

**NO.4/3/2010-FA (UN)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training**

.....
North Block, New Delhi, the 22 February, 2011

To

- 1. The Chief Secretaries,
All State Governments,**
- 2. The Secretaries of the Cadre Controlling Ministries/Departments of
Gp. 'A' Services of the GoI, participating in the Central Staffing
Scheme (As per list attached).**

Subject:- Filling up of the post of Counsellor, Community Affairs (Development)
under the Ministry of Overseas Indian Affairs at Abu Dhabi-reg.

Sir/Madam,

It is proposed to fill up the post of Counsellor, Community Affairs (Development) [DS/Director level] under the Ministry of Overseas Indian Affairs at Abu Dhabi. The post was earlier circulated vide DOP&T's letter of even number dated 05/01/2011.

2. The Counsellor, Community Affairs (Development), Abu Dhabi will work under the overall supervision of the Ambassador/Head of Mission and will report functionally to the Ministry of Overseas Indian Affairs. The requisite administrative and accounting support will be provided by the Mission. The officers and staff will be entitled to the same allowances and facilities, as applicable to other officers of similar rank posted in the Missions.

3. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level are eligible for the post. Officers applying for this post should possess the following qualifications and experience:

A. Mandatory Qualifications: -

"The officer should have 2 years cumulative work experience in the Ministry of Overseas Indian Affairs / Labour and Financial Services. "

B. Desirable Qualifications: -

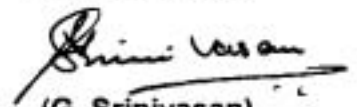
- (i) Ability to lead a team of professionals and deal with issues relating to protection and welfare of overseas Indian workers.
- (ii) Ability to work closely with overseas Indian associates and lead overseas Indian capital technology and knowledge resources into India.

4. **It is further required that:**

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The officer should be clear from vigilance angle.
- (iii) The officer should not be debarred from central deputation.
- (iv) The officer should have at least "Very Good" Service record.
- (v) The officer should not be over 54 years of age on the date of occurrence of vacancy.
- (vi) The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- (viii) The officer should not be on study leave or long leave.
- (ix) The officer should be at least one batch below the batch currently empanelled as Joint Secretary.

5. This post may be circulated amongst the Deputy Secretary/Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **cadre clearance, vigilance clearance, detailed bio-data and certified ACR gradings of the last five years latest by 23rd March, 2011.**

Yours faithfully,



(G. Srinivasan)

Under Secretary to the Government of India
Tel.-23093846

Copy to:

1. **Ministry of Overseas Indian Affairs [Sh. A Didar Singh, Secretary], Akbar Bhawan, Chanakyapuri, New Delhi w.r.t. D.O. Letter No. I-34011/02/2010, dated 17-08-2010.**
2. **NIC Cell, DOP&T, for placing on Departmental Website under "What's New?" Category.**



**LIST OF CADRE CONTROLLING AUTHORITIES OF
CENTRAL GROUP 'A' SERVICES**

(13)

S.No.	Name	Service
1	S/ Shri G.K. Pillai, Home Secretary, Ministry of Home Affairs, North Block, New Delhi.	Indian Police Service
2	S/ Shri Vivek Sahai, Chairman, Railway Board, Ministry of Railways, Rail Bhavan, New Delhi.	Indian Railway Service
3	S/ Shri Vinod Rai, Comptroller & Auditor General of India, O/o the C&AG of India, 10, Bahadur Shah Zafar Marg, New Delhi.	Indian Audit & Accounts Service
4	S/ Shri R. Gopalan Secretary, Ministry of Finance, Department of Economic Affairs, North Block, New Delhi.	Indian Economic Service
5	S/ Shri D.C. Bajaj, Addl. Chief Adviser (Cost), Department of Expenditure, Cost Accounts Branch, Lok Nayak Bhawan Khan Market, New Delhi.	Indian Cost Account Service

6. **Smt. Nita Kapoor,
Secretary (Defence Finance),
Ministry of Defence,
South Block
New Delhi.** Indian Defence Account Service
7. **Shri. Sunil Mitra,
Secretary,
Ministry of Finance,
Department of Revenue
North Block, New Delhi.** Indian Revenue Service
8. **Shri. Sunil Mitra,
Secretary,
Ministry of Finance,
Department of Revenue,
North Block,
New Delhi.** Indian Customs & Central Excise Service
9. **Ms. R. Doraiswamy,
Secretary,
Department of Posts,
Dak Bhavan,
New Delhi.** Indian Postal Service
10. **Shri R. Chandrasekhar,
Secretary,
Department of
Telecommunications,
Sanchar Bhavan,
New Delhi.** Indian Telecom Service
11. **Shri R. Chandrasekhar,
Secretary,
Department of
Telecommunications
Sanchar Bhavan,
New Delhi.** IP&T (Finance & Accounts) Service
12. **Shri Raj Kumar Singh,
Secretary,
Department of Defence** Indian Ordnance Factory Service

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Production
South Block, New Delhi.

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13. **Shri Pradeep Kumar,**
Defence Secretary,
South Block,
New Delhi
- Indian Defence Estates Service
14. **Prof. T.C. A. Anant,**
Secretary,
Ministry of Statistics &
Programme Implementation
Sardar Patel Bhavan,
New Delhi.
- Indian Statistical Service
15. **Smt. Sushma Nath,**
Secretary,
Ministry of Finance,
Department of Expenditure
North Block,
New Delhi.
- Indian Civil Accounts Service
16. **Shri Rahul Khullar,**
Secretary,
Department of Commerce
Udyog Bhavan,
New Delhi.
- Indian Supply Service/Indian
Inspection Service
17. **Shri Raghur Monon,**
Secretary,
Ministry of Information &
Broadcasting,
Shastri Bhavan,
New Delhi.
- Indian Information Service/Indian
Broadcasting Engineering
Service/Indian Broadcasting
Programme Service
18. **Shri R. Bandyopadhyay,**
Secretary,
Ministry of Corporate Affairs,
Shastri Bhavan,
New Delhi.
- Indian Company Law Service

19. **Shri F. Chatterjee**
Secretary,
Ministry of Environment &
Forests,
Parvathan Bhavan,
CGO Complex, Lodi Road,
New Delhi.
- Indian Forest Service
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20. **Shri Navin Kumar,**
Secretary,
Ministry of Urban
Development,
Nirman Bhavan,
New Delhi.
- CES (CPWD)
21. **Shri R.B. Gujral,**
Secretary,
Department of Road Transport
& Highways
Parvathan Bhavan,
New Delhi.
- Central Roads Engineering Service
22. **Shri P. Umashankar,**
Secretary,
Ministry of Power,
Shram Shakti Bhavan,
New Delhi.
- Central Power Engineering Service
23. **Shri Dhruv Vijay Singh,**
Secretary,
Ministry of Water Resources
Shram Shakti Bhavan,
New Delhi.
- Central Water Engineering Service
24. **Shri Rahul Khullar,**
Secretary,
Department of Commerce
Uttam Bhavan,
New Delhi.
- Indian Trade Service

26. **Shri Pradeep Kumar,
Defence Secretary,
South Block,
New Delhi**

Indian Defence Service Engineers

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