

Immediate

**No. 14/3/2022-EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)**

North Block, New Delhi
Dated: 12th August, 2022

To,

**The Chief Secretary,
Government of Uttar Pradesh,
Lucknow- 226001**

Subject:- Appointment of Ms. Shubhra Saxena, IAS(UP:2009), to the post of Deputy Secretary in the Election Commission of India-reg.

Sir,

I am directed to convey that the Competent Authority has approved the appointment of Ms. Shubhra Saxena, IAS(UP:2009), as Deputy Secretary in the Election Commission of India, under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the Election Commission of India.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17th August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. Hindi version will follow.


12/08/2022
(Ranjit Kumar)
Director (MM)

No. 14/3/2022-EO (MM-I)

Dated: 12th August, 2022

Copy forwarded for information & necessary action:-

1. **Election Commission of India (Shri Standhope Yuhlung, Sr. Pr. Secretary)** with reference to Letter No. 181/1/2022 dated 28.07.2022 **with the request to forward a copy of notification of appointment in respect of Ms. Shubhra Saxena, IAS(UP:2009), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/DS(SM)/US(FA-UN)/SO(MM-I)/Guard file.
4. Ms. Shubhra Saxena, IAS(UP:2009), through Chief Secretary, Government of Uttar Pradesh.
5. Joint Director (OL) for providing Hindi version.


12/08/2022
(Ranjit Kumar)
Director (MM)

