

No. 36/18/2009-EO (SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

North Block,
New Delhi-110001
June 19, 2009

To

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Sub: Filling the post of Permanent Representative of India, UNESCO, Paris under the Department of Higher Education.

Sir,

It is proposed to fill up the Joint Secretary level post of Permanent Representative of India, UNESCO, Paris under the Department of Higher Education, which falls vacant on 30.6.2009. The following eligibility criteria have been laid down for making a selection to the post:

Mandatory qualifications/experience/requirements:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least three batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least 2 years at the Centre under Central Staffing Scheme.
- (iv) The officer will not be permitted to take up foreign assignment or study leave or training till the expiry of the assignment.
- (v) The officer must be below 54 years as on the date of vacancy.
- (vi) The officer should not have been on an assignment to a foreign/captive post of the Government of India earlier.
- (vii) The officer should not be under debarment from Central deputation.
- (viii) The officer should be clear from vigilance angle and their integrity certified.
- (ix) The officer should possess minimum of 3 years of experience in the field of education, culture and science.

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Desirable Experience:

- (i) experience in bilateral/multilateral negotiations.
- (ii) knowledge of political aspects of the functioning of the UN system.

2. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers of the officers; their vigilance clearance and integrity certificate within 15 days of issue of this letter.

Yours faithfully,



(A.K. SINGHAL)

Director (SM)

✓ Copy to NIC, Department of Personnel & Training, North Block, for placing it on the website of the Department.



(A.K. SINGHAL)

Director (SM)