

TRAINING CIRCULAR

Subject : An Area Focused Training Course in Regional Development through the Promotion of Small and Medium Enterprises by Mobilizing Local Stakeholders for South Asia to be held in Japan from 21/01/2010 to 24/02/2010.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA), under the Technical Cooperation Programme of the Government of Japan has invited applications for an Area Focused Training Course in Regional Development through the Promotion of Small and Medium Enterprises by Mobilizing Local Stakeholders for South Asia to be held in Japan from 21/01/2010 to 24/02/2010. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in).

2. The Program is designed for the organizations which support Small and Medium-sized Enterprises or Regional Industries. The program aims to strengthen the ability of participants for regional industry promotion.

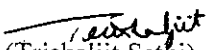
3. The candidate should be a Government officer in the field of regional promotion and development of enterprise and industry promotion; be proficient at written and spoken English; be in good health, both physically and mentally to undergo the training and not be serving in any form of military service.

4. The JICA covers the cost of a round-trip ticket between an international airport designated by JICA and Japan; travel insurance from arrival to departure in Japan; and includes allowances for accommodation, living expenses, outfit and shipping; expenses for study tours; free medical care for participants who may fall ill after reaching Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included). The participants are not allowed to take any family member during the training course.

5. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria and the terms and conditions of the JICA Circular dated 28th October 2009. The Ministries may sponsor the names of only Government/ Public Sector Undertaking functionary.

6. The nomination details should be submitted in the JICA's prescribed proformas (A2A3 Forms), duly authenticated by the Department concerned alongwith the country report.

7. The applications should reach this Department through proper channel **not later than 7th December 2009**. Nominations received after the prescribed date will not be considered. The circular inviting applications for the above training programme is available on this Department's website persmin.nic.in


(Trishaljit Sethi)
Director

1. The Secretary, Ministry of Micro, Small and Medium Enterprises, Udyog Bhavan, New Delhi.

2. All State Governments/Union Territories.

✓ 3. Director (Technical), NIC with the request to post the circular along with the JICA's circular and the enclosed application Proformas on the Department's website



S.No. 1(R)

Japan International Cooperation Agency
(Government of Japan)

No 94/GT-CP/2009

28th October, 2009

Dear Mr. R.K. Kharb

An Area Focused Training Course in Regional Development through the Promotion of Small and Medium Enterprises by Mobilizing Local Stakeholders for South Asia will be held in Japan from 21st January, 2010 to 24th February, 2010, under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith two copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **10th December, 2009**:-


- (1) The Nomination Form A2A3 together with the medical history questionnaire,
- (2) The desired Country Report

Further details are available in the General Information Booklet. It may be noted that the completed Country Report is essential for screening of applications.

It is further informed that 10 slots are available globally for the said course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,

for 
 (Yumiko Asakuma)
 Senior Representative

Encl: As stated above.

Mr. R.K. Kharb
 Desk Officer
 Department of Personnel and Training
 Ministry of Personnel, Public Grievances and Pensions
 North Block
 New Delhi

Dup No. 89/108/2009
 C-805/FA/F/09
 6/11/09

Ms P. K. K. 2/29/10
 835/Personnel TS/09
 30/10/09

For DOFT
 2/29/10
 837/Personnel TS/09
 9/11/09



TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

Regional Development through the Promotion of Small and Medium
Enterprises by Mobilizing Local Stakeholders for South Asia

地域別研修

「中小企業支援を通じた地域振興コース」

JFY 2009

<Type: Solution Creation Program / 類型: 課題解決促進型>

NO. J09-04245/ ID. 0984036

From Jan. 21, 2010 to Feb. 24, 2010

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

Though the situation of each regional industrial development in South West Asia countries is various due to various circumstances, it is considered on common that small and medium-sized Enterprises Promotion plays an important role in terms of creation of the chance of employment, poverty reduction in rural area, correction of social differences, activation of rural society and strengthening the structure of industries. However the know-how, such as preparation and implementation methodology of system of industry promotion, is not enough for the government of each country to tackle with promotion of regional industry.

For what?

This program aims to strengthen the ability of participants for regional industry promotion.

For whom?

This program is offered to the organizations which support Small and Medium-sized Enterprises or Regional Industries.

How?

By taking lectures and visiting various sites, Participants will learn the role of local government and administrative body and the importance of collaboration such as, among industry, academic body and local government or agriculture, fishery and market. And participants will know the practical example of result of regional promotion which may be applicable to own country.

On the other hand participants will have discussion with other county participants and have workshop also, then they will deepen their understandings and consider the approach for their country. Such idea will be described as Action Plan in the end of this training course.

II. Description

1. Title (J-No.):

Regional Development through the Promotion of Small and Medium Enterprises by Mobilizing Local Stakeholders for South Asia (J09-04245)

2. Period of program

January 21, 2010 — February 24, 2010

3. Target Regions or Countries

South-West Asian countries:

India , Pakistan , Bangladesh , Nepal, Sri Lanka, Maldives

4. Eligible / Target Organization

This program is designed for the organizations which support Small and Medium-sized Enterprises or Regional Industries.

5. Total Number of Participants

10 participants

6. Language to be used in this program:

English

7. Program Objective:

Obtaining the hints and idea on promotion of Small and Medium-sized Enterprises or Regional Industries.

8. Overall Goal

Proper plan of promotion of local industry is formulated in each participants countries.

9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

Program in Japan		
<i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects/Agendas	Methodology
The participants Analyze the situation of own country and share the regional countries situations.	1) Presentation of each country report	Presentation
The participants understand the support system for the small and medium-sized enterprise.	1) The support system and mechanism for small and medium-sized enterprise by the administrative body and some other organization.	Lecture Visiting Discussion
The participants understand the collaboration of various organizations to produce new products.	1) Collaboration among industry, academic body and local government 2) Collaboration among agriculture, industry and market	Lecture Visiting
The participants understand the various ways for promotion of region on the basis of regional resources.	1) The situation of rural village and agricultural development 2) The promotion of fishery by the special feature of region 3) The promotion of rural area by specific location	Lecture Visiting
The participants understand the key issue for the promotion of industry.	1) The strategy of local enterprises which have specific feature and technique	Lecture Visiting
The participants understand the corporate human resource development.	1) The corporate human resource development by vocational school and enterprise	Lecture Visiting
The participants obtain the methodology for formulating the plan for regional promotion logically.	1) Exercising the methodology of formulating plan logically by Project cycle management method 2) Formulating action plan for participant's own region	Lecture Exercise Presentation

< **III. Conditions and Procedures for Application**

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use this program for those specific purposes.
- (2) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current duties:
Government officer in the field of regional promotion and development of enterprise and industry promotion
- 2) Language: have a competent command of spoken and written English.
- 3) Health: must be in good health, both physically and mentally, to participate in the Program in Japan.
- 4) Must not be serving any form of military service.

3. Required Documents for Application

(1) Application Form: The Application Form is available at the respective country's JICA office or the Embassy of Japan.

(2) Country Reports: After confirmation of acceptance, participants should submit the country report to the respective country's JICA office (or Embassy of Japan) until January 8, 2010 in the form of annex VI.

4. Procedure for Application and Selection :

(1) Submitting the Application Documents:

Closing date for application to the JICA Hokuriku in JAPAN:

December 10, 2009

Note: Please confirm the closing date set by the respective country's JICA office to meet the final date in Japan.

(2) Selection:

After receiving the document(s) through due administrative procedures in the respective government, the respective country's JICA office shall conduct screenings, and send the documents to the JICA Center in charge in Japan, which organizes this program. Selection shall be made by the JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. *The organization with intention to utilize*

the opportunity of this program will be highly valued in the selection.

(3) Notice of Acceptance

Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by **not later than December 17, 2009.**

5. Conditions for Attendance:

- (1) to observe the schedule of the program,
- (2) not to change the program subjects or extend the period of stay in Japan,
- (3) not to bring any members of their family,
- (4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- (5) to refrain from engaging in political activities, or any form of employment for profit or gain,
- (6) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA, and
- (7) to participate the whole program including a preparatory phase prior to the program in Japan. Applying organizations, after receiving notice of acceptance for their nominees, are expected to carry out the actions described in section III -4.

IV. Administrative Arrangements

1. Organizer:

(1) Name: JICA Hokuriku

(2) Contact: Mr. Masanosuke Sakaki (Sakaki.Masanosuke@jica.go.jp)

2. Implementing Partner:

(1) Name: JICA HOKURIKU

(2) Contact: Mr. Masanosuke Sakaki

(3) Remark: This program is implemented by JICA HOKURIKU directly in the cooperation of various organizations in HOKURIKU region.

3. Travel to Japan:

(1) Air Ticket: The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) Travel Insurance: Term of Insurance: From arrival to departure in Japan. The traveling time outside Japan shall not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

Hotels in Kanazawa city and other suburb cities

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see p. 9-16 of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office, to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Wear

It is recommended for participants to bring the wear for the winter referring the temperature table below. Hokuriku region sometimes has heavy snow in winter.

And please bring formal wear for ceremony. It depends on you whether you bring ethnic costume or suits as formal wear.

2. Climate in Kanazawa

Month	MONTHLY AVERAGES											
	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
Average Temperature(C)	3.7	3.6	6.5	12.2	16.9	20.9	25.1	26.6	22.2	16.7	11.3	6.5
Highs(C)	6.8	6.7	10.5	16.6	21.4	24.5	28.7	30.4	26	21	15.3	10
Lows(C)	0.8	0.6	2.7	7.9	12.6	17.7	22.2	23.1	19	13	7.4	3.2
Precipitation(mm)	266	184	153	143	154	193	226	164	241	188	267	287

* 0 C = 32F (F = 9/5C+32)

--- 10 C = 50 F --- 20 C = 68 F --- 30 C = 86 F

It is advisable to bring the thick jackets and waterproof shoes for winter (December through March).

What is an ACTION PLAN?

Each participant is required to prepare an Action Plan and submit it to JICA by the end of the Core phase in Japan.

. **What** is an Action Plan?

Each participant is required to submit an Action Plan, stating the plan that he/she will carry out after returning home, reflecting the knowledge and methods he/she has acquired from the Core phase in Japan.

. **Why** are participants required to prepare an Action Plan?

JICA needs to assess the usefulness and applicability of the program in Japan to help improve/develop the field/subject in the participants' countries/regions/organizations. The Action Plan will support this evaluation.

. **When** should the Action Plan be prepared?

Participants should start to prepare a draft of the Plan at an "early" stage (for example, in the midst of the period of the program in Japan) and repeatedly revise and improve it during the rest of the period. The completed paper should be submitted to JICA by the end of the program in Japan.

Notes on making the Action Plan:

The participant should:

1. Describe a plan for applying the content of the Core phase in Japan to his/her work after returning home.
2. Use Power Point presentation system if possible
3. Cover the following items.

Main Components of the Action Plan

- **Achievements**
- **Activities (Implementation method)**
- **Required period (Estimated period required)**
*Estimated period should be within 1 to 3 years.

. **How** will JICA use the Action Plan?

In addition to evaluating the usefulness and applicability of the content of the training course in Japan as explained above, the Action Plan may

1. be used to judge the achievement of each participant.
2. be used to judge the needs of the training course in Japan in relation to the situation/level of the field/subject in his/her country/region.

VI. ANNEX:

Country Report

Participants are requested to prepare a country report on the following issues and submit it to JICA office until January 8, 2010.

A Country Report presentation meeting is scheduled at beginning of the course, and this country report is used for the prior information to concerning organizations of this course.

In the presentation of country report, it is advisable to bring certain visual materials to enhance the understanding of your country' s situation of other participants.

【Contents】

* Please indicate the following on the cover page:

Name of country:

Name of applicant:

Name of organization:

Department /Section:

Present post:

E-mail address: (if available)

1. The current condition of Small and Medium-sized Enterprise(SME) and local industries.

(1) The definition of SME of your country/region.

(2) The definition of "Local Industry" of your country/region or your personal image if it does not have one.

(3) Main industries of your country and their sizes

Types of industries	Ratio of industry number (%)			Ratio of workers (%)		
	Metropolitan area	Outside the metropolitan area	Total	Metropolitan area	Outside the metropolitan area	Total
			100			100
			100			100
			100			100
			100			100
			100			100

(4) Special products of your country/region

1) Special products with potentiality

2) Case of special product with promotional activity

3) Problems regarding of the special product

(5) Cases of traditional crafts in your country/region

1) The traditional crafts with high commercial value

2) The actual case of technology transfer/succession

3) Problems regarding marketing the traditional crafts

(6) Strategy for SME and/or local industry promotion by your country/region
Please attach the document that describes strategy/vision of SME/local industry promotion in your country/region if any you have.

2. Expectations towards this course

Please describe the topics you would like to study in Japan.

Priority	Topic	Description
1		
2		
3		

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Hokuriku Branch Office(JICA Hokuriku)

Address: Rifare Bldg (Office Tower) 4F, 1-5-2, Honmachi, Kanazawa, 920-0853

TEL: +81-76-233-5931 FAX: +81-76-233-5959

Guidelines of Application Form for the JICA Training and Dialogue Program

The attached form is to be used to apply for the training and dialogue programs of the Japan International Cooperation Agency (JICA), which are implemented as part of the Official Development Assistance Program of the Government of Japan. Please complete the application form while referring to the following and consult with the respective country's JICA Office - or the Embassy of Japan if the former is not available - in your country for further information.

1. Parts of Application Form to be completed

1) Which part of the form should be submitted?

It depends on the type of training and dialogue program you are applying for.

>Application for Group and Region Focused Training Program

Official application and Parts A and B must be submitted.

>>Application for Country Focused Training Program including Counterpart Training Program

Part B will be submitted. Official application and Part A need not to be submitted

2) How many parts does the Application Form consist of?

The Application Form consists of three parts as follows;

Official Application

This part is to be confirmed and signed by the head of the relevant department/division of the organization which is applying.

Part A. Information on the Applying Organization

This part is to be confirmed by the head of the relevant department/division of the organization which is applying.

Part B. Information About the Nominee

This part is to be completed by the person who is nominated by the organization applying.

The applicants for Group and Region Focused Training Program are required to fill in every item. As for the applications for Country Focused Training Program including Counterpart Training Program and some specified International Dialogue Programs, it is required to fill in the designated “**required**” items as is shown on the Form.

Please refer to the General Information to find out which type the training and dialogue program that your organization applies for belongs to.

2. How to complete the Application Form

In completing the application form, please be advised to:

- (a) carefully read the General Information (GI) for which you intend to apply, and confirm if the objectives and contents are relevant to yours,
- (b) be sure to write in the title name of the course/seminar/workshop/project accurately according to the GI, which you intend to apply,
- (c) use a typewriter/personal computer in completing the form, of which the electronic

version is available on the web site: <http://www.jica.go.jp/> _____, or write in **block letters**,

- (d) fill in the form in **English**,
- (e) use or “x” to fill in the () check boxes,
- (f) attach a picture of the Nominee,
- (g) attach additional page(s) if there is insufficient space on the form,
- (h) prepare the necessary document(s) described in the General Information (GI), and attach it (them) to the form,
- (i) confirm the application procedure stipulated by your government, and
- (j) submit the original application form with the necessary document(s) to the responsible organization of your government according to the application procedure.

Any information that is acquired through the activities of the Japan International Cooperation Agency (JICA), such as the nominee’s name, educational record, and medical history, shall be properly handled in view of the importance of safeguarding personal information.

3. Privacy Policy

1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this privacy policy.

2) Limitations on Use and Provision

JICA shall never intentionally provide information that can be used to identify individuals to any third party, with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of information grants permission for its disclosure to a third party;
- (c) In cases in which JICA commissions a party to process the information collected; the information provided will be within the scope of the commissioned tasks.

3) Security Notice

JICA takes measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

Application Form for the JICA Training and Dialogue Program

OFFICIAL APPLICATION

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Title: (Please write down as shown in the General Information)

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2. Number: (Please write down as shown in the General Information)

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3. Country Name:

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4. Name of Applying Organization:

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5. Name of the Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for the training and dialogue program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			
Office Address and Contact Information	Address:		
	Telephone:	Fax:	E-mail:

Confirmation by the organization in charge (if necessary)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			

Part A: Information on the Applying Organization

(to be confirmed by the head of the department / division)

1. Profile of Organization

1) Name of Organization:

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in the training and dialogue program, with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in the training and dialogue program.



3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the training and dialogue program, 4) Plan of organization and 5) Others.

9) Contact Information

Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

10) Others (if necessary)

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4. Career Record

1) Job Record (After graduation)

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education)(required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		

3) Training or Study in Foreign Countries; please write your past visits to Japan specifically as much as possible, if any.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

5. Language Proficiency (required)

1) Language to be used in the program (as in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)					
2) Mother Tongue					
3) Other languages ()		() Excellent	() Good	() Fair	() Poor

¹ Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

¹ Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

¹ Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

¹ Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

6. Expectation on the applied training and dialogue program

1) **Personal Goal:** Describe what you intend to achieve in the applied training and dialogue program in relation to the organizational purpose described in Part A-2.

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2) **Relevant Experience:** Describe your previous vocational experiences which are highly relevant in the themes of the applied training and dialogue program. (required)

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3) **Area of Interest:** Describe your subject of particular interest with reference to the contents of the applied training and dialogue program. (required)

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*7. Declaration (to be signed by the Nominee) (required)

I certify that the statements I made in this form are true and correct to the best of my knowledge.

If accepted for the program, I agree:

- (a) not to bring or invite any member of my family (except for the program whose period is one year or more),
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
- (c) to follow the program, and abide by the rules of the institution or establishment that implements the program,
- (d) to refrain from engaging in political activity or any form of employment for profit or gain,
- (e) to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
- (f) to discontinue the program if JICA and the applying organization agree on any reason for such discontinuation.
- (g) to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the project, against duplication and/or translation by JICA, as long as they are used for the purposes of the program.

Date:	Signature:
	Print Name:

MEDICAL HISTORY AND EXAMINATION

1. Present Status

(a) Do you currently use any drugs for the treatment of a medical condition? (Give name & dosage.)

() No	() Yes >> Name of Medication (_____), Quantity (_____)
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(b) Are you pregnant?

() No	() Yes (_____ months)
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(c) Are you allergic to any medication or food?

() No	() Yes >>> () Medication	() Food	() Other:
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(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

(_____)

Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.

2. Medical History

(a) Have you had any significant or serious illness? (If hospitalized, give place & dates.)

Past:	() No	() Yes >> Name of illness (_____), Place & dates (_____)
Present:	() No	() Yes >> Present Condition (_____)

(b) Have you ever been a patient in a mental hospital or been treated by a psychiatrist?

Past:	() No	() Yes >> Name of illness (_____), Place & dates (_____)
Present:	() No	() Yes >> Present Condition (_____)

(c) High blood pressure

Past:	() No	() Yes
Present:	() No	() Yes >> Present Condition (_____) mm/Hg to (_____) mm/Hg

(d) Diabetes (sugar in the urine)

Past:	() No	() Yes
Present:	() No	(_____) Yes >> Present Condition (_____)
Are you taking any medicine or insulin?		() No () Yes

(e) Past History: What illness(es) have you had previously?

() Stomach and Intestinal Disorder	() Liver Disease	() Heart Disease	() Kidney Disease
() Tuberculosis	() Asthma	() Thyroid Problem	
() Infectious Disease >>> Specify name of illness (_____)			
() Other >>> Specify (_____)			

(e') Has this disease been cured?

() Yes	() No (Specify name of illness) (_____)
() No	Present Condition: (_____)



3. Other: Any restrictions on food and behavior due to health or religious reasons?

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I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

Date:	Signature:
	Print Name: