

No 9/1/2024-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, the 26th April, 2024

To,

1. The Chief Secretaries,
All State Governments
2. All Secretaries,
Ministries/Departments of Government of India

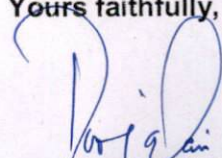
Subject: Filling up the post of Financial Advisor(Level-13 of Pay Matrix) in National Company Law Tribunal(NCLT), New Delhi under the Ministry of Corporate Affairs.

Sir/Madam,

This is regarding filling up the post of Financial Advisor (Level-13 of Pay Matrix) in National Company Law Tribunal(NCLT), New Delhi under the Ministry of Corporate Affairs on deputation basis.

2. Officers of the rank of Director level from the All India Services or any Organized Group 'A' Services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the above post. The period of deputation is 5 years at Director level.
3. The post may be circulated amongst officers eligible to be appointed at Director level or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to the Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.
4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed to the post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served at least four years in CSS post and he/she needs to retain Government accommodation for his/her tenure on non-CSS post
5. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department by **27.05.2024**.

Yours faithfully,


(Pooja Jain)

Deputy Secretary to the Government of India
Email: dir.mm@nic.in

Copy to:

1. M/o Corporate Affairs[Shri Hemant Kumar, Under Secretary] 5th Floor, 'A' Wing, Shastri Bhavan, New Delhi w.r.t. OM No.A-45011/37/2021-Ad.IV-MCA dated 12.03.2024.
2. PA to DS(MM) for uploading through bulk e-mail system.

Bio-Data

1.	Name	:			
2.	Date of Birth	:			
3.	Service	:			
4.	Batch	:			
5.	Contact Telephone No. (O) (R) (M)	:			
6.	Domicile	:			
7.	Educational Qualifications	:			
8.	Date of joining service	:			
9.	Present Designation and Pay Scale	:			
10.	Period of continuous appointment on the present post	:			
11.	Date of grant of Level 13 or Grade Pay of 8700/- (if applicable)	:			
12.	Date of superannuation	:			
13.	Complete Experience/Posting Profile	:			
S. No	Period	Post held/Organization	Cadre post/Deputa- tion post	Place of Posting	Brief Description
14.	Whether clear from Vigilance Angle		:	Yes/No	
15.	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation		:		
16.	Whether the officer is debarred from deputation under the Central Staffing Scheme		:		

17. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-13 to be filled in by applicant.

Columns 14-17 to be filled in by Ministry/Department concerned