

No.34/69/2009-EO(F)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi-110001.
Dated the ~~3rd~~ August, 2009

To

1. The Chief Secretaries of all the State Government's/ UT's.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject : One year Master's Degree Programme- **Local Government (Public Policy in the Local Government)** at the National Graduate Institute for Policy Studies (GRIPS) in Japan: funded by Government of Japan from October 2010 to September 2011.

Sir/Madam,

Applications/ nominations are invited for the **Young Leaders' Program (YLP)- for the academic year 2010-2011**, under which the programme- **Local Government (Public Policy in the Local Government)** is being offered by the National Graduate Institute for Policy Studies (GRIPS), Japan.

2. The eligibility criteria for applying/ nominating officers for the programme are as under:-

The programme is open to young public administrators and government officials who are expected to play active roles as future national leaders.

(a) **Duration of Long Term and Short Term Programmes:**

The Course is for duration of one year from October 2010 to September 2011.

(b) **Minimum Service :**

Officers should have completed a minimum of **7 years** of service.

(c) **Upper age limit :**

In principle the applicant should be under **40 years** of age as on 1st October 2010 (i.e. born on or after 2nd October 1970).

(d) **Cooling-off condition:**

- (i) Officers deputed for training programmes abroad for duration of Upto one month will be required to complete a 'cooling off' period of two years before being considered for any training programme.
- (ii) Officers deputed for training programmes abroad for duration of more than one month will be required to complete a 'cooling off' period of three years before being considered for any training programme.
- (iii) Project-related trainings/official visits abroad, irrespective of duration, are exempted from the provisions of 'cooling off'.

Contd/.....

- (iv) The officers who have undergone any domestic funded training like IIMB, IIM, Ahmedabad, NDC etc. and if there is any foreign training component in it, cooling off period shall be applicable keeping in view the length of the foreign training component.

However, officers who have earlier attended training programmes abroad, and have completed the prescribed 'cooling-off' period, may be nominated again for another training programme abroad only if suitable officers who have not attended any foreign training programme earlier are not available. **Preference will be given to officers who have not attended any training programme abroad in the past.**

(e) **Nominations to be supported with vigilance clearance reports and service records:**

Nomination of all officers must be accompanied by the following certificates/ documents:-

- (a) Vigilance clearance;
- (b) A certified statement containing the CR gradings for the last five years.
- (c) Certificate to the effect that during the last five years there are no standing adverse entries in the ACR of the officer;

(f) **Officers serving under Central Staffing Scheme:**

- (iii) Only such officers who would have completed a minimum of 2 years of service on the post in GOI as on 1st January, 2009, should be recommended for the long-term training programmes abroad.
- (iv) The officers whose tenure under the Central Staffing Scheme is due to come to an end within two months prior to the commencement of the training, or during the currency of the training, should be nominated by the respective Ministries/ Departments of Govt. of India **only after securing the cadre clearance of the respective State Govts./cadre controlling authorities on whose strength the officers are borne.** In the event of nomination and final selection of such officers for foreign training programmes, the Ministries/Departments would be required to send a formal proposal for extending the Central Deputation tenure of the officers approved for nomination for training, upto the end of the training, to the Establishment Officer for obtaining the approval of the competent authority so that they could draw their salary from the Central Government during the period of training. On return from training, such officers would revert to their cadre and the Central Ministries/Departments shall not grant any leave in their cases.

3. A Scholarship of an allowance of 258,000 yen per month will be provided for one year, starting from October 2010. The scholarship covers housing and living expenses, insurance (National Health Insurance etc.) and miscellaneous expenses for books and study materials. In addition to the monthly allowance, the students will be provided with economy airfares to/from Japan and expenses for field trips. The estimated cost of living per person per month in Tokyo may be as under:-

(i)	Accommodation (Single Room Rental)	JPY70,000
(ii)	Food	JPY40,000
(iii)	Transportation	JPY15,000
(iv)	Books and Study Materials	JPY10,000

The above cost is based on a rough estimate of a comfortable student lifestyle.

4. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**).
5. The nominations of officers for the above course along with the details may be sent to this Department on the prescribed application forms, latest by the **12th October, 2009**. Incomplete applications, applications received late or not forwarded through proper channel will be rejected summarily.

Yours faithfully,


(Trishaljit Sethi)
Director

YLP-GRIPS
School of Government/
School of Local Governance
2009-2010

NATIONAL GRADUATE INSTITUTE FOR POLICY STUDIES

GRIPS Young Leaders



M

essage from the Program Director



Masahiro Horie
Professor

I would like to welcome you to the Young Leaders Program at GRIPS.

The National Graduate Institute for Policy Studies (GRIPS) was established in October 1997, superseding Saitama University's Graduate School of Policy Science (GSPS), Japan's first graduate school for policy studies. Restructured from its institutional predecessor, GRIPS is an entirely new and unique entity – a government-sponsored graduate school and research institute. Drawing on more than 20 years' experience at GSPS, GRIPS aims to strengthen democratic governance in both Japan and the world as an international center of excellence for the education of future leaders in the policy area.

GRIPS has been implementing the Young Leaders Program, a Scholarship Program of Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT), since its start in 2001. The YLP is unique as the only Japanese government program that nurtures policy makers and future policy leaders. The Program is designed to give its fellows the opportunity to expand their comparative and historical knowledge of international/regional politics and economics, providing them at the same time with an in-depth understanding of Japanese politics and economy.

In 2009, YLP-GRIPS just started the "School of Local Governance" to complement the existing "School of Government." Each curriculum covers a wide range of topics concerned with public administration and policy formulation. Both provide the opportunity for intensive discussion with politicians, high-level government officials, business executives, and community leaders. GRIPS provides a problem-based Colloquium and coursework for both courses, a Field Trip and Independent Study for the "School of Government," and a Workshop and Research Paper for the "School of Local Governance," all of which are based on leading-edge research in association with outside organizations such as central government ministries .

As of September 2009, the YLP-GRIPS School of Government will have graduated about 140 fellows from 27 countries. Our alumni utilize what they learned at GRIPS as a springboard to successful careers in public service. We are looking forward to receiving many more applications from exceptionally promising young people in eligible countries, whom we hope will join our alumni as national leaders and policy makers. We have no doubt that the rich human network they will nurture at GRIPS and beyond will contribute to a brighter future for us all.

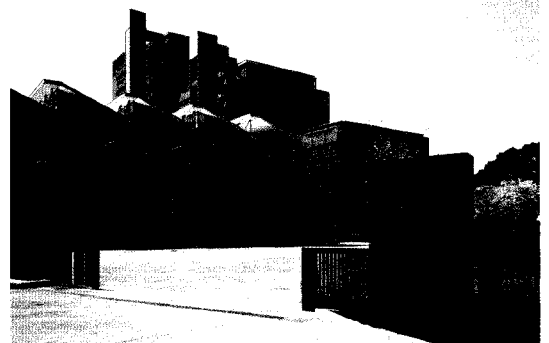


photo by Masao Nishikawa

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Young Leaders Program

Objectives

- To foster future national leaders in Asia and other regions
- To create comprehensive human networks among the leaders of nations
- To establish friendly relations among the participating countries, as well as Japan
- To improve the quality of policy planning in the participating countries

Courses

GRIPS-YLP offers two programs of study.

• School of Government

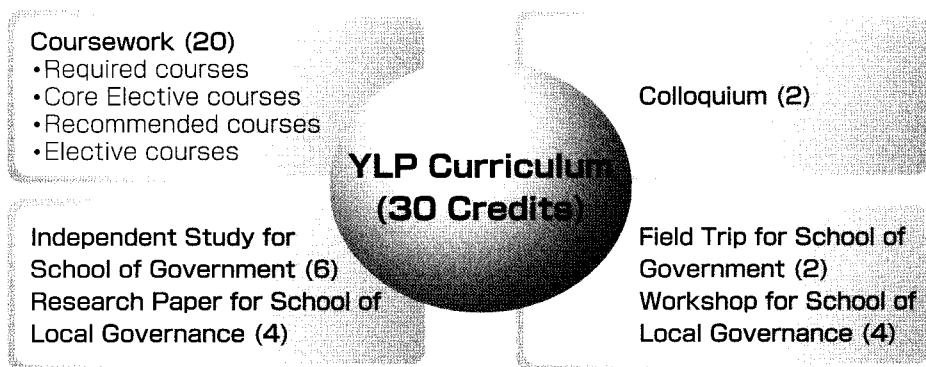
A broad range of courses encourages students to develop the policymaking aptitude required of national leaders well-versed in diverse areas.

• School of Local Governance

Economic development increases a country's need for local government capable in areas such as education, health, social welfare, and local development. This program aims to nurture leaders and core personnel through study of advanced theory on local governance and practice in Japan.

Curriculum

■ Four Elements Make up the Young Leaders Program



() : Number of credits

■ Language

The Young Leaders Program at GRIPS is conducted solely in English.

■ Duration

One year (From October to September)

Eligible Countries

(School of Government)

P. R. China, Rep. of Korea, Indonesia, Malaysia, the Philippines, Singapore, Thailand, Brunei Darussalam, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Kyrgyz Republic, Turkmenistan, Uzbekistan, Bangladesh, India, Pakistan Sri Lanka, Australia, Hungary, Czech Republic, Slovakia, Poland, Bulgaria, Romania, (28 Countries)

(School of Local Governance)

P. R. China, Indonesia, Malaysia, the Philippines, Thailand, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Uzbekistan, India, Pakistan, Hungary, Czech Republic, Poland, Romania, (18 Countries)





Curriculum Overview

● Coursework

GRIPS offers a broad range of courses in the field of Economics, Political Science, International Relations, and Public Administration. Students can choose subjects in accordance with their interests and needs.

● Colloquium

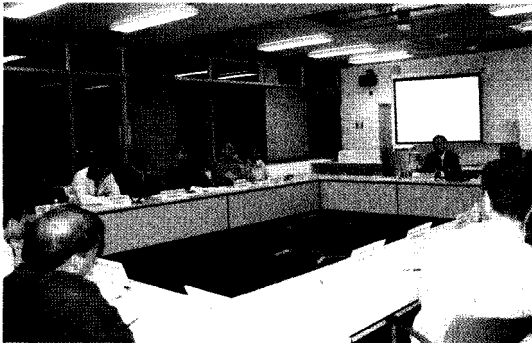
Meeting five times in the fall and five times in the spring, this course provides the opportunity to learn about the unique experiences of distinguished leaders in government and eminent speakers from relevant fields through lecture and open discussion.

● Independent Study (School of Government)

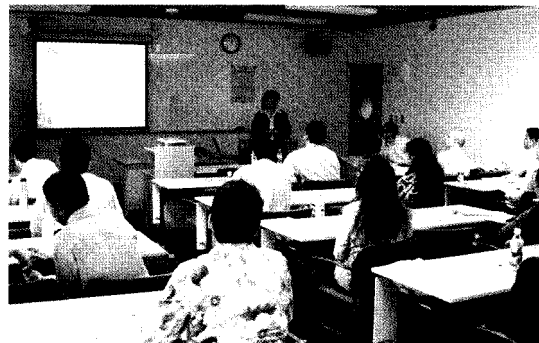
Students write a research paper on a topic of their choice under the guidance of designated advisors. Upon request, students may conduct fieldwork for the study.

● Research Paper (School of Local Governance)

Students write a research paper on a topic concerning local governance, comparing their country with another such as Japan. Students will be guided in their writing by designated advisors.



Colloquium Lecture on Asian Bond Market



Independent Study: Presentation by Students

● Field Trip (School of Government)

Field trips are arranged during the fall and spring terms to sites such as regional offices of the central government, local government offices, industrial facilities, and historical heritage and cultural assets in the different regions of Japan.

● Workshop (School of Local Governance)

Workshops, including field trips on local governance in Japan, will be conducted twice in association with other universities, central government ministries, and local governments.



Field Trip: Biomass Power Shizukuishi and Koiwai Farm
In Iwate Prefecture



Field Trip: Nippon Steel Corporation, Yawata Works
In Fukuoka Prefecture



Curriculum for the Academic Year 2009-2010

School of Government			
Category	Course Name	Credit	
Required Courses	Economic Development of Japan	2	16
	Global Governance: Leadership & Negotiation	2	
	Introduction to Japan	2	
	Colloquium	2	
	Independent Study	6	
	Field Trip	2	
Core Elective Courses	Government and Politics in Japan	2	2 or 4
	International Relations	2	
	Comparative Politics	2	4
	International Political Economy	2	
	International Security Studies	2	
	Structure and Process of Government	2	
	Introductory Microeconomics	2	2
	Microeconomics I	4	
Recommended Courses	Macroeconomics I	2	30
	Government and Market	2	
	Public Economics	2	
	International Trade	2	
	Japanese Financial System	2	
	Development Economics	2	
	National Security Policy	2	
	Japan's ODA	2	
	Japanese Development Cooperation	2	
	Social Science Questions and Methodologies	2	
	Innovation, Sustainability and Uncertainty	2	
	Local Government System	2	
	Local Government Finance	2	
	Local Governance in the Changing World	2	
	Elective Courses	Selected Topics in Policy Studies I-V	
Courses unlisted in this table			

School of Local Governance					
Category	Course Name	Credit			
Required Courses	Local Government System	2	18		
	Local Government Finance	2			
	Local Governance in the Changing World	2			
	Introduction to Japan	2			
	Colloquium	2			
	Research Paper	4			
	Workshop I	2			
Core Elective Courses	Workshop II	2	4		
	Government and Politics in Japan	2			
Core Elective Courses	International Relations	2	4		
	Global Governance: Leadership & Negotiation	2			
	Economic Development of Japan	2			
	Structure and Process of Government	2			
	Introductory Microeconomics	2			
	Microeconomics I	2			
	Recommended Courses	Macroeconomics I		2	30
		Government and Market		2	
Public Economics		2			
International Trade		2			
Japanese Financial System		2			
Development Economics		2			
Japan's ODA		2			
Japanese Development Cooperation		2			
Social Science Questions and Methodologies		2			
Innovation, Sustainability and Uncertainty		2			
Elective Courses	Selected Topics in Policy Studies I-V	2			
	Courses unlisted in this table				

N umber of Students

Country	School of Government										Total
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	School of Local Governance 2009-2010	
P.R.China	4	3	3	2	2	1	2	2	2	1	22
Rep. of Korea	0	0	0	0	0	0	0	0	2	-	2
Indonesia	0	1	0	1	2	1	1	2	2	-	10
Malaysia	0	0	1	1	0	2	2	1	1	1	9
Philippines	0	1	1	1	2	1	0	0	1	2	9
Singapore	-	-	1	1	0	0	1	0	1	-	4
Thailand	1	1	0	1	1	1	1	3	1	1	11
Brunei Darussalam	-	0	1	0	0	0	0	0	-	-	1
Vietnam	0	0	0	0	1	0	1	1	-	1	4
Laos	1	1	1	1	0	0	1	0	1	2	8
Myanmar	1	0	0	2	2	1	1	2	1	-	10
Cambodia	1	0	1	0	0	1	1	0	2	2	8
Mongolia	1	0	0	1	0	2	0	1	1	-	6
Kazakhstan	1	1	0	1	2	1	1	1	1	-	9
Kyrgyz	1	1	1	2	0	1	0	0	-	-	6
Turkmenistan	0	0	0	0	0	0	0	0	-	-	0
Uzbekistan	2	1	2	0	0	2	1	1	2	-	11
Bangladesh	-	-	-	-	-	-	-	1	1	-	2
India	0	2	1	0	1	2	2	0	-	-	8
Pakistan	-	-	-	-	-	-	-	0	-	1	1
Sri Lanka	-	-	-	-	-	-	-	1	1	-	2
Australia	0	1	1	0	1	1	2	1	1	-	8
Hungary	1	0	0	0	1	1	0	1	-	-	4
Czech	1	1	0	1	1	1	0	0	-	1	6
Slovakia	1	0	0	1	0	0	0	0	-	-	2
Poland	1	1	1	1	0	1	1	1	1	-	8
Romania	0	0	0	0	1	0	1	0	1	-	3
Total	17	15	15	17	17	20	19	19	23	12	174

Messages from YLP Students

I was fortunate to have participated in the Young Leaders Programme (YLP) at GRIPS. The YLP is indeed an exceptional and well-balanced programme. There is a wide selection of academic courses in various fields to broaden our knowledge base and improve our analytical skills. The teachers, of different backgrounds and nationalities, are experts in their respective fields. We can also exchange views with senior personalities from the public and private sector in Japan on common issues of interest through colloquiums organised by the school. What makes the YLP special is that unlike similar Masters in Public Policy programmes conducted in prestigious schools in Western countries, the YLP provides an Asian perspective to the issues discussed. In addition, the YLP has international characteristics as it is conducted in English and the students are selected from many different countries.



My one-year stay in Japan is fulfilling not only in terms of the academic knowledge that I can acquire in my course. It also allows me to experience and appreciate the rich traditions and cultures of Japan. GRIPS organises Japanese language classes as well as cultural course for its students. There were also opportunities for field trips to cities outside of Tokyo. Japan, or more specifically Tokyo, is a wonderful place to live in. The country is beautiful and has an interesting culture. The Japanese have also been friendly and gracious hosts during my stay. And of course, they have great and oishi food. In addition, I will also always remember and value the friendships that I have built up during my studies at GRIPS.

I have clearly benefitted from the course in both more professional and personal life. Nonetheless, I recognise that if you were to participate in the YLP, you might have different experiences. However, I am confident that like me, you will come with an open mind and make good full use of the opportunity to have an enjoyable and enriching stay at GRIPS and Japan.

LOH Tuck Keat
Deputy Director (North America), Ministry of Foreign Affairs, Singapore (Graduated in 2008)

Having landed in October 2008 in Narita Airport I immediately felt safe. Not because I am very much afraid of flight, but because of the warm hospitality of the Japanese staff we met already at the airport. My confidence that I made a good choice to come to study at GRIPS kept growing further on during the weeks and months that followed. This was due to the very kind staff at school that was always ready to help in whatever problem and question I had. Also, the professors, besides being well prepared academically, they are quite easy-going with students and ready to answer to their special needs. Altogether, you can feel day by day that staff and faculty really work for you. Top human resources coupled with well equipped facility make a perfect setting that you only have to concentrate on your studies. Because of this, you will have time to many other activities besides academic work..



During your one year stay you will have the chance to get to know not only Tokyo, but other parts of Japan as well, in great part thanks to a number of well organized field trips, which is another special strength of YLP. On these occasions you will have the opportunity to meet people (ex. high ranked officials) and go to places (like factories, farms, public utility providers sites etc.) which are not an option for "ordinary" students or visitors to Japan. These are unique opportunities to learn about some of the tangible output of policymaking, something you can probably bring home. Nevertheless, it is not unimportant to mention that YLP students enjoy great freedom to select the courses they are most interested in and find most useful for their future career, ranging from political science through economics to development studies.

The very good international community at GRIPS and in the residence halls of Odaiba (where not all but the majority of students live) also meant to me to get more familiar with many countries in Asia and Oceania, even Africa, through the students I met and friends I made, and the many activities and events we shared. Without having studied at GRIPS I would never have had the chance to get to know people from that many places.

To sum up, by coming to study in Japan through the YLP program you can enjoy the splendid colours of autumn, spring and summer of this beautiful country. In addition to this you can encounter a colourful world through the people from many different countries, concentrated into one place. Against this background, you cannot help having eyes wide open and learn that there is more than one way to look at things.

BAJNÓCZI Mihály
Counsellor, Strategy Department
Ministry for National Development and Economy, Republic of Hungary (Enrolled in 2008)

E mbracing Diversity in Pursuit of Excellence

● Faculty Members

GRIPS has about 70 full-time faculty members drawn from a variety of backgrounds. Many of our faculty have served as central and local government officials, diplomats, bankers or business executives. This allows rigorous academic courses to be complemented by professional expertise and experience.

For more information about our Faculty Members, please see;
<http://www.grips.ac.jp/about/directory.html#full>

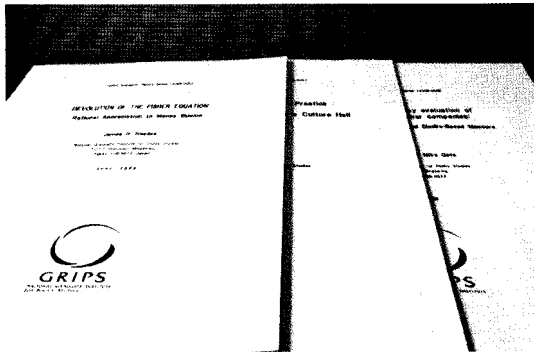


photo by Masao Nishikawa

● YLP Alumni

One of the greatest resources and joys of studying at GRIPS is the diversity of the international student community. Our alumni are spread around the globe and GRIPS therefore maintains a world-wide network of local and regional Alumni Groups. These groups provide an extensive network to help alumni keep in touch with each other and with GRIPS. They also offer an exciting forum for meetings and discussions, as well as a variety of social gatherings and events for their members.

Since personal contact is the best way to strengthen ties between alumni and GRIPS. GRIPS places great emphasis on alumni gatherings and reunions. In addition to overseas missions undertaken especially for the purpose of meeting with alumni, GRIPS professors and staff schedule an alumni reunion each time they visit a country (e.g. for research or recruitment) where our graduate reside. On average, alumni gatherings attended by GRIPS professors and staff are held in some 25 countries around the world every year.

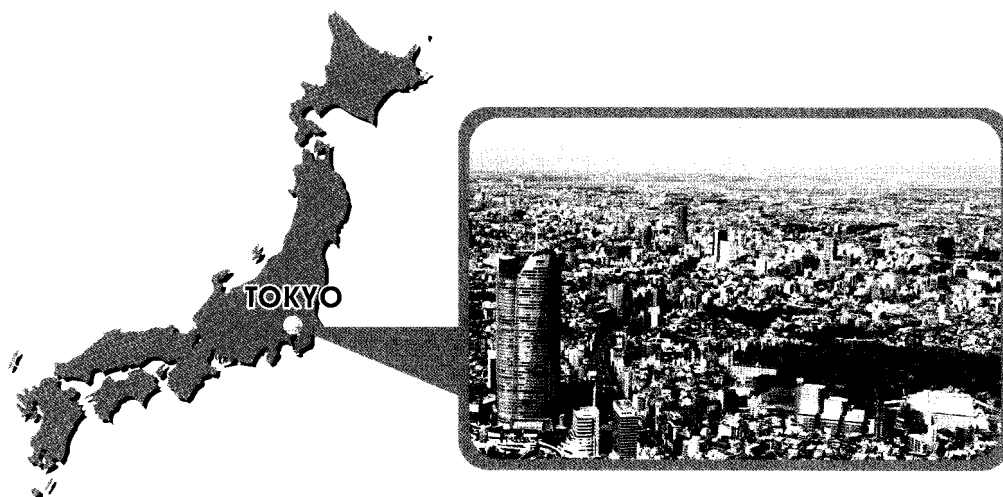
For further details and a full list of alumni representatives around the world, please visit the GRIPS website: <http://www.grips.ac.jp/alumni>



Life at GRIPS

Location

GRIPS is located in Roppongi, in the heart of Tokyo and near the central government offices where Japan's policies are formed. Roppongi is regarded as one of Tokyo's major cultural centers, combining culture, education, business and residential areas. Right next door to GRIPS is the National Art Center, Tokyo, Japan's largest exhibition space and, with its eye-catching design, a work of art in itself. Roppongi is also a business center, not only for Japan but for the world, with many famous international enterprises headquartered in the area.



Housing

The GRIPS Student Office can help students find accommodation in Japan. The majority of Young Leaders Program students stay at the Tokyo International Exchange Center (TIEC) Residence Halls. However, the number of available rooms is insufficient to accommodate all students and therefore some, especially those who wish to bring their families, stay in private or other dormitory accommodation. Please see TIEC's website here:

http://www.tiec.jasso.go.jp/residence/index_e.html

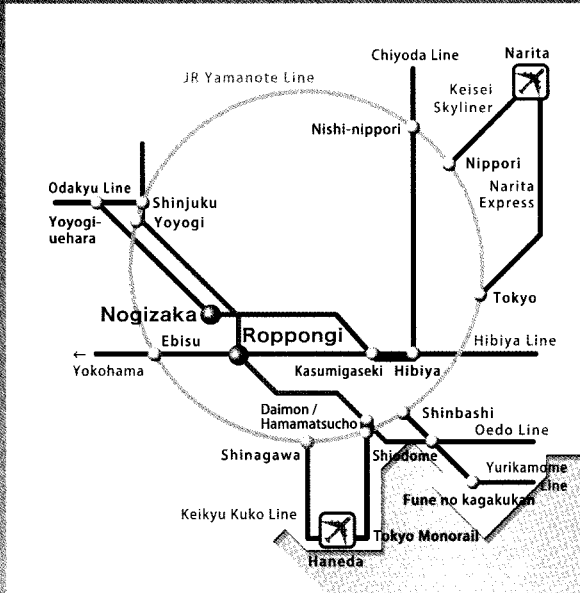
Scholarship

An allowance of 258,000 yen per month (in FY2009) will be provided for one year, starting from October. This allowance is inclusive of housing, living expenses, insurance (National Health Insurance, etc.), and miscellaneous expenses for books and study materials. In addition to the monthly allowance, students will be provided with economy airfares to/from Japan and have their expenses for field trips covered. No additional allowance is provided for accompanying family members.

Estimated Cost of Living in Tokyo

Item	Cost (per person, per month)
Accommodation (Single Room Rental)	JPY70,000
Food	JPY40,000
Transportation	JPY15,000
Books and Study Materials	JPY10,000

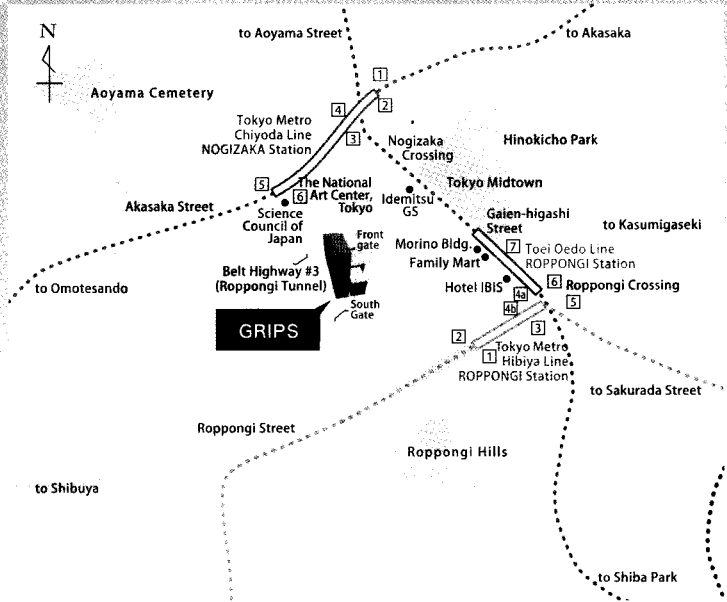
N.B. This cost is based on a rough estimate of a comfortable student lifestyle. The actual cost could be higher or lower depending on the individual's expenditure and lifestyle pattern.



A 3-minute walk from Roppongi station (exit 7) on the Toei Oedo subway line

A 10-minute walk from Roppongi station (exit 1) on the Chiyoda line of Tokyo Metro

A 10-minute walk from Nogizaka station (exit 1) on the Chiyoda line of Tokyo Metro



Contact Information

For more detailed information about the Young Leaders Program,
 please ask the appropriate office at the Japanese Embassy in eligible countries.
 For information about GRIPS, please access our website at: <http://www.grips.ac.jp>



GRIPS

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**GUIDANCE
FOR
JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2010
YOUNG LEADERS' PROGRAM (YLP) STUDENT**

CONTENTS

I Information Concerning the Recruitment of Students

- 1 Number of Participants
- 2 Matters to be Attended for Eligibility and Application
- 3 Notice Period and Method
- 4 Acceptance of Application Forms
 - (1) The language used and the attached translation
 - (2) Applications
 - (3) Reasons for applying and future plans
 - (4) Transcript of last attended institution
 - (5) Certificate of graduation (Attach an English translation)
 - (6) Medical certificate
 - (7) Incomplete application forms
- 5 Conditions for Recruitment
- 6 Applicants Staying in Japan
- 7 Applicant Who Has Already Been to Japan

II Selection Outline

- 1 Method of Screening
- 2 Criteria for Selection

III Recommendation Outline

IV Selection and Announcement of Result

- 1 The First Screening
- 2 The Second Screening
- 3 Announcement of Results
- 4 No Change of Assigned University
- 5 Waiting List

V Procedures after Selection

- 1 Visa
- 2 Airline Ticket
- 3 Changes in the Date of Departure
- 4 Withdrawal or Revocation of Acceptance
- 5 Students Accompanied by Family Members
- 6 Guidance before Departure Date

VI Year-Long Schedule

I INFORMATION CONCERNING THE RECRUITMENT OF STUDENTS

1 Number of Participants

There are five different courses available to students, and each course will accept from 10 to 20 students at the maximum, and for a total of 70 students in a program.

2 Matters to be Attended for Eligibility and Application

a Applicants must have graduated a university with excellent grades and be eligible to study in Japan for one year.

b Applicants must meet all qualifications stated in the entrance requirements. Please observe the requirements strictly.

c **The number of students we allow into this program is kept down to a minimum. All candidates for this program will be evaluated relatively. Therefore, candidates who meet all qualifications still might not be selected (it is also possible that none of the candidates from your institution will be selected.). Take this point into consideration when recommending candidates.**

d Some students in the past gave up studying in the middle of the program due to mental and physical problems. Please take into consideration the fact that the environment of Japan might be different from that of the applicants home country. Therefore, the applicants medical examination records and records of previous illness must be carefully reviewed.

e Remember that the number of participants and treatment of the students could differ from this document due to Japanese financial difficulties.

f Military personnel and military civilian employees registered on the active list are excluded from participation.

3 Notice Period and Method

Each institution can decide how to notify students about recruitment for this Scholarship. However, recruitment must be done in an effective way in order to guarantee that outstanding students are selected.

4 Acceptance of Application Forms

Applicants must observe the application period strictly and submit the necessary number of documents (including copies of documents.). It must be verified whether or not all applications are completed fully and correctly and if they lack any necessary documents. Students will be asked to make corrections on their application if problems are found. After corrections are made, the forms will, once again, be accepted. The following matters concerning acceptance need to be considered;

(1) The language used and the attached translation

Documents must be written in English. Attach an English translation if they are written in another language.

(2) Applications

a Each year's prescribed forms must be used to apply. Fill out the forms clearly (especially applicants name) and put each application form and all other necessary documents in an envelope which is designated by MEXT.

b Academic Record In the spaces designated for:

1) elementary education

2) secondary education

3) higher education

Please write the names of the schools or institutions that you attended which correspond to the Japanese education system of: 1) elementary school

2) junior/senior school

3) undergraduate/graduate university

* Caution: Write the exact number of years which the applicant was enrolled in each institution. If an applicant skipped a year in any schools or institution, it must be mentioned.

(3) Reasons for applying and future plans

The essay concerning the applicants reason for applying as well as future plan after the completion of YLP must be explained concretely and specifically within three pages or so.

(4) Transcript of last attended institution

A transcript of all credited courses taken every year in the students undergraduate or graduate university is necessary (Neither a certificate of degree nor a diploma showing what ranking the student received when the applicant graduated will be considered as a transcript. The system of grading/evaluation should be clearly written out on the transcript.).

(5) Certificate of graduation (Attach an English translation)

Any of the following can be submitted: A certificate of graduation of the last attended institution, a certificate of university entrance qualification (For example a certificate showing you took the High School Equivalency Exam) and a certificate of degree (can be a copy of diploma).

(6) Medical certificate

Students must use the designated form and fill out (or have the doctor fill out) all that is required. Recommending institutions must assign medical institutions for the physical examination.

Regarding previous illness, for example tuberculosis, mental disease, etc., please pay attention to the fact that some students become sick after coming to Japan even though they didn't state any problems beforehand. Consider this point carefully when recommending institutions interview applicants. If candidates are disabled and need special care, it must be mentioned in the recommendation letter.

(7) Incomplete application forms

Application forms which are not completed fully and correctly or that are lacking necessary documents will not be accepted.

If applicants cannot get the necessary documents because of their countries condition: certificates confirmed by the issuing authority, the government in their home country, or Embassy of Japan can be used instead.

5 Conditions for Recruitment

Applicants must follow all application requirements. Personal exceptions will not be admitted.

6 Applicants Staying in Japan

Applicants residing in their own country have first priority. However, if a student is already staying in Japan for some reason (except for those studying in Japan privately) and wishes to apply to this program, the applicant can be included if the recommending institution decides to choose the applicant as a candidate.

7 Applicant Who Has Already Been to Japan

Applicants who have been to Japan and caused problems in the past should not be recommended as candidates.

II SELECTION OUTLINE

The candidates who will be recommended to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected by the following method;

1 Method of Screening

Each recommending institution can choose the candidates freely but must examine accurately each applicants English ability, personality, reasons for applying, etc.

2 Criteria for Selection

Candidates must meet the following criteria along with the required qualifications.

- a Candidates must have excellent grades and have the ability to study in their desired field.
- b Candidates must be physically and mentally healthy.

(The students who had developed mental problems, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan have usually suffered from the same disease in the past. Please take this into consideration.)

- c Candidates must have a verifiable identity.
- d Candidates must be able to easily adapt to a new environment and a different culture.
- e Candidates must have a rich international cultural understanding.
- f Candidates must not have Japanese nationality and dual nationality between his/her country and Japan.
- g Candidates must not be military personnel or military civilian employees.

Do not recommend students who meet the following criteria;

- Students who are already enrolled in a Japanese university privately.
- Students who will obviously have difficulty in continuing their studies for a certain period of time after coming to Japan (For example, those who have to do military service, those who are pregnant, etc.).

III RECOMMENDATION OUTLINE

Applicants personality, learning ability, eagerness to study in Japan and learn Japanese, experience of studying abroad, etc., should be written in the recommendation letter in detail by each recommending institution.

Recommending institutions must submit all the necessary documents to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

The following is a list of the necessary documents;

Necessary Documents		Number of Sets
Application for Admission (Prescribed Forms)		1 Original and 4 Photocopies (Except Photographs)
Photographs (taken within the past 6 months, 6 x 4 cm, the upper half of the body, the front side, no hats)		5 Pictures (Paste on Each Application)
Transcript (of All Years) of the Institution Last Attended		1 Original and 4 Photocopies
Recommendation Letters	One Written by the Recommending Authority	1 Original and 4 Photocopies
	One Written by the Employer or from the Supervising Professor of the University the Applicant Attended	1 Original and 4 Photocopies
Medical Certificate		1 Original and 4 Photocopies
Certificate of the University Last Attended or a Copy of the Applicants Diploma		5 Photocopies
An Essay Explaining the Applicant's Reason for Applying and Future Plans after the Completion of YLP		1 Original and 4 Photocopies
Report of Theme and Background for the Preparation of Research Paper (Only Applicable to the Law Course)		1 Original and 4 Photocopies

A Copy of: Family Register, Passport, or Certificate of Citizenship	5 Photocopies
English Proficiency Certificate	5 Photocopies
Score of GMAT or Certificate of Equivalent Examination (Only Applicable to the Business Administration Course)	5 Photocopies
Reply to the Essay Questionnaire (Only Applicable to the School of Government, the Business Administration, Law, Local Government and Medical Administration Course)	1 Original and 4 Photocopies

*** Caution:**

- 1 These documents must be written in English or attach an English translation.
- 2 Insert all necessary documents of the application forms with photographs. Use one envelope designated by MEXT for each candidate. Insert copies of the proof certificate with the original copies of necessary documents in one application form.

Deadline of recommendation

The candidates must be recommended by the date specified by MEXT which will be informed to Embassy of Japan.

Submit all the necessary documents for every candidate at once as a final recommendation. If the final recommendation is delayed (for example a lack of necessary documents), the applicant might not be selected.

IV SELECTION AND ANNOUNCEMENT OF RESULT

1 The First Screening

The candidates who are recommended by each recommending institution are selected by the accepting institution. The selection will be based on the submitted documents and an interview will be held in the home country. If a person to person interview is impossible, it will be conducted by telephone. Accepting institutions will recommend candidates to the YLP committee established in MEXT, based on the results of the first selection.

2 The Second Screening

The YLP committee conducts the second selection.

3 Announcement of Results

The result of the second selection will be notified to each recommending institution through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

4 No Change of Assigned University

A change of the assigned university will not be permitted. This must be explained in the result notification and during the orientation to all candidates.

5 Waiting List

When the number of successful candidates is less than the fixed number because of declination etc., it is possible to select from fill-in successful candidates who were beforehand selected at the second screening of the YLP committee.

However, please note that the YLP committee will not choose any more candidates as alternates after the second screening.

V PROCEDURES AFTER SELECTION

Many cases have occurred which selected students caused several problems after coming to Japan because of the lack of procedure knowledge or misunderstandings. Consider the following points:

1 Visa

Japanese Government Scholarship student must obtain a visa of College Student in their own country based on the instruction of the Minister of Foreign Affairs.

2 Airline Ticket

(1) An economy-class air ticket with the appointed date and airline company (from the nearest international airport from the students residence to the New Tokyo International Airport, Nagoya Airport, Kansai International Airport or Fukuoka Airport) is granted through Embassy of Japan. A change in the departing airport due to a change of address will not be permitted.

(2) The airline ticket sent by MEXT has a fixed date and flight number. Visiting relatives or friends, sightseeing, research or visits for study, etc., on the way to Japan is not permitted.

(3) The departure date and flight is fixed due to the hotels at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements. Therefore, changes of the ticket date made by the applicant in the home country will not be permitted.

(4) The airline ticket sent by MEXT to the grantee cannot be transferred to another person, nor can it be exchanged for money. Furthermore, MEXT is only responsible to supplying grantees with an airline ticket and will not pay for costs associated with excess baggages, airport taxes or insurance fees.

(5) A ticket will only be provided for the grantee. Family members or so who will accompany the grantee to Japan will not receive any funding.

3 Changes in the Date of Departure

(1) The flight fee will not be covered for any grantee who wishes to come before the designated date by MEXT without permission from the Ministry. There will be no refund after arrival. In such case the grantee will not be considered as a student of this program. **Therefore, if students do come before the appointed date, the traveling arrangements, the entrance procedures and the living arrangements after arrival (all necessary procedures) will be the grantees responsibility.**

(2) Departure date and flight changes will not be accepted. However, if any change is required due to personal illness, contact MEXT through Embassy of Japan. In such a case, the grantee must wait the MEXT's contact after all procedures including residence, etc., are fully prepared. In Japan, all courses will begin right after the arrival date. In case of any arrival delay, the applicants acceptance to this program might be revoked.

(3) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee paid at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, always contact Japan to find out the necessary procedures before departure.

4 Withdrawal or Revocation of Acceptance

(1) If a grantee cannot arrive within the designated arrival period, it will be a great hindrance to the grantees education at the university as well as the research program. Therefore, the acceptance to this program will be revoked.

(2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.

(3) **If recommending institutions send many grantees who withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institutions participation itself will be reconsidered. Therefore, when recommending**

applicants, make sure applicants will not withdraw from this program for any reason.

5 Students Accompanied by Family Members

(1) If a grantee wishes to be accompanied by their spouse or any family member, they must contact the educational institution before departure. When the spouse will come together with the grantee, it must be informed that there will be no increase of the scholarship and traveling fee.

(2) All entrance procedures for the spouse will be completely different from the those of the grantee. Therefore, make sure to obtain a visa for the spouse before departure.

6 Guidance before Departure Date

(1) All grantees studying abroad should research their foreign universities (partner university) education system. Grantees should also learn basic Japanese language necessary for daily life, Japanese climate, legal system and culture before departure.

(2) All grantees studying abroad should prepare appropriately \$1,500 US for living expenses for the time being.

(3) If any personal problems occur after arrival, such matters should always be discussed with their supervising professors first and then the Foreign Exchange Office at the university should be contacted to.

(4) Recently, there are many students who return to their home country without permission. Some must return due to mental problems. A thorough interview and instruction before departure is very important to prevent this from happening. However, if this happens due to an accident while studying abroad, contacts are made to family members of the student and appropriate authorities in their home country based on the directions from Japan. All problems will be dealt with by having a close contact between Japan and the home country. All conditions and results concerning such matters should be reported.

(5) If there are any questions concerning the study abroad program, contact Embassy of Japan or the institution that is responsible to the advertisement division of Japanese study abroad programs. Please refer to the information written below:

**INFORMATION CENTER,
JAPAN STUDENT SERVICES ORGANIZATION
(NIHON GAKUSEI SHIEN KIKO)**

2-79, Aomi, Koto-ku, Tokyo 135-8630, JAPAN

PHONE: +81-3-5520-6131

<http://www.jasso.go.jp/>

The JASSO provides a general complimentary pamphlet "Student Guide to Japan."

VI YEAR-LONG SCHEDULE

2009

- Early July. Sending of Application Forms
By Oct.30th Recommendation of Candidates by Recommending Institution,
 Documents to be Submitted
Early Nov. The First Screening by Accepting Institutions

2010

- Feb. The Second Screening (Conducted by the YLP Committee in MEXT)
March. Announcement of Results
Aug.-Sept. Airline Tickets to be Sent
Sept.-Oct. Students Come to Japan

* Caution: This schedule is preliminary. Detailed schedules will be announced separately through the Japanese Ministry of Foreign Affairs and Embassy of Japan.

I OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims at fostering future national leaders in Asian and other countries. In addition, while deepening the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relationships and improved policy planning activities among Asian and other countries, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT*) Scholarship Student systems.

*MEXT= The Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles as future leaders in their respective countries.

Eligible Countries:

P. R. China, Indonesia, Malaysia, the Philippines, Thailand, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Uzbekistan, India, Pakistan, Hungary, Czech, Poland, Romania(18 Countries)

3. Host University

National Graduate Institute for Policy Studies (GRIPS)

4. Number of Students

Approximately 10 students

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

(2) Selection Procedure

- a. First screening by the recommending authorities
- b. Second screening by GRIPS
- c. Final screening by the YLP committee organized by MEXT

6. Curriculum (Please also refer to the "Curriculum Guidelines" on pages 5 and 6.)

(1) Basic Concepts

The curriculum is designed for training young leaders, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, research paper, workshops, etc.

(2) Course Duration and Qualification

Course duration is one year, resulting in the conferring of a Master's Degree in Public Administration/Public Policy by GRIPS.

(3) Language

All lectures are conducted in English.

7. Commencement of the Program

October 2010

II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in local governance for the academic year 2010 under the MEXT Scholarship Program. The conditions are as follows:

1. Field of Study

Local Governance

2. Qualifications

- (1) Nationality: Applicants must be nationals of countries eligible for the YLP (School of Local Governance).
- (2) Age: Applicants must be, in principle, under 40 years old as of 1 October 2010 (i.e. born on or after 2 October 1970).
- (3) Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have shown excellent academic performance.
- (4) Work Experience: At least 3 years of work experience in public administration (preferably 5 years or more).
- (5) English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-CBT score of 213, TOEFL-PBT score of 550) or equivalent.
- (6) Health: Applicants must be in good health.
- (7) Others:
 - a. Military personnel and military civilian employees registered on the active list are excluded.
 - b. The grants may be cancelled if grantees fail to arrive in Japan by the appointed date.
 - c. Applicants already enrolled in a Japanese university are not eligible to apply for admission.

3. Term of Scholarship

One year from October 2010 to September 2011

4. Scholarship Benefits

(1) Allowance: 258,000 yen per month (in FY 2009. The amount is subject to change.) will be given to each grantee during the term of the scholarship. If a grantee is absent from the university for a long time, the scholarship will not be provided.

(2) Travel Allowance:

- a. Transportation to Japan: The grantee will be provided with an economy class air ticket from the international airport nearest to his/her home address to New Tokyo International Airport according to the flight schedule designated by MEXT.
 - b. Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of the scholarship will be provided, upon application, with an economy class air ticket from New Tokyo International Airport to the international airport nearest to his/her home address. Such expenses as inland transportation from his/her home address to the international airport, airport tax and special taxes on the travel will NOT be provided (The address in the country of the grantee's nationality stated in the application is in principle considered as the "home address").
 - * Any aviation and accident insurance to and from Japan should be contracted by the grantee.
 - c. Transportation for Research: The expense will be provided within the budget.
- (3) Tuition Fees: Grantees will be exempted from fees for the entrance examination, matriculation and tuition.

(4) Accommodations:

a. The International Student Houses of the Japan Student Services Organization (JASSO):

If the grantees so desire, they may reside at the accommodation provided in the Tokyo International Exchange Center operated by JASSO and the other international student house. However, some of these facilities may not be able to accommodate all the grantees, due to the limitation of the number of rooms available.

b. Private Boarding Houses or Apartment Houses:

Those who are not able to find accommodation in the above facilities will have to take private boarding houses or apartments recommended by the Student Office of GRIPS.

5. Selection

- (1) First screening will be conducted by the recommending authorities in applicant's home country.
- (2) Second screening by means of an interview and a review of the submitted documents will be conducted by GRIPS. If it is difficult to hold an interview in the applicant's home country, an interview may be conducted by telephone or webcam.
- (3) The list of those who have been selected by GRIPS will be submitted to the YLP committee organized by MEXT for the final approval.

6. Education at GRIPS

All lectures and practical training are conducted in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. (The submitted documents will not be returned.)

	Item	Number of Originals	Number of Photocopies	Remarks
(1)	Application for Admission	1	4	prescribed form
(2)	Photographs	5	—	6 x 4 cm, taken within the past 6 months, should be affixed to each of the 5 application forms
(3)	Official transcripts or official copies of transcripts from all undergraduate and graduate schools previously attended	1	4	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(4)	Recommendation Letter from the recommending authority	1	4	
(5)	Recommendation Letter from the applicant's direct superior at work	1	4	Prescribed form
	Recommendation Letter from the applicant's superior at work or the supervising professor of the university	1	4	
(6)	Certificate of Health	1	4	prescribed form, to be issued by the medical institution designated by Japanese Embassy, all items, must be completed, all comments must be written in English in block letters
(7)	Official copies of diplomas or degree certificates from all undergraduate and graduate schools previously attended	1	4	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(8)	Essay explaining applicant's aspirations and future plans after completion of the program	1	4	a 3-page essay describing the applicant's reason/motivation for applying, his/her future plan, and expectations from this program as well as his/her future career goals
(9)	Copy of the Passport	—	5	any of these
	Family Register	1	4	
	Certificate of Citizenship	1	4	
(10)	English Proficiency Certificate	—	5	TOEFL or other equivalent test score. Native speakers of English (applicants from the Philippines) are exempted from this requirement.
(11)	Answer to the Essay Questions	1	4	

***Attention**

- a. Sizes of all documents must be uniform (297 x 210 mm A4 size), and all forms must be typewritten if possible, or neatly handwritten in block letters.
- b. Documents must be written in English. Attach a **certified English translation** if not written in English.
- c. **Application documents will not be accepted if they are not fully and correctly completed or if they lack necessary documents.**

8. Notes

- (1) For more detailed information on the YLP scholarship program, please ask the appropriate office at the Japanese Embassy in each eligible country.
- (2) A grantee will be deprived of the scholarship in any of the following cases:
 - a. A false statement has been made on the application documents.
 - b. Violation of any article of the pledge to Monbukagaku-daijin (Japanese Minister of Education, Culture, Sport, Science and Technology) has occurred.
 - c. A grantee has been subjected to disciplinary action by GRIPS or has no expectancy for academic achievement.
 - d. The request from the government and/or other state institutions of the grantee's home country.
- (3) Before coming to Japan, it is advisable to learn basic Japanese for daily life and to have some information on the Japanese climate, customs and manners, student life at GRIPS, etc.
- (4) It is highly recommended for grantees to bring approximately US\$1,500 or equivalent to cover immediate needs upon arrival in Japan.

**Young Leaders' Program (School of Local Governance)
Curriculum Guidelines**

I Basic Concepts

1. Each subject will deal with theories based not only on the experiences of the so called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing the commonalities of the process of modernization and its various possibilities, the courses pursue the issue of finding the most desirable method of modernization for each country. (Comparative Approach)
2. Through modernization, our thoughts and ideas undergo a deep transformation. However, the curriculum will not be concerned with modern ideas alone, but also incorporate the basic premises of the classical civilizations and the ideas of great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)
3. Going beyond instruction related to skills and knowledge, the curriculum will put emphasis on the fostering of students' own ideas, of identifying problems and on developing the ability to finding their own solutions. (Emphasis on discussion and self-study)
4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.
5. As decentralization progresses with the economic development of the country, demand for local governance and local government capable of responding to various regional issues such as education, health, welfare and local development rises. This program aims to nurture leaders and core personnel for local governance in their respective countries by equipping them with advanced theory on local governance and practice in Japan.

II Students

The course is designed for young public administrators and government officials, who are expected to play active roles as future leaders for local governance in Asia and Central Europe.

III Courses (Alphabetical Order. Courses offered in the Program are subject to change.)

1. **Required Courses (8 credits)**
 - Introduction to Japan
 - Local Governance in the Changing World
 - Local Government Finance
 - Local Government System
2. **Core Elective Courses (at least 4 credits)**
 - Economic Development of Japan
 - Global Governance : Leadership & Negotiation
 - Government and Politics in Japan
 - International Relations
 - Introductory Microeconomics
 - Microeconomics 1
 - Structure and Process of Government
3. **Recommended Courses (Credits for the graduation requirement)**
 - Development Economics
 - Government and Market
 - Innovation, Sustainability and Uncertainty
 - International Economics

- Japanese Development Cooperation
- Japanese Financial System
- Japan's ODA
- Macroeconomics 1
- Public Economics
- Social Science Questions and Methodologies

4. Colloquium (2 credits)

This course will provide an opportunity to listen to and have discussions with young leaders in the government and excellencies in various fields on a variety of topics. The colloquia will be organized five times in each of the fall and spring terms.

5. Research Paper (4 credits)

Students will write a research paper on their own topic concerning local governance, with a comparative view between his/her country and another such as Japan. They will be instructed in their writing by their designated advisors.

6. Workshop (4 credits)

Workshops including a field trip on local governance in Japan will be conducted twice in association with other universities, central government ministries and local governments.

7. Other Educational Activities

Japanese Language Class:

All lectures are conducted in English, so it is not necessary for the students to master Japanese. However, Japanese language courses will be offered to those students who would like to further their knowledge of the Japanese language and culture.

To get information about GRIPS, please make an access to the website: <http://www.grips.ac.jp/>

日本政府（文部科学省）奨学金留学生申請書

Young Leaders' Program Student for 2010 (School of Local Governance)
 (ヤング・リーダーズ・プログラム留学生) (地方行政コース)

INSTRUCTIONS (記入上の注意)

1. The application must be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
2. Numbers should be in Arabic figures. (数字は算用数字を用いること。)
3. Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
4. Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。)

※ Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government. (本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full (姓名) _____ (Sex)
 in native language (自国語) (Family Name), (First Name) (Middle Name) Male (男)
 In Roman block capitals (Family Name), (First Name) (Middle Name) Female (女)
 (ローマ字) (Family Name), (First Name) (Middle Name) (Marital Status)
 Single (未婚)
 Married (既婚)

2. Nationality _____
 (国籍)

3. Date of Birth (生年月日)
 19 _____
 Year (年) Month (月) Day (日) Age (年齢) : as of October 1, 2010

Paste your photograph taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

(写真 (6 × 4 cm))

4. Present Position (現職)

Present Position _____	Division/Section _____	Organization _____
Phone _____	Fax _____	E-mail _____

5. Present Home Address (現住所)

Address _____

Phone _____	Fax _____	E-mail _____
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6. Field of Study Specialized in the past: Be as detailed and concrete as possible.

(過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational Background (学歴)

		Name and Location of School (学校名及び所在地)	Year and Month of Entrance and Completion (入学及び卒業年月)	Period of Schooling Attended (修学年数)	Diploma or Degree Awarded, Major Subject (学位・資格, 専攻科目)
Elementary Education (初等教育)		Name (学校名)	From (入学)	yrs (年)	
Elementary School (小学校)		Location: City, Country (所在地: 都市、国)	To (卒業)	and mons (月)	
Secondary Education (中等教育)	Lower Secondary School (中学)	Name (学校名)	From (入学)	yrs (年)	
		Location: City, Country (所在地: 都市、国)	To (卒業)	and mons (月)	
Secondary Education (中等教育)	Upper Secondary School (高校)	Name (学校名)	From (入学)	yrs (年)	
		Location: City, Country (所在地: 都市、国)	To (卒業)	and mons (月)	
Higher Education (高等教育)	Undergraduate Level (大学)	Name (学校名)	From (入学)	yrs (年)	
		Location: City, Country (所在地: 都市、国)	To (卒業)	and mons (月)	
	Graduate Level (大学院)	Name (学校名)	From (入学)	yrs (年)	
		Location: City, Country (所在地: 都市、国)	To (卒業)	and mons (月)	
Total Years of Schooling Mentioned above (以上を通算した全学校教育修学年数)				yrs (年)	

*If the blank spaces above are not sufficient for information required, please attach a separate sheet.

(注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。

8. Past Employment Record (previous two positions) (職歴：過去の役職から2つ記入すること)

Name and Location of Organization (勤務先及び所在地)	Division/Section (部署名)	Position (役職名)	Type of Work (職務内容)	Period of Employment (勤務期間)
Present Position: To be shown in the former page				From To
				From To
				From To

9. State the titles or subjects of books or papers (including graduation thesis authored by applicant), if any, with the name and address of publisher and the date of publication: Summary of the papers should be accompanied.

(著書、論文(卒業論文を含む。))があればその題名、出版社名、出版年月日、出版場所を記入し、又、論文の概要を添付すること。)

10. Extracurricular and Regional Activities (課外活動又は地域社会での活動)

Extracurricular and Regional Activities (課外活動又は地域社会での活動)	Period (期間)

11. English Proficiency: Report your score of TOEFL or IELTS. (英語能力：TOEFL 又は IELTS のスコアを記入すること。)

Score of TOEFL
(TOEFL のスコア)

Score of IELTS
(IELTS のスコア)

_____ (iBT/CBT/PBT) or _____

12. Accompanying Dependents : Provide the following information if you plan to bring any family members to Japan.

(同伴家族欄 (日本に同伴する予定の家族がいる場合に記入すること。))

* All expenses incurred by the presence of dependents must be paid by the grantee.

(注) なお同伴者に必要な経費はすべて留学生の負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

13. Is there anyone in your family who has been awarded or is applying for the MEXT Scholarship? If yes, please state below.

(家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、下欄に記入すること。)

Name: _____ (awarded/applying)

(氏名) _____ (採用/申請中)

Relationship:

(本人との関係) _____

14. Have you been awarded the MEXT Scholarship in the past? If yes, please state below.

(過去に国費外国人留学生に採用されたことがあるか。もし、あるならば、下欄に記入すること。)

Period:

(期間) _____

University:

(大学) _____

15. Person to be notified in applicant's home country, in case of emergency:

(緊急の際の母国の連絡先)

i) Name in Full:

(氏名) _____

ii) Address

(住所) _____

Phone

Fax

E-mail

iii) Occupation:

(職業) _____

iv) Relationship:

(本人との関係) _____

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship for 2010, and hereby apply for this scholarship.

(私は 2010 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of Application:

(申請年月日)

Applicant's Signature:

(申請者署名)

Applicant's Name

(in Roman block capitals):

(申請者氏名)

Essay Questions

The following essay questions will provide us with more information about you and your reasons for applying to the Young Leaders' Program.

Your essays must be typed. Please use A4-size paper or 8 1/2" × 11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double-spaced lines. Your name should appear at the top of each separate sheet of paper. The number of the essay question should precede every essay. Staple the essays together and submit them with the other application materials.

1. What are your most significant accomplishments, activities, and life experiences to date? Please emphasize the events which highlight your unique abilities and personality. (maximum 500 words)
2. What do you think is the most important and urgent problem to be solved in the area of local governance in your country? (maximum 500 words)

Supplemental Question

3. How did you become interested in the Young Leaders' Program? Please list specific information sources such as publications, alumni, faculty, and websites. (maximum 200 words)

Recommendation Form

To the Applicant

Please complete only the top portion of this form. Your recommender should complete the rest of the form.

Your Name (Family)	(Given)	(Middle)
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To the Recommender

The person whose name appears above is applying for admission to the Young Leaders' Program.

Please provide your recommendation on your own letterhead or stationery. The Admissions Committee values the recommender's direct contact with the candidate. In your letter, please answer the following questions as candidly and specifically as possible:

Please return this form and your recommendation to the applicant in a sealed envelope, with your signature across the seal. The applicant will submit the sealed, signed envelope to us as part of the completed application package.

The Admissions Committee is aware of the time and care necessary to prepare this form. We gratefully acknowledge your help.

Note: If you recommend the applicant for the Business Administration Course, you need not answer the questions marked with *.

1. How long and in what capacity have you known the applicant?

2. How often have you observed the applicant? (Please tick one box)

- every day 3 or 4 times a week 1 or 2 times a week 1 or 2 times a month

less than once a month

***9. Please write if you have any comment.**

Please provide telephone numbers should the Admissions Committee feel a need to contact you regarding the reference.

Business Telephone Number _____

Home Telephone Number _____

Recommender's Signature _____

Recommender's Name (please print) _____ **Date** _____

Position or Title _____ **Organization** _____

Business Address: _____

Home Address: _____

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。

Please fill out (PRINT/TYPE) in Japanese or English. Do not leave any items blank.

氏名 男 Male 生年月日 年齢
Name: _____ 女 Female Date of Birth: Age:
Family name, First name Middle name

1. 身体検査 Physical Examinations

(1) 身長 体重
Height _____ cm Weight _____ kg

(2) 血圧 血液型
Blood pressure _____ mm/Hg ~ _____ mm/Hg Blood Type

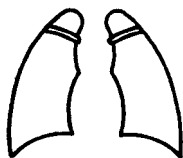
ABO	RH	+
		-

脈拍数 整 regular
Pulse Rate _____/min 不整 irregular

(3) 視力
Eyesight: (R) _____ (L) _____
裸眼 without glasses 矯正 with glasses or contact lenses

(4) 聴力 正常 normal 言語 正常 normal
Hearing: 低下 impaired speech: 異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること（6ヶ月以上前の検査は無効。）
Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺
lung: 正常 normal
異常 impaired

Date _____
Film No. _____

心臓
Cardiomegaly: 正常 normal
異常 impaired

↓
異常がある場合 心電図
If impaired: Electrocardiograph
正常 normal 異常 impaired

Describe the condition of applicant's lung.

3. 現在治療中の病気 Yes (Disease: _____)
Disease Treated at Present No

4. 既往症
Past history: Please indicate with + or - and fill in the date of recovery

Tuberculosis..... (. . .) Malaria..... (. . .) Other communicable disease..... (. . .)
Epilepsy..... (. . .) Kidney Disease..... (. . .) Heart Diseases..... (. . .) Diabetes..... (. . .)
Drug Allergy..... (. . .) Psychosis..... (. . .) Functional Disorder in extremities..... (. . .)

5. 検査 Laboratory tests
検尿 Urinalysis: glucose (), protein (), occult blood (), 検便 Feces: Parasite (egg of parasite) (+, -)
赤沈 ESR: _____ mm/Hr, WBC count: _____ x10³/μl, RBC: _____ x10⁶/μl, Hemoglobin: _____ g/dl,
AST (GOT): _____ u/l, ALT (GPT): _____ u/l,

6. 診断医の印象を述べて下さい。
Please describe your impression.

7. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われませんか？
In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan ?
yes no

日付 署名
Date: _____ Signature: _____

医師氏名
Physician's Name in Print: _____

検査施設名
Office/Institution: _____
所在地
Address: _____