

MOST IMMEDIATE

F.No. 3/2/2014-FA(UN)

Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training

New Delhi, dated the 3rd July, 2014

To

1. **The Chief Secretaries,
All State Governments.**
2. **The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services of the Govt. of India, participating in the Central Staffing Scheme (As per list attached).**

Subject: Filling up the post of Research Analyst in International Relations/ Regional Trade or Economics, at the Indian Ocean Rim Association(IORA) Secretariat, Port Louis, Mauritius on secondment basis-reg.

Sir/Madam,

It is proposed to fill up the post of Research Analyst in International Relations/Regional Trade or Economics, at the Indian Ocean Rim Association (IORA) Secretariat, Port Louis, Mauritius on secondment basis initially for a period of two years and extendable depending upon the requirement of IORA Secretariat. The post will be at Deputy Secretary Level in the Ministry of External Affairs (Headquarters), New Delhi and the officer selected would be seconded to IORA Secretariat based in Port Louis, Mauritius as Research Analyst.

2. **The mandatory and desirable qualifications for the post are as under:-**

A. Mandatory Qualifications

- i. The officer must have worked for at least two years at the Centre under the Central Staffing Scheme.
- ii. The officer should be clear from vigilance angle.
- iii. The officer should not have been debarred from central deputation.
- iv. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- v. The officer should not be over 54 years of age.

- vi. The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- viii. The officer should not be on study leave or long leave.
- ix. The officer should be at least one batch below the batch currently empanelled as Joint Secretary.
- x. The officer should have experience in International Trade and Regional Cooperation.
- xi. The officer should have conducted research analysis in International Trade & Commerce.

B. Desirable Qualifications

- a. The officer should possess a Post-Graduate degree in Economics or International Trade / International Relations.
- b. Knowledge of Foreign Language.

3. This post may be circulated amongst officers eligible for appointment at the level of Deputy Secretary in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded /faxed to this Department along with **Cadre Clearance, Vigilance Clearance, detailed Bio-data and ACR Dossier/certified ACR grading for the last five years.** It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department within one month from the date of issue of this letter.

Yours faithfully,


(Jagannath Srinivasan)
Deputy Secretary (MM)

Copy to:

1. Ministry of External Affairs [Shri Bramha Kumar, Deputy Secretary (MER)], South Block, New Delhi.
2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to DS(MM) with the request to upload this circular through bulk e-mail system.