

MOST IMMEDIATE/OUT TODAY

No. **4/4/2014-FA** (UN)

Government of India

Ministry of Personnel, **Public** Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi,
Dated the 20th **November**, 2014

To

1. The **Chief** Secretaries,
All State Governments
2. The Secretaries of the Cadre Controlling **Ministries/Departments** of Gp. 'A' Services of the Govt. of India, participating in the Central **Staffing** Scheme (**As** per **list** attached).

Subject:- Filling up the post of Counsellor, Community Affairs (Development), in the Embassy of India, Abu Dhabi under the Ministry of Overseas Indian Affairs, vice Shri Anand Bardhan, IAS (UK:92).

Sir/Madam,

It is proposed to fill up the post of Counsellor, Community Affairs (Development), in the Embassy of India, Abu Dhabi under the Ministry of Overseas Indian Affairs for a period of three years vice Shri Anand Bardhan, IAS(UK:92). The post is at DS/Director level.

2. The mandatory and desirable **qualifications** for the post are as under:-

(A) Mandatory **Qualifications**

1. The officer must have worked for at least two years at the Centre under the Central Staffing Scheme.
- ii. The officer should have at least two years of cumulative work experience in any of the fields of **labour/overseas** Indian affairs/**investment/financial services/diaspora** related matters.
- iii. The officer should be clear from vigilance angle.
- iv. The officer should not have been debarred from Central deputation.
- v. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.'
- vi. The officer should not be over 54 years of age.
- vii. The officer should not have been posted on an assignment in a **foreign/captive** post of Government of India, earlier.
- viii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- ix. The officer should not be on study leave or long leave.

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- x. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

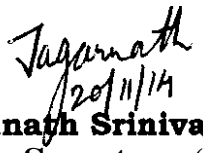
(B) **Desirable Qualifications**

- (i) Experience in bilateral/International negotiations/International Migration related issues.
(ii) Experience in IT/e-governance projects.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years.** It may also be ensured that the 'Cooling Off', after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department within one month from the date of issue of this letter.

Yours faithfully,


(Jagannath Srinivasan)
Deputy Secretary (MM)

Copy to:

1. Ministry of Overseas Indian Affairs (Shri Krishan Kumar, Deputy Secretary), Akbar Bhawan, New Delhi.
2. ✓ NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to DS (MM) :- With a request to upload this circular through bulk e-mail system.