\_\_\_  
 裸眼 without glasses 矯正 with glasses or contact lenses 色覚異常の有無 color blindness:  正常 normal  異常 impaired
- (4) 聴力 Hearing:  正常 normal  低下 impaired 言語 speech:  正常 normal  異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること（6ヶ月以上前の検査は無効。）  
Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺 lung:  正常 normal  異常 impaired

心臓 Cardiomegaly:  正常 normal  異常 impaired

Date \_\_\_\_\_  
Film No. \_\_\_\_\_

異常がある場合  
心電図 Electrocardiograph:  正常 normal  異常 impaired

Describe the condition of applicant's lung.

3. 現在治療中の病気 Disease Treated at Present:  Yes (Disease: \_\_\_\_\_)  No

4. 既往症 Past history: Please indicate with + or - and fill in the date of recovery

Tuberculosis..... ( . . . ) Malaria..... ( . . . ) Other communicable disease..... ( . . . )  
 Epilepsy..... ( . . . ) Kidney Disease..... ( . . . ) Heart Diseases..... ( . . . )  
 Diabetes..... ( . . . ) Drug Allergy..... ( . . . ) Psychosis..... ( . . . )  
 Functional Disorder in extremities..... ( . . . )

5. 検査 Laboratory tests  
検尿 Urinalysis: glucose ( ), protein ( ), occult blood ( )

赤沈 ESR: \_\_\_\_\_ mm/Hr. WBC count: \_\_\_\_\_ /cmm 貧血 anemia

Hemoglobin: \_\_\_\_\_ gm/dl, GPT: \_\_\_\_\_

6. 診断医の印象を述べて下さい。  
Please describe your impression.

7. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われますか？  
In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan?  
yes  no

日付 Date: \_\_\_\_\_ 署名 Signature: \_\_\_\_\_

医師氏名 Physician's Name in Print: \_\_\_\_\_

検査施設名 Office/Institution: \_\_\_\_\_  
所在地 Address: \_\_\_\_\_

# Recommendation Form

To the Applicant

Please complete only the top portion of this form. Your recommender should complete the rest of the form.

Your Name (Family)	(Given)	(Middle)

To the Recommender

The person whose name appears above is applying for admission to the Young Leaders' Program.

Please provide your recommendation on your own letterhead or stationery. The Admissions Committee values the recommender's direct contact with the candidate. In your letter, please answer the following questions as candidly and specifically as possible:

Please return this form and your recommendation to the applicant in a sealed envelope, with your signature across the seal. The applicant will submit the sealed, signed envelope to us as part of the completed application package.

The Admissions Committee is aware of the time and care necessary to prepare this form. We gratefully acknowledge your help.

**Note: If you recommend the applicant for the Business Administration Course, you need not answer the questions marked with \*.**

1. How long and in what capacity have you known the applicant ?

2. How often have you observed the applicant? (Please tick one box)

every day     3 or 4 times a week     1 or 2 times a week     1 or 2 times a month

less than once a month

3. Please provide a short list of specific activities which demonstrate the applicant's salient talents and strength, e.g., leadership, creativity.

\*4. Please discuss observations you have made concerning the applicant's leadership abilities.  
(Please tell the reason to judge that the applicant has a possibility to be a leader in your home country.)

5. Please discuss observations you have made concerning the applicant's interpersonal skills.

\*6. Please discuss observations you have made concerning the applicant's innovative/creative capabilities.



\*9. Please write if you have any comment.

Please provide telephone numbers should the Admissions Committee feel a need to contact you regarding the reference.

Business Telephone Number \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Recommender's Signature \_\_\_\_\_

Recommender's Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Position or Title \_\_\_\_\_ Organization \_\_\_\_\_

Business Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

## II. Curriculum Guidelines

### 1. Basic Concepts

The primary focus of the YLP in Law is international economic and business law. The program has been specifically designed to expose students to both theoretical and practical perspectives on a wide range of contemporary legal issues related to international trade and commercial transactions. As such, the program aims to provide students with the diverse intellectual skills necessary for pursuing a law-related career in an increasingly global business environment.

For an up-to-date curriculum:

<http://www.law.kyushu-u.ac.jp/programs/english/>

### 2. Courses

- International Business Law
- Foreign Direct Investment Law
- Law of GATT/WTO
- International Economic and Institutional Law
- International Maritime Law
- International Law in East Asia
- EU Law & International Trade
- Corporate & "White Collar" Crime
- Corporate Social Responsibility in Labor and International Law
- Competition Law in Japan & Asia
- International Taxation
- Bankruptcy Law in Asia
- Asian Tax Law
- Japanese Corporate Law
- Business Law Japanese
- Cultural Diversity and the Law
- Information Transactions in a Digital Age
- Intellectual Property in a Globalized World
- Bioethics and the Law
- E-Commerce and the Law
- Conflict Management and Mediation Training
- Roman Law and Comparative Legal History
- Worldwide Perspectives on Trust Law

### 3. Internship, Executive Seminars

(1) Practical training in a law firm

Each student will be sent to a law firm for a period of about 2 weeks (in February or March) to experience legal practice in Japan. The interns will attend court hearings, accompany the lawyers for consultation and reconciliation with clients, and draft legal documents.

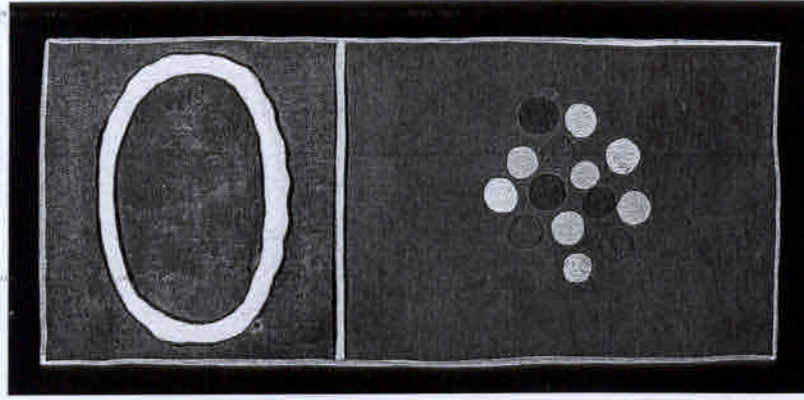
(2) Visit to judiciary related institution (including discussions with serving judges).

(3) Practical training with legislative authorities such as the Diet, Cabinet Legislation Bureau, Cabinet Councilor's Office on Internal Affairs, Cabinet Councilor's Office on External Affairs.

(4) Cooperation in the research on the Japanese legal framework by the Research and Training Institute, the Ministry of Justice.

To get information about Kyushu University, please access to website:

<http://www.kyushu-u.ac.jp/>



2011

## YOUNG LEADERS' PROGRAM IN LAW

CONTACT: <http://www.kyushu-u.ac.jp>  
<http://www.law.kyushu-u.ac.jp/programs/english/>

COVER PAGE:

Anonymous (India)

"Payodhi-jala" 1980

23.5 x 13.2 (cm)

Collection: Fukuoka Asian Art Museum

Graduate School of Law, Kyushu University  
Ministry of Education, Culture, Sports, Science  
and Technology (MEXT)

# I. Overview

## 1. Objectives

The Young Leaders' Program was established as a one year Master's program by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) in the three specific fields of Public Administration, Business Administration and Law in 2001.

This program aims to contribute to the fostering of future national leaders in Asian countries. In addition, while deepening the participants' understanding about Japan, it aims to form a network of national leaders who will play a key role in establishing friendly relations and improved policy planning among Asian countries, including Japan.

The Graduate School of Law, Kyushu University administers the "Young Leaders' Program in Law" under the framework of the MEXT's scholarship system. In 2010, we invited 10 international students from 8 countries of Lao P.D.R., Indonesia, Mongolia, Vietnam, Korea, Thailand, Singapore and Myanmar under this program.

## 2. Institution and Location

Kyushu University was founded in 1911 as one of the seven imperial universities in Japan. Today, Kyushu University consists of eleven Faculties with 18,588 students including 1,509 international students and 2,193 faculty members.

The Faculty of Law, with its outstanding staff and library, is one of the leading research and educational institutions of law and political science in Japan. The faculty is well known for the historical and comparative research in which its members have engaged, aided in part by one of the largest collections of international and foreign-language materials for political science and social science in Japan. It has also taken an active theoretical interest in legal or political problems appropriate to its geographical location; i.e., those of Western Japan, especially Kyushu, and of Southeast Asian countries.

In 1994, we instituted Japan's first Master's program taught entirely in English, the "LL.M. Program in International Economics and Business Law." In 1999, the "LL.D. Program in International Economics and Business Law" and the "Comparative Studies of Politics and Administration in Asia" were also started. As a result of the success of these programs and the prestige of the Faculty of Law, Kyushu University was chosen to host the Young Leaders' Program in Law.

Kyushu University is located in Fukuoka, which is the capital city of politics and commerce in Kyushu Island in the southern part of Japan. Fukuoka has a long history and mutual relationships with Asian countries as an international city facing the East China Sea.

## 3. Participants

**The Number of Participants:** There will be about 15 students accepted by Kyushu University in 2011.

**Nationality:** Cambodia, China, Indonesia, Korea, Lao P.D.R., Malaysia, Mongolia, Myanmar, Thailand, The Philippines, Vietnam, Singapore, India, and South Africa.

**Age:** Applicants must be, in principle, under 40 years of age as of October 1, 2011 (i.e. born on or after October 2, 1971)

**Academic Background and others:** Applicants must have obtained a Bachelor's degree from an accredited university, and at least 4 years of work experience in the applicant's home country in a law office or in the legal section of a company or government department. This work experience must be full-time and after graduation from university.

**English Ability:** A minimum TOEFL (Paper-based) score of 550 or TOEFL-CBT score of 213 or equivalent.

Applicants are required to have the ability to join discussions and write papers in English without any supplementary lessons of English.

**Others:**

- 1) Military personnel and military civilian employees registered on the active list are excluded.
- 2) The grants may be cancelled if grantees fail to arrive in Japan by the appointed date.

3) The applicant whose spouse has already won a Japanese Government scholarship will not be selected as a grantee, and likewise in the case of a couple applying at the same time.

4) The applicant who is already enrolled in a Japanese university is not eligible to apply for admission.

## 4. Scholarship

**Term of Scholarship:** One year from October 2011 to September 2012.

**Allowance:** In 2010, ¥ 258,000 per month (this figure will be adjusted in 2011 according to the approved budget.)

**Transportation:** A tourist class air ticket to/from Japan.

**School Fees:** Participants will be exempted from fees for the entrance examination, matriculation and tuition.

**Accommodation:** The above monthly allowance includes the accommodation fee.

**Others:** Students receive medical insurance.

## 5. Selection

Based on the recommendation of our counterpart institutions in the participating countries, Kyushu University will select initial candidates from among applicants by means of a review of the submitted documents, a short essay and an interview. Those who have been selected by Kyushu University will be put forward to the committee of experts, established by the MEXT, for the final selection.

## 6. Application

More detailed information on application procedures is available at the Embassy of Japan in your home country.

**GUIDANCE  
FOR  
JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2011  
YOUNG LEADERS' PROGRAM (YLP) STUDENT**

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# I INFORMATION CONCERNING THE RECRUITMENT OF STUDENTS

## 1 Number of Participants

There are five different courses available to students, and each course will accept from 10 to 20 students at the maximum, and for a total of 70 students in a program.

## 2 Matters to be Attended for Eligibility and Application

a Applicants must have graduated a university with excellent grades and be eligible to study in Japan for one year.

b Applicants must meet all qualifications stated in the entrance requirements. Please observe the requirements strictly.

c **The number of students we allow into this program is kept down to a minimum. All candidates for this program will be evaluated relatively. Therefore, candidates who meet all qualifications still might not be selected (It is also possible that none of the candidates from your institution will be selected.). Take this point into consideration when recommending candidates.**

d Some students in the past gave up studying in the middle of the program due to mental and physical problems. Please take into consideration the fact that the environment of Japan might be different from that of the applicants home country. Therefore, the applicants medical examination records and records of previous illness must be carefully reviewed.

e Remember that the number of participants and treatment of the students could differ from this document due to Japanese financial difficulties.

f Military personnel and military civilian employees registered on the active list are excluded from participation.

## 3 Notice Period and Method

Each institution can decide how to notify students about recruitment for this Scholarship. However, recruitment must be done in an effective way in order to guarantee that outstanding students are selected.

## 4 Acceptance of Application Forms

Applicants must observe the application period strictly and submit the necessary number of documents (including copies of documents.). It must be verified whether or not all applications are completed fully and correctly and if they lack any necessary documents. Students will be asked to make corrections on their application if problems are found. After corrections are made, the forms will, once again, be accepted. The following matters concerning acceptance need to be considered;

(1) The language used and the attached translation

**Documents must be written in English. Attach an English translation if they are written in another language.**

(2) Applications

a Each year's prescribed forms must be used to apply. Fill out the forms clearly (especially applicants name) and put each application form and all other necessary documents in an envelope which is designated by MEXT.

b Academic Record In the spaces designated for:

- 1) elementary education
- 2) secondary education
- 3) higher education

Please write the names of the schools or institutions that you attended which correspond to the Japanese education system of:

- 1) elementary school
- 2) junior/senior school
- 3) undergraduate/graduate university

\* Caution: Write the exact number of years which the applicant was enrolled in each institution. If an applicant skipped a year in any schools or institution, it must be mentioned.

(3) Reasons for applying and future plans

The essay concerning the applicants reason for applying as well as future plan after the completion of YLP must be explained concretely and specifically within three pages or so.

(4) Transcript of last attended institution

A transcript of all credited courses taken every year in the students undergraduate or graduate university is necessary (Neither a certificate of degree nor a diploma showing what ranking the student received when the applicant graduated will be considered as a transcript. The system of grading/evaluation should be clearly written out on the transcript.).

(5) Certificate of graduation (Attach an English translation)

Any of the following can be submitted: A certificate of graduation of the last attended institution, a certificate of university entrance qualification (For example a certificate showing you took the High School Equivalency Exam) and a certificate of degree (can be a copy of diploma).

(6) Medical certificate

Students must use the designated form and fill out (or have the doctor fill out) all that is required. Recommending institutions must assign medical institutions for the physical examination.

Regarding previous illness, for example tuberculosis, mental disease, etc., please pay attention to the fact that some students become sick after coming to Japan even though they didn't state any problems beforehand. Consider this point carefully when recommending institutions interview applicants. If candidates are disabled and need special care, it must be mentioned in the recommendation letter.

(7) Incomplete application forms

Application forms which are not completed fully and correctly or that are lacking necessary documents will not be accepted.

If applicants cannot get the necessary documents because of their countries condition: certificates confirmed by the issuing authority, the government in their home country, or Embassy of Japan can be used instead.

## **5 Conditions for Recruitment**

Applicants must follow all application requirements. Personal exceptions will not be admitted.

## **6 Applicants Staying in Japan**

Applicants residing in their own country have first priority. However, if a student is already staying in Japan for some reason (except for those studying in Japan privately) and wishes to apply to this program, the applicant can be included if the recommending institution decides to choose the applicant as a candidate.

## **7 Applicant Who Has Already Been to Japan**

Applicants who have been to Japan and caused problems in the past should not be recommended as candidates.

## **II SELECTION OUTLINE**

The candidates who will be recommended to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected by the following method;

### **1 Method of Screening**

Each recommending institution can choose the candidates freely but must examine accurately each applicants English ability, personality, reasons for applying, etc.

### **2 Criteria for Selection**

Candidates must meet the following criteria along with the required qualifications.

- a Candidates must have excellent grades and have the ability to study in their desired field.
- b Candidates must be physically and mentally healthy.

(The students who had developed mental problems, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan have usually suffered from the same disease in the past. Please take this into consideration.)

- c Candidates must have a verifiable identity.
- d Candidates must be able to easily adapt to a new environment and a different culture.
- e Candidates must have a rich international cultural understanding.
- f Candidates must not have Japanese nationality and dual nationality between his/her country and Japan.
- g Candidates must not be military personnel or military civilian employees.

Do not recommend students who meet the following criteria;

- Students who are already enrolled in a Japanese university privately.
- Students who will obviously have difficulty in continuing their studies for a certain period of time after coming to Japan (For example, those who have to do military service, those who are pregnant, etc.).

### III RECOMMENDATION OUTLINE

Applicants personality, learning ability, eagerness to study in Japan and learn Japanese, experience of studying abroad, etc., should be written in the recommendation letter in detail by each recommending institution.

Recommending institutions must submit all the necessary documents to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

The following is a list of the necessary documents;

Necessary Documents		Number of Sets
Application for Admission (Prescribed Forms)		1 Original and 4 Photocopies (Except Photographs)
Photographs (taken within the past 6 months, 6 x 4 cm, the upper half of the body, the front side, no hats)		5 Pictures (Paste on Each Application )
Transcript (of All Years) of the Institution Last Attended		1 Original and 4 Photocopies
Recommendation Letters	One Written by the Recommending Authority	1 Original and 4 Photocopies
	One Written by the Employer or from the Supervising Professor of the University the Applicant Attended	1 Original and 4 Photocopies
Medical Certificate		1 Original and 4 Photocopies
Certificate of the University Last Attended or a Copy of the Applicants Diploma		1 Original and 4 Photocopies
An Essay Explaining the Applicant's Reason for Applying and Future Plans after the Completion of YLP		1 Original and 4 Photocopies
Report of Theme and Background for the Preparation of Research Paper (Only Applicable to the Law Course)		1 Original and 4 Photocopies

A Copy of Passport	5 Photocopies
A Copy of Family Register or Certificate of Citizenship	1 Original and 4 Photocopies
English Proficiency Certificate	5 Photocopies
Score of GMAT or Certificate of Equivalent Examination (Only Applicable to the Business Administration Course)	5 Photocopies
Reply to the Essay Questionnaire (Only Applicable to the School of Government, the Business Administration, Law, Local Government and Medical Administration Course)	1 Original and 4 Photocopies

**\* Caution:**

- 1 These documents must be written in English or attach an English translation.
- 2 Insert all necessary documents of the application forms with photographs. Use one envelope designated by MEXT for each candidate. Insert copies of the proof certificate with the original copies of necessary documents in one application form.

**Deadline of recommendation**

**The candidates must be recommended by the date specified by MEXT which will be informed to Embassy of Japan.**

Submit all the necessary documents for every candidate at once as a final recommendation. If the final recommendation is delayed (for example a lack of necessary documents), the applicant might not be selected.

## **IV SELECTION AND ANNOUNCEMENT OF RESULT**

### **1 The First Screening**

**The candidates who are recommended by each recommending institution are selected by the accepting institution. The selection will be based on the submitted documents and an interview will be held in the home country. If a person to person interview is impossible, it will be conducted by telephone. Accepting institutions will recommend candidates to the YLP committee established in MEXT, based on the results of the first selection.**

### **2 The Second Screening**

The YLP committee conducts the second selection.

### **3 Announcement of Results**

The result of the second selection will be notified to each recommending institution through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

### **4 No Change of Assigned University**

**A change of the assigned university will not be permitted. This must be explained in the result notification and during the orientation to all candidates.**

### **5 Waiting List**

When the number of successful candidates is less than the fixed number because of declination etc., it is possible to select from fill-in successful candidates who were beforehand selected at the second screening of the YLP committee.

However, please note that the YLP committee will not choose any more candidates as alternates after the second screening.

## V PROCEDURES AFTER SELECTION

Many cases have occurred which selected students caused several problems after coming to Japan because of the lack of procedure knowledge or misunderstandings. Consider the following points:

### 1 Visa

Japanese Government Scholarship student must obtain a visa of College Student in their own country based on the instruction of the Minister of Foreign Affairs.

### 2 Airline Ticket

(1) An economy-class air ticket with the appointed date and airline company (from the nearest international airport from the students residence to the New Tokyo International Airport, Nagoya Airport, Kansai International Airport or Fukuoka Airport) is granted through Embassy of Japan. A change in the departing airport due to a change of address will not be permitted.

(2) The airline ticket sent by MEXT has a fixed date and flight number. Visiting relatives or friends, sightseeing, research or visits for study, etc., on the way to Japan is not permitted.

(3) The departure date and flight is fixed due to the hotels at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements.. Therefore, changes of the ticket date made by the applicant in the home country will not be permitted.

(4) The airline ticket sent by MEXT to the grantee cannot be transferred to another person, nor can it be exchanged for money. Furthermore, MEXT is only responsible to supplying grantees with an airline ticket and will not pay for costs associated with excess baggages, airport taxes or insurance fees.

(5) A ticket will only be provided for the grantee. Family members or so who will accompany the grantee to Japan will not receive any funding.

### 3 Changes in the Date of Departure

(1) The flight fee will not be covered for any grantee who wishes to come before the designated date by MEXT without permission from the Ministry. There will be no refund after arrival. In such case the grantee will not be considered as a student of this program. **Therefore, if students do come before the appointed date, the traveling arrangements, the entrance procedures and the living arrangements after arrival (all necessary procedures) will be the grantees responsibility.**

(2) Departure date and flight changes will not be accepted. However, if any change is required due to personal illness, contact MEXT through Embassy of Japan. In such a case, the grantee must wait the MEXT's contact after all procedures including residence, etc., are fully prepared. In Japan, all courses will begin right after the arrival date. In case of any arrival delay, the applicants acceptance to this program might be revoked.

(3) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee paid at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, always contact Japan to find out the necessary procedures before departure.

### 4 Withdrawal or Revocation of Acceptance

(1) If a grantee cannot arrive within the designated arrival period, it will be a great hindrance to the grantees education at the university as well as the research program. Therefore, the acceptance to this program will be revoked.

(2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.

(3) **If recommending institutions send many grantees who withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institutions participation itself will be reconsidered. Therefore, when recommending**

**applicants, make sure applicants will not withdraw from this program for any reason.**

## **5 Students Accompanied by Family Members**

(1) If a grantee wishes to be accompanied by their spouse or any family member, they must contact the educational institution before departure. When the spouse will come together with the grantee, it must be informed that there will be no increase of the scholarship and traveling fee.

(2) All entrance procedures for the spouse will be completely different from the those of the grantee. Therefore, make sure to obtain a visa for the spouse before departure.

## **6 Guidance before Departure Date**

(1) All grantees studying abroad should research their foreign universities (partner university) education system. Grantees should also learn basic Japanese language necessary for daily life, Japanese climate, legal system and culture before departure.

(2) All grantees studying abroad should prepare appropriately \$1,500 US for living expenses for the time being.

(3) If any personal problems occur after arrival, such matters should always be discussed with their supervising professors first and then the Foreign Exchange Office at the university should be contacted to.

**(4) Recently, there are many students who return to their home country without permission. Some must return due to mental problems. A thorough interview and instruction before departure is very important to prevent this from happening. However, if this happens due to an accident while studying abroad, contacts are made to family members of the student and appropriate authorities in their home country based on the directions from Japan. All problems will be dealt with by having a close contact between Japan and the home country. All conditions and results concerning such matters should be reported.**

(5) If there are any questions concerning the study abroad program, contact Embassy of Japan or the institution that is responsible to the advertisement division of Japanese study abroad programs. Please refer to the information written below:

**INFORMATION CENTER,  
JAPAN STUDENT SERVICES ORGANIZATION  
(NIHON GAKUSEI SHIEN KIKO)**

2-79, Aomi, Koto-ku, Tokyo 135-8630, JAPAN

PHONE: +81-3-5520-6131

<http://www.jasso.go.jp/>

The JASSO provides a general complimentary pamphlet "Student Guide to Japan."

## VI YEAR-LONG SCHEDULE

2010

- Early July. Sending of Application Forms
- By Oct.29th Recommendation of Candidates by Recommending Institution,  
Documents to be Submitted
- Early Nov. The First Screening by Accepting Institutions

2011

- Feb. The Second Screening (Conducted by the YLP Committee in MEXT)
- March. Announcement of Results
- Aug.-Sept. Airline Tickets to be Sent
- Sept.-Oct. Students Come to Japan

\* Caution: This schedule is preliminary. Detailed schedules will be announced separately through the Japanese Ministry of Foreign Affairs and Embassy of Japan.