

F. No 6/6/2017-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated 6th June, 2017

OFFICE MEMORANDUM

Subject: Filling up the post of Financial Advisor & Chief Accounts Officer in Central Administrative Tribunal, Principal Bench, New Delhi.

This is regarding filling up the post of Financial Advisor & Chief Accounts Officer in Central Administrative Tribunal, Principal Bench, New Delhi on deputation basis.


2. Officers of the rank of Deputy Secretary/Director level from any Organized Finance & Accounts Service of the Government of India or equivalent level, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director level or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per extant guidelines.

4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served for at least four years in CSS post and he/she needs to retain Government accommodation for his/her tenure on non-CSS post.

5. It is requested that the application(s) of the eligible officer(s) may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully


(J. Srinivasan)
Director(MM)
Tel: 23092842

To:

1	O/o the Comptroller & Audit General 9, Deendayal Upadhyay Marg, New Delhi 110024.	i.r.o IA&AS
2	Secretary, Ministry of Defence(F), South Block, New Delhi	i.r.o. IDAS
3	Secretary, D/o Expenditure, North Block, New Delhi	i.r.o. ICAS &ICoAS
4	Secretary, D/o Telecommunications, Sanchar Bhawan, New Delhi.	i.r.o. IP&TF&AS
5.	Chairman Railway Board, Rail Bhawan, New Delhi.	i.r.o. IRAS
6	D/o Personnel & Training [Shri Inder Pal Nagpal, Under Secretary] AT Division, Lok Nayak Bhawan, New Delhi.	w.r.t. OM No. I-42011/10/2014-AT dated 11 th May, 2017.
7	NIC Cell, DOP&T for placing on Departmental Website	
8	PS to Director (MM) for uploading the circular through bulk e-mail system.	

Bio-Data

1	Name	:	
2	Date of Birth	:	
3	Service	:	
4	Batch	:	
5	Contact Telephone No. (O)	(R)	(M)
6	Educational Qualifications	:	
7	Complete Experience/Posting Profile		
Sl.No.	Period	Post held/ Organization	Cadre post/ Deputation post
			Place of Posting
			Brief Job description
8	Whether clear from Vigilance angle?	:	YES / NO
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.	:	
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.	:	YES / NO

11. Certified that the above particulars are correct and complete.

Signature of the applicant
date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-7 to be filled in by applicant.

Columns 9-11, to be filled in by Cadre Controlling Authority.