

MOST IMMEDIATE

No.9/ 49 /2012-EO(SM-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
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New Delhi, the 19th October, 2012.

To

- (i) The Chief Secretaries, All the State Governments
- (ii) The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up of the post of Minister (Agriculture), Embassy of India, Rome (Joint Secretary level) under the Department of Agriculture and Cooperation.

Sir,

It is proposed to fill up the post of Minister (Agriculture) Embassy of India Rome (Joint Secretary level), under the Department of Agriculture and Cooperation which would fall vacant on 1st January, 2013. The following eligibility criteria have been laid down for making selection to the post:

Mandatory Qualifications/Experience/Requirements:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (iv) The officer should be clear from vigilance angle.
- (v) The officer should not have been debarred from Central deputation.
- (vi) The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- (vii) The officer should not be over 54 years of age as on the date of vacancy.
- (viii) The officer should not have been on an assignment in a foreign/captive post of the Govt. of India, earlier.
- (ix) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (x) The officer should not be on study leave or long leave.

Desirable qualifications/experiences:

- (i) Experience of policy formulation and implementation in Agriculture and allied sectors at the Centre or State levels.
- (ii) Experience in international negotiations.

3. It is requested that the names of willing and eligible officers, who possess the mandatory qualifications/experience, as stated above, may be sent to this Department along with their detailed bio-data; CR dossiers of the officers; cadre clearance, vigilance clearance and integrity certificate, within a period of four weeks from the date of issue of this letter.

Yours faithfully,

Amarpreet Duggal

19/10/12

(Amarpreet Duggal)

Deputy Secretary to the Govt. of India.

↙ Copy to NIC, Department of Personnel and Training, North Block, for placing it on the website of the Department.