

**F.No. 4/2/2018-FA(UN)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**

**North Block, New Delhi,**  
**Dated the 23<sup>rd</sup> July, 2019**

To,

1. The Chief Secretaries,  
All State/ UT Governments.
2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services of the Govt. of India, participating in the Central Staffing Scheme (As per list attached).

**Subject: Filling up of the post of Adviser (Industry and Engineering) at Embassy of India, Brussels for a period of three years- reg.**

Sir/Madam,

It is proposed to fill up the post of Adviser (Industry and Engineering) at Embassy of India, Brussels for a period of three years. The post is at Deputy Secretary/Director level.

2. The mandatory and desirable qualifications for the post are as under:

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme
- ii. The Officer should be clear from vigilance angle.
- iii. The officer should not have been debarred from Central Deputation.
- iv. The Officer should have at least "Very Good" Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- v. The officer should not be over 54 years of age.
- vi. The officer should not have been posted on an assignment in a foreign/captive post of the Government of India, earlier.
- vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- viii. The Officer should not be on study leave or long leave.
- ix. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.
- x. The officer should have cumulative work experience of at least 2 years in the Ministry of Commerce, Industry, Textiles, Communications and IT of the Government of India or in the State Government in Industry, Commerce and IT Department.

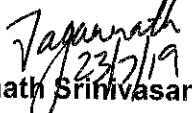
**(B) Desirable qualifications**

- i. Experience in bilateral/International negotiations.
- ii. Exposure to International Trade.
- iii. Officers having work experience in dealing with European Union/European Commission.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/ faxed to this Department along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossiers/certified ACR grading for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The Competent Authority may however relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department **by 14<sup>th</sup> August, 2019**.

Yours faithfully,

  
(Jagannath Srinivasan)  
Director (MM)

**Copy to:**

1. Department of Commerce, Ministry of Commerce & Industry  
(Dr. Anup Wadhawan, Secretary), Udyog Bhawan, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to Dir(MM) - With a request to upload this circular through bulk-email system.