

TRAINING CIRCULAR

Subject: The Master's Degree Program in Infrastructure Management at Yokohama National University, Japan - 2009-2011.

The undersigned is directed to state that the Yokohama National University, funded by a grant from Government of Japan and administered by the World Bank, has invited applications for a Master's Degree Program in Infrastructure Management. The Programme will commence from 1st April 2009 and will conclude on 31st March 2011. It is specifically designed for training infrastructure policy planners from the World Bank member countries that are currently eligible to borrow. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in).

2. The Master's Program in Infrastructure Management is oriented to training government officials with present or future management responsibility and an academic background in the field of engineering. The program focuses on such areas as economics, management, specialized engineering and law related to the development and management of infrastructure.

3. The candidate should have completed undergraduate work in engineering or an equivalent field of study; be 35 years of age or under as on April 1, 2009; have at least 4 years of practical experience involving responsibility for infrastructure development and must also intend to pursue a career in the field of development; be in good health and be proficient at written and spoken English.

4. Approximately fifteen scholarships are allocated to the YNU program by the World Bank. Each scholarship provides a monthly allowance of JPY 1,70,000 and a round-trip air ticket to Japan, plus a travel allowance of USD500. The scholarship also covers tuition fees, the entrance examination fee and the admission fee.

5. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria and the terms and conditions of the World Bank, Washington, D.C.'s Circular dated 23rd July 2008. The Ministries/ State Governments may sponsor the names of only Government/ Public Sector Undertaking functionary.

6. The nomination details should be submitted in the prescribed proformas duly authenticated by the Department concerned alongwith the requisite enclosures.

7. The applications should reach this Department through proper channel not later than 24th September 2008. Nominations received after the prescribed date will not be considered. The circular inviting applications for training courses is available on this Department's website persmin.nic.in


(Trishaljit Sethi)
Director

1. All Ministries/ Departments of the Government of India.
2. All State Governments/ Union Territories.
- ✓ 3. Director (Technical), NIC with the request to post the circular along with the circular and the enclosed application Proformas on the Department's website

S. No. 1(R)

-1-

F.No. 7/4/2008-FB-II
Ministry of Finance
Department of Economic Affairs
F.B. II Section

New Delhi, the August 7, 2008

Subject:-Master's Degree program in Infrastructure Management at
Yokohama University, Japan.

PMU may please find enclosed application packages received from World
Bank, Washington D.C., for the Master's Degree program in Infrastructure
Management at Yokohama National University, Japan, for taking further
necessary action.

(Soumya Chattopadhyay)
Under Secretary (FB)

Under Secretary (PMU)

~~S.O. (P-T)~~
~~11/9/08~~
Ms. D. J. J. J.
11/9
1100/Pmm-TDS/08
11/9/08
S.O. (D/P-T)
11/9
Ms. S.
549/Fo(F)/08
11/9/2008

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

1818 H Street N.W.
Washington, D.C. 20433
U.S.A.

(202) 473-1
Cable Addr
Cable Addr

725/IS(FB)/08
5/8/08

4071FB/08
6/8

Jawed Usmani
Senior Advisor to Executive Director
Email: Jusmani@worldbank.org

Tel: (202) 458-1048
Fax: (202) 522-1553
Cell: (202) 725-3804

July 29, 2008

WUS
Ju (DK) *4/8*

Dear Madhusudan,

Please find enclosed, for information and necessary action, a letter dated July 23, 2008 addressed to the Executive Director by Mr. Rakesh Nangia, Acting Vice President of the World Bank Institute, enclosing the application packages for the Master's Degree program in Infrastructure Management at Yokohama National University, Japan.

With regards,

Yours sincerely,

Jawed Usmani
(Jawed Usmani)

Mr. Madhusudan Prasad,
Joint Secretary(FB),
Ministry of Finance,
Department of Economic Affairs,
North Block,
New Delhi.

UB(FB-S)
How do we circulate
such training programmes
for collecting applications
Jal
5/8/08

Shetty 5.8.08

SO(FB/II)

STAD
15
6/8

RAKESH NANGIA
Acting Vice President
World Bank Institute

July 23, 2008

Mr. Dhanendra Kumar

Dear Mr. ^{Dhanendra,} Kumar:

*Application form for Master's Degree Program in Infrastructure
Management at Yokohama National University*

Enclosed are application packages for the Master's degree program in "Infrastructure Management" at Yokohama National University in Japan. This program is sponsored by the Joint Japan/World Bank Graduate Scholarship Program, (JJ/WBGSP). The medium of instruction is English, and the deadline for the receipt of completed applications is September 30, 2008.

Interested applicants should submit their completed applications directly to the Yokohama National University.

We very much appreciate your support in alerting potential applicants and forwarding these applications to your constituent countries. Please contact the JJ/WBGSP Secretariat if you need further information.

Sincerely,



Rakesh Nangia

cc: Messrs. Masato Kanda, Alternate Executive Director, EDS02
Naohisa Konita, Advisor to Executive Director, EDS02

Attachment



Yokohama National University

Are you a mid-career engineering professional who has an active role in your country's development?

YNU's *FULL SCHOLARSHIP* program can equip you with the leadership tools you need to facilitate infrastructure development projects. We are pioneers in Japan in providing practical social science and management training to engineers from eligible World Bank member countries.

BRIDGES TO THE FUTURE

Joint Japan / World Bank Graduate Scholarship Program

THE MASTER'S DEGREE PROGRAM IN INFRASTRUCTURE MANAGEMENT

www.worldbank.org/wbi/scholarships/index.html e-mail: jwbimp14@ynu.ac.jp



THE WORLD BANK





YNU

Yokohama National University

**THE MASTER'S DEGREE PROGRAM
IN INFRASTRUCTURE MANAGEMENT
AT YOKOHAMA NATIONAL UNIVERSITY
2009-2011**

79-4 Tokiwadai
Hodogaya-ku, Yokohama 240-8501
Japan
(Phone) +81-45-339-3604
(Fax) +81-45-339-3610
(E-mail) jwbimp14@ynu.ac.jp
(Website) <http://www.igss.ynu.ac.jp/imp/>



The Joint Japan/World Bank Graduate Scholarship Program

The World Bank

YNU

**Yokohama National University
Infrastructure Management Program
International Graduate School of Social Sciences**

May 2008

**79-4 Tokiwadai
Hodogaya-ku, Yokohama 240-8501
Japan
(Phone) +81-45-339-3604
(Fax) +81-45-339-3610
(E-mail) jwbimp14@ynu.ac.jp
(Website) <http://www.igss.ynu.ac.jp/imp/>**

Dear Applicant:

Yokohama National University, with a grant funded by the Government of Japan and administered by the World Bank, is now seeking prospective students for its inter-faculty Master's Degree Program in Infrastructure Management. The program, which will begin in April 2009, is specifically designed for training infrastructure policy planners from the World Bank member countries which are currently eligible to borrow.

Interested persons should apply for admission to the International Graduate School of Social Sciences, Yokohama National University, by September 30, 2008. After screening the records of qualified candidates, 15 prospective participants will be selected for final admission to the program and will receive World Bank scholarships. Successful candidates will be notified by the mid December, 2008.

In applying for admission to the program, applicants should note the following:

1. The Master's Program in Infrastructure Management is oriented to training government officials with present or future management responsibility and an academic background in the field of engineering. Women are encouraged to apply. Applicants must:
 - (a) have completed undergraduate work in engineering or an equivalent field of study;
 - (b) be 35 years of age or under as of April 1, 2009;
 - (c) have at least 4 years of practical experience involving responsibility for infrastructure development; and
 - (d) be in good health (semifinalists will be required to submit a health certificate signed by their doctor.)
2. Because the entire program is carried out in English, applicants must provide evidence of a satisfactory level of English competence, either by enclosing the result of the TOEFL (or an equivalent English proficiency examination) or by proving that they have completed a university program conducted mainly in English. TOEFL institution code for Yokohama National University is 0410.
3. Letters of reference or recommendation from two different people must be provided to support the application. One of these must be from a person who has supervised the applicant in a work situation and the other from a professor at the university from which the applicant graduated.

4. It is preferred that successful candidates arrange for a leave of absence from their employer for the two-year period during which they are to participate in the program. This leave should assure their re-employment after completion of the program.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Ikeda', with a long horizontal flourish extending to the right.

Tatsuhiko Ikeda
Director
Infrastructure Management Program
International Graduate School of
Social Sciences
Yokohama National University

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Program Objectives

The Master's Degree Program in Infrastructure Management at Yokohama National University was established with a special fund from the Government of Japan, administered by the World Bank, for the purpose of training government officials from developing countries who have engineering backgrounds. The program focuses on such areas as economics, management, specialized engineering and law related to the development and management of infrastructure. In the present global situation, if the government officials who are engaged in planning and implementing their nations' infrastructure development policies are to make decisions consistent with the welfare of the people of their countries, it is vital that those officials have advanced knowledge of and experience in management, technological fields and macro-economics.

The YNU program, which is specifically designed to meet the needs of students from developing countries under the scholarship program funded by the World Bank, offers lectures and laboratory work in the fields of engineering, economics, management and law. Students are also provided with an opportunity to learn practical Japanese, mathematics, computer techniques and other basic subjects. After the initial 12 months of schooling, students engage in an internship program related to their area of study mainly through the Japan International Cooperation Agency (JICA).

During the remainder of the two-year period, individual instruction and tutorials are given to students to help them consolidate their understanding of their courses and prepare a thesis, which is a requirement for the completion of the Master's program.

The YNU program is organized and operated by an inter-faculty committee, which functions in close cooperation with JICA. The university committee consists of the Graduate School of Education and Human Sciences, the Graduate School of Engineering, the Graduate School of Environment and Information Sciences, and the International Graduate School of Social Sciences of Yokohama National University.

Scholarships

Approximately fifteen scholarships are allocated to the YNU program by the World Bank. Each scholarship provides a monthly allowance of JPY170,000 and a round-trip air ticket to Japan plus a travel allowance of USD500. The scholarship also covers tuition fees, the entrance examination fee and the admission fee.

Citizens of low and middle income World Bank member countries are eligible for the scholarships. Applicants must be age 35 or under as of April 1, 2009. Applicants must have at least four years of practical experience involving responsibility for infrastructure development and must also intend to pursue a career in the field of development. Applicants must be able to arrive in Japan between April 1 and April 5, 2009.

Housing

For the first year of the program, course participants are accommodated in single rooms in university dormitories. After the first year, due to university regulations, students must make arrangements for off-campus housing. Furthermore, university-affiliated housing facilities for accompanying family members are extremely limited. While the university extends their efforts to find appropriate accommodations possible, students wishing to bring their families will be asked

to make their own arrangements. It is advised that students who intend to bring family members wait until after the first semester of the program.

Application Procedure

The applicant must hold a bachelor's degree at the time of his or her enrollment (April 1, 2009). The applicant should also possess outstanding academic ability. The deadline for applications for the 2009-2011 program is September 30, 2008.

When applying, the following documents must be submitted to the International Graduate School of Social Sciences:

- *Signed checklist with completed return address labels, showing applicant's current mailing address
 - *Completed application form
 - *Official transcripts showing the applicant's academic performance in his or her undergraduate program
 - *Two confidential letters of recommendation. Each letter should be sealed in one of the envelopes provided with this application form. The recommender's signature must appear in the space over the flap of the envelope. All two letters should be mailed confidentially and directly by recommenders to the International Graduate School of Social Sciences, Yokohama National University.
- **Complete application packages, with all required materials (application form, return address label, official transcripts), must be postmarked no later than September 30, 2008. Late applications will be disregarded.
- **Please do not send applications by fax or e-mail.
- **Each applicant must use the forms provided by YNU for 2009-2011 program when submitting his or her application and letters of recommendation.
- **Note:** Completed applications and supplementary materials (i.e.: official transcripts and recommendation letters) cannot be returned.

Selection Process

Thirty candidates for the YNU program will be selected from among all applicants. These 30 nominees will be further screened by the World Bank and 15 candidates will be awarded scholarships by the World Bank, subject to final approval by YNU.

(Note: The 30 semifinalists will be required to submit a certificate of health signed by their doctor.)

Courses Offered in the Program

Preparatory Training Courses:

Basic Japanese I and II
Japanese Culture in History
Introduction to Networks
Statistics

Calculus and Linear Algebra
English for Academic Purposes
Japan's Development Experience

Specialized Curriculum Framework and Courses:

1. Infrastructure Planning and Management Courses
 - a. Industrial Economics and Public Policy
 - b. Economic Development
 - c. Infrastructure Planning
 - d. Construction Management
2. Institutional Aspects of Infrastructure Management Courses
 - a. Budget Management
 - b. Public Policy and Management
 - c. International Business Management
 - d. Law and Development
3. Globalization and Communication Systems Courses
 - a. Development Policy-making
 - b. Communication Systems and Social Development
 - c. Globalization and International Rules
4. Infrastructure Management for Sustainable Development Courses
 - a. Advanced Theory of Disaster Prevention System
 - b. Environmental Management for Infrastructure
 - c. Social Systems for Environmental Management
5. Selective Related Specialized Courses

With consent of the faculty concerned, students can take related specialized courses that are offered by the Graduate School of Engineering, Department of Economics, Business Administration, and International and Business Law. Students can take any number of courses but no more than eight units in these courses can be included for calculation of credits required for graduation.

Seminars and Field Excursions:

The titles of the seminars and field excursions will be announced at the beginning of the semester.

Examples of Seminars in 2007:

- a. Infrastructure Development in Japan
- b. Prevention of Environmental Pollution and Establishment of Sound Material-Circle Society
- c. Japan's Highway Construction and Management

**University courses, seminars and field trips are subject to possible change or cancellation due to unforeseeable circumstances.

Practicum/Internships:

- Electric Power
- Urban Development (Urban Transportation and Terminal Facility Planning)
- Ports and Harbors
- Roads and Highways
- Sewage Systems
- Telecommunications
- Waste Disposal
- Water Supply
- Railways
- Ecomanagement
- Regional Development
- Pollution Control
- Environment Assessment
- Energy Supply
- Information Technology
- Administration & Public Services

**Students must participate in one of these programs, which are mainly prepared by the Japan International Cooperation Agency .

**Internship courses are subject to possible change or cancellation due to unforeseeable circumstances.

Correspondence

All correspondence should be addressed to:

Infrastructure Management Program
International Graduate School of Social Sciences
Yokohama National University
79-4 Tokiwadai
Hodogaya-ku, Yokohama 240-8501
Japan

(Phone) +81-45-339-3604 / (Fax) +81-45-339-3610
(E-mail) jwbimp14@ynu.ac.jp
(Website) <http://www.igss.ynu.ac.jp/imp/>

Program Calendar (2009-2011)

2008	September 30	Deadline for application to the YNU program
2008	Mid of December	Announcement of successful candidates
2009	April 1	YNU program begins
	April 1, 2009 thru March 2010	Preparatory courses, specialized courses, seminars and field trips

	August and September	Summer break
2010	April 1, 2010 thru March 2011	Core courses, seminars, internship program and thesis writing
	August and September	Summer break
2011	March 31	YNU program ends

Joint Japan/World Bank Graduate Scholarship Program Employment Policy for JJ/WBGSP Scholars

The Grant Agreement between the World Bank and the Government of Japan states; "It is anticipated that scholars would return to their countries to apply their enhanced knowledge and skills towards helping accelerate the pace of economic and social development."

To maintain high levels of home return, it has been an established agreement the Government of Japan (the sole Program donor) and the World Bank that JJ/WBGSP scholars are not entitled to seek employment of any kind at the World Bank or the International Monetary Fund (IMF) for three years after they finish their academic program.

The three-year employment restriction applies to World Bank and IMF headquarters and field offices. This restriction covers regular staff appointments, short term consulting contracts, and all other types of employment during the three-year period.

GRADUATE PROGRAM APPLICATION FORM
for April 2009 admission

Infrastructure Management Program, Yokohama National University

Note to applicants: This application form consists of two pages. **Type or print** clearly. This form must be accompanied by the other required documents described in the application information.

1. Program to which you are applying: Master's Degree Program

2. Field of study: Infrastructure Management

3. Name: _____
 family first middle

4. Nationality: _____ 5. Gender: Male Female

6. Marital status: single married

7. Date of birth: _____ 8. Age (as of April 1, 2009): _____

9. Contact information: (Provide the mailing address, phone number, fax number and e-mail address where you can be contacted through April 2009. If you plan to move, please provide both your present and future addresses with valid periods for each.):

Mailing address: Home: _____

Office: Job Title: _____

Name of Organization: _____

Address: _____

Telephone number: Home: _____ / _____ / _____ Office: _____ / _____ / _____
 country area number country area number

Fax number: Home: _____ / _____ / _____ Office: _____ / _____ / _____
 country area number country area number

E-mail address: _____

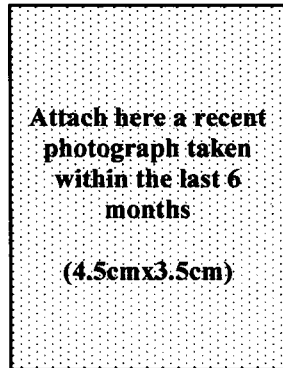
10. Academic record:
Bachelor's Degree: _____
 name of institution location (City/Country)

from (Mo. / Yr.) to (Mo. / Yr.) degree major field

academic honors or prizes (if any) class rank/total number of students

Others: _____
 name of institution location

from (Mo. / Yr.) to (Mo. / Yr.) degree major field



APPLICATION CHECKLIST

Infrastructure Management Program
Yokohama National University

NOTE: As you assemble the various documents necessary for application to this program, check off the completed portions on the following list, then fill out the mailing labels enclosed with this form and sign your name in the space provided. Please include this checklist when sending your application package.

Complete applications must be postmarked no later than September 30, 2008.

- Completed application form

- Official transcripts showing the applicant's academic performance in his or her undergraduate program

- TOEFL results or equivalent

- Return address labels, showing applicant's current mailing address

I have assembled all of the above documents necessary for application to the World Bank Infrastructure Management Program at Yokohama National University.

Signature

Date

MASTER'S DEGREE PROGRAM RECOMMENDATION LETTER

Infrastructure Management Program, Yokohama National University

Applicant's name (type or print): _____

family

first

middle

Note to applicant: Fill in your name and give this form and one of the envelopes provided with the application to someone familiar with your ability.

To the recommender: Please complete and sign this form, and send it directly to the International Graduate School of Social Sciences, Yokohama National University.

1. How long and under what circumstances have you known the applicant?

2. Please rate the applicant in terms of the items listed below:

	excellent	very good	good	fair	weak	not known
	top 5%	top 15%	top 25%	top 50%	lower 50%	
intellectual potential						
analytical ability						
creativity						
motivation						
independence						
maturity						
cooperation with others						
English skill (written)						
English skill (oral)						

3. Please provide additional comments on the applicant. Give your opinion on the possibility of the applicant's success in the course. Use the back of this form if necessary.

4. Indicate your overall evaluation of the applicant.

strongly recommended recommended recommended with reservation not recommended

Signature _____ Date _____

Name (Please type or print) _____

Title _____ Institution _____

Address _____

E-mail: _____

MASTER'S DEGREE PROGRAM RECOMMENDATION LETTER

Infrastructure Management Program, Yokohama National University

Applicant's name (type or print): _____

family first middle

Note to applicant: Fill in your name and give this form and one of the envelopes provided with the application to someone familiar with your ability.

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2. Please rate the applicant in terms of the items listed below:

	excellent	very good	good	fair	weak	not known
	top 5%	top 15%	top 25%	top 50%	lower 50%	
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analytical ability						
creativity						
motivation						
independence						
maturity						
cooperation with others						
English skill (written)						
English skill (oral)						

3. Please provide additional comments on the applicant. Give your opinion on the possibility of the applicant's success in the course. Use the back of this form if necessary.

4. Indicate your overall evaluation of the applicant.

strongly recommended recommended recommended with reservation not recommended

Signature _____ Date _____

Name (Please type or print) _____

Title _____ Institution _____

Address _____

E-mail: _____