

**MOST IMMEDIATE/OUT TODAY**

**N0.4/3/2010-FA(UN)**  
Government of India  
Ministry of **Personnel**, Public Grievances and Pension  
Department of Personnel & Training

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North Block, New **Delhi**, the **06<sup>th</sup>** August, 2010

**To**

1. The Chief Secretaries,  
All State Governments
2. The Secretaries,  
All **Ministries/Departments** of Government of India

Subject:- Filling up of the post of Counsellor, Community Affairs (Development) under the Ministry of Overseas Indian Affairs at Abu Dhabi vice Dr. **K. Ellangovan**, IAS (KL:92)-reg.

**Sir/Madam,**

It is proposed to fill the post of Counsellor, Community Affairs (Development) [DS/Director level] under the Ministry of Overseas Indian Affairs at Abu Dhabi vice Dr. K. Ellangovan, IAS (KL:92).

2. The Counsellor-Community Affairs (Development), Abu Dhabi will work under the overall supervision of the **Ambassador/Head** of Mission and will report functionally to the Ministry of Overseas Indian Affairs. The requisite administrative and accounting **support** will be provided by the Mission. The officers and staff will be entitled to the same allowances and facilities, as applicable to other officers of similar rank posted in the Missions.

3. Officers of the **rank** of Deputy **Secretary/Director** of the Government of **India** or equivalent level are eligible for the post. Officers applying for this post should possess the following qualifications and experience:

A. Mandatory

- (i) The officer should have 2 years cumulative work **experience** in the Ministry of Overseas **Indian Affairs/Labour** and Financial Services.

B. Desirable

- (i) Ability to lead a team of professionals and deal with issues relating to protection and welfare of overseas Indian workers.
- (ii) Ability to work closely with overseas Indian associates and lead overseas Indian capital technology and knowledge resources into India.

4. It is further **required** that:

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The **officer** should be clear from vigilance angle.
- (iii) The officer should not be **debarred** from central deputation.
- (iv) The officer should have at least "Very Good" Service record

- (v) The **officer** should not be over 54 years of age on the date of occurrence of vacancy.
- (vi) The officer should not have been posted on an assignment in a **foreign/captive** post of the GOI, earlier.
- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- (viii) The officer should not be on study leave or long leave.
- (ix) The officer should be at least one batch below the batch currently empanelled as Joint **Secretary**.

5. This post may be circulated amongst the Deputy **Secretary/Director** level officers of the State Governments/Ministries/Departments of the **Government of India** on priority basis. Names of willing and eligible **officers** who can be spared by the State Governments/Ministries/Departments may be **forwarded/faxed** to this **Department** along with cadre clearance, vigilance clearance, detailed bio-data and certified **ACR gradings** of the last **five** years latest by 5<sup>th</sup> September, 2010.

Yours faithfully,

  
(G. Srinivasan)

Under Secretary to the Government of India

C o w t o:

1. Ministry of Overseas Indian Affairs[ Sh. A Didar Singh, Secretary], Akbar Bhawan, Chanakyapuri, New Delhi **w.r.t.** D.O. Letter No. **A11013/4/2005-PA**, dated **15-07-2010**.

NIC Cell, **DOP&T**, for placing on **Departmental Website** under "What's New?" Category.