

No. 5/3/2009-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi-110001
Dated the 16th July, 2010.

To,

1. The Chief Secretaries,
All State Governments.
2. All Secretaries,
Ministries/Departments of Government of India

Subject: Filling up the post of Deputy Director(Admn.) in AIIMS like Institution at Bhopal under the Ministry of Health & Family Welfare.

Sir/Madam,

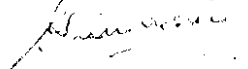
This is regarding filling up the post of Deputy Director (Administration) in the Project Cell of the AIIMS like Institution at Bhopal under the Ministry of Health & Family Welfare in the pay scale of Rs. 37,400 – 67,000/- + Grade Pay of Rs. 8700/-, on deputation basis.

2. IAS Officers of the rank of Director of the Government of India, who have sufficient administrative experience and have involved in institution building at some stage in their career, and are eligible for appointment under the Central Staffing Scheme at the Director level in Government of India are eligible for this post. The period of deputation is 3 years.

3. The post may be circulated amongst all the Director level officers in the State Governments on priority basis. Names of willing and eligible officers who can be spared by the State Governments may be forwarded to the Department along with **cadre clearance, vigilance clearance and detailed bio-data in the enclosed proforma**. It may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per rules.

4. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this department not later than 20th August, 2010.

Yours faithfully,



(G Srinivasan)

Under Secretary to the Government of India

Tel: 23093846

Copy to:

1. Ministry of Health & Family Welfare, w.r.t. O.M. No. A-11012/2/09-SSH dated 1.07.2010.
2. NIC Cell, DOP&T for placing on Department Website.

Bio-Data

1. Name
2. Service
3. Batch
4. Cadre(If All India Service)
5. Contact Telephone Nos. (O) _____ (R) _____
4
(Mobile) _____

6. Educational Qualifications:

7. Complete Experience/Posting Profile:

S.NO	PERIOD	POST HELD/ORGANISATION	CADRE POST/DEPUTATION POST	PLACE OF POSTING	BRIEF JOB DESCRIPTION

8. Whether clear from Vigilance angle?
9. Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.
10. Whether the officer is debarred from deputation under the Central Staffing Scheme
11. Whether on offer for Central Deputation under the Central Staffing Scheme?
12. Certified that the above particulars are correct and complete.

Signature:

Name/Designation & Rubber Stamp
of officer certifying the above
Particulars.