

**No.- 5/1/2010-FA (UN)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pension**  
**Department of Personnel & Training**

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**North Block, New Delhi-110001**  
**Dated the 5<sup>th</sup> March, 2010**

**To,**

- 1. The Chief Secretaries,  
All State Governments.**
- 2. All Secretaries,  
Ministries/Departments of the Government of India.**

**Subject:- Filling up of the post of Adviser to the Executive Director,  
African Development Bank (AfDB), Abidjan.**

**Sir/Madam,**

It is proposed to fill up the post of Adviser to the Executive Director in the African Development Bank for a period of 3 years.

2. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level are eligible for the post. Officers applying for this post should possess the following qualifications and experience:

**A. Mandatory Qualifications**

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The officer should be clear from vigilance angle.
- (iii) The officer should not be debarred from Central Deputation.
- (iv) The officer should have at least "Very Good" Service record.
- (v) The officer should not be over 54 years of age on the date of occurrence of vacancy.
- (vi) The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- (viii) The officer should not be on study leave or long leave.
- (ix) The officer should have proficiency in standard computer software (MS Word, MS Excel, MS Outlook).
- (x) The officer should be at least 3 batches below the next batch to be considered for empanelment as Joint Secretary.
- (xi) Cumulative experience of 24 months in the fields of Finance, Commerce, Industry and Textiles.

## **B. Desirable Qualifications**

- A Degree in Economics would be considered desirable
- Officers having experience in the Department of Economic Affairs would be given preference..

4. This post may be circulated amongst all the Deputy Secretary/Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with cadre clearance, vigilance clearance, detailed bio-data and certified ACR grading of the last five years. It may also be ensured that the 'Cooling Off', after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation as per rules.

5. It is requested that the applications of the eligible candidate(s) may please be forwarded so as to reach this Department not later than 5<sup>th</sup> April, 2010.

Yours faithfully,



(G. Srinivasan)

Under Secretary to the Govt. of India

### **Copy to:**

1. Ministry of Finance, Department of Economic Affairs (Shri Anup K. Pujari, Joint Secretary), North Block, New Delhi with reference to D.O. No.22(11)/2009-MR-V (AfDB) dated 23.02.2010.
- ✓ 2. NIC Cell, DOP&T, for placing on Departmental Website under "What's New?" Category.