

Most Immediate

**No. 12/6/2021-EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)**

North Block, New Delhi
Dated: 10th January, 2022

OFFICE MEMORANDUM

Shri Koottil Variam Ajith, Indian Supply Service (2009), who was recommended for Central deputation by the D/o Commerce, has been selected for appointment as Deputy Secretary in the Ministry of Defence, Delhi under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. He may kindly be relieved of his duties immediately with instructions to take up his new assignment in the Ministry of Defence.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17th August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. Hindi version will follow.



**(Ranjit Kumar)
Deputy Secretary to the Government of India**

**D/o Commerce,
(Shri B.V.R. Subrahmanyam, Secretary),
New Delhi.**

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Copy forwarded for information & necessary action:-

1. Ministry of Defence (Shri Ajay Kumar, Secretary) with reference to O.M. No. A.12011/01/2019-D(Estt.I/Gp.I) dated 05.01.2022 **with the request to forward a copy of notification of appointment in respect of Shri Koottil Variam Ajith, Indian Supply Service (2009), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/DS(SM)/US(FA-UN)/SO(MM-I)/Guard file.
4. Shri Koottil Variam Ajith, Indian Supply Service (2009), through Secretary, D/o Commerce.
5. Joint Director (OL) for providing Hindi version.



**(Ranjit Kumar)
Deputy Secretary to the Government of India**