

No.- 4/2/2009-FA (UN)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

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North Block, New Delhi-110001
Dated the 16th February, 2010

To,

- 1. The Chief Secretaries,
All State Governments.**
- 2. All Secretaries,
Ministries/Departments of the Government of India.**

Subject:- Filling up of the post of Director in the Secretariat of the Indian Ocean Rim Association for Regional Cooperation (IORARC) in Mauritius for a period of 2 years.

Sir/Madam,

It is proposed to fill up the vacancy of Director in the Secretariat of the Indian Ocean Rim Association for Regional Cooperation (IORARC) in Mauritius for a period of 2 years.

2. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level are eligible for the post. Officers applying for this post should possess the following qualifications and experience:

A. Mandatory Qualifications

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The officer should be clear from vigilance angle.
- (iii) The officer should not be debarred from Central Deputation.
- (iv) The officer should have at least "Very Good" Service record.
- (v) The officer should not be over 54 years of age on the date of occurrence of vacancy.
- (vi) The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- (viii) The officer should not be on study leave or long leave.

- (ix) The officer should have proficiency in standard computer software (MS Word, MS Excel, MS Outlook).
- (x) The officer should be at least 3 batches below the next batch to be considered for empanelment as Joint Secretary.
- (xi) Combined experience of 24 months in the fields of District Administration, Finance, Education, Information Technology, Disaster Management, Technology and General Secretariat Administration.

B. Desirable Qualifications

“Degree/Post Graduate diploma in Economics, Development Economics or International Economics.”

4. This post may be circulated amongst all the Deputy Secretary/Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with cadre clearance, vigilance clearance, detailed bio-data and certified ACR grading of the last five years. It may also be ensured that the ‘Cooling Off’, after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation as per rules.

5. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this Department not later than 9th March, 2010.

Yours faithfully,


(G. Srinivasan)

Under Secretary to the Government of India

O/C

Copy to:

1. Ministry of External Affairs [Kind Attn.-Sh. Dinkar Khullar, Additional Secretary (AD&CPV)], w.r.t. D.O. letter No.2691/AS/AD/09, dated-24-11-2009.
2. NIC Cell, DOP&T, for placing on Departmental Website under “What’s New?” Category.