

No. 4/3/2022-FA(UN)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training

North Block, New Delhi,
Dated, the 27th January, 2023

To

1. **The Chief Secretaries,**
All State Governments/Union Territories.
2. **The Secretaries,**
All Ministries/Departments of the Governments of India.

Subject: Filling up of the post of Senior Adviser to the Executive Director (Joint Secretary level), International Monetary Fund (IMF), Washington D.C., USA for a period of three (3) years under the Department of Economic Affairs- reg.

Sir/Madam,

It is proposed to fill up the post of Senior Adviser to the Executive Director (Joint Secretary level), International Monetary Fund (IMF), Washington D.C., USA for a period of three (3) years under the Department of Economic Affairs. The post is at Joint Secretary level.

2. The mandatory and desirable qualifications for the post are as under :

(A) Mandatory Qualifications:-

- (i) The officer must be empanelled to hold Joint Secretary or equivalent posts at the Centre and must be at least three batches below the batch next considered for empanelment as Additional Secretary to Government of India.
- (ii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme, as on the date of vacancy.
- (iii) The officer should have at least "Very Good" service record. However, preference would be given to officers who have 'Outstanding' service record.
- (iv) The officer must not be on study leave or long leave.
- (v) The officer must not be over 54 years, as on the date of vacancy.
- (vi) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (vii) The officer must not have been on an assignment to a foreign/captive post of the Government of India, earlier.
- (viii) The officer must not have been debarred for Central Deputation.
- (ix) The officer must be clear from Vigilance angle.
- (x) The officer must have minimum three years cumulative working experience in the Ministry of Finance/Economic Ministries of Government of India, with experience of working in areas such as Macro-Economics/Monetary Economics/Public Finance.

(B) Desirable qualifications

- (i) Preference may be given to officers with Degree in Economics/MBA (Finance)/Post Graduate Degree in Finance/Post Graduate Diploma in Business Management with specialization in Finance.

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3. This post may be circulated amongst eligible officers and names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/mailed to this Department in the format prescribed and attached herewith along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and APAR Dossier/certified APAR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. In case the officer is currently on deputation under Central Staffing Scheme, the nomination may be forwarded with the approval of the Minister-in-Charge concerned and along with cadre clearance.

4. It is requested that the applications of the eligible candidates may please be forwarded, so as to reach this Department by **20th February, 2023**.

5. Previous vacancy circular for filling up the above post issued vide DOP&T's letter No.4/3/2022-EO (FA-UN), dated 5th August,2022, stands cancelled.

Yours faithfully,



(Nidhi Srivastava)

Deputy Secretary to the Government of India
Email: dirsm@nic.in

Copy to:

1. Department of Economic Affairs (Shri Ajay Seth, Secretary), North Block, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category.
3. PA to Deputy Secretary (SM) -: With a request to upload this circular through bulk-email system.

Brief format regarding particulars of an officer for filling up of Foreign/Captive posts of the Government of India

1.	Name of the officer	:			
2.	Service, Batch and Cadre (If an AIS officer)	:			
3.	Date of Birth	:			
4.	Contact Telephone No. (O) (R) (M)	:			
5.	Domicile of the officer	:			
6.	Category of the officer	:			
7.	Educational Qualifications	:			
8.	Date of joining the Government service	:			
9.	Present Designation and Pay Scale	:			
10.	Period of continuous appointment on the present post	:			
11.	Date of Superannuation	:			
12.	Whether Spouse is working in a Government Service; A. Service of Spouse (If reply to above is Yes); B. Cadre of Spouse (If an AIS Officer);	:			
13.	Complete Experience/Posting Profile (Attached a separate sheet wherever required)	:			
Sl. No.	Period	Post held/Organization	Cadre post/Deputation post	Place of Posting	Brief Description
14.	Whether clear from Vigilance angle	:	Yes/No		
15.	Whether the officer has been on Central/Foreign deputation earlier. If so, please provide details of organization, nature of deputation and period (dates) of deputation	:			
16.	Whether the officer is debarred from deputation under the Central Staffing Scheme	:			

17. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: _____

**Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars**

Note:

Columns 1-13 to be filled in by the applicant.

Columns 14-16 to be filled in by Ministry/Department/CCA concerned.