

**No. 6/2/2021-EO(MM-II)**  
**Government of India**  
**Ministry of Personnel, P.G. and Pensions**  
**Department of Personnel and Training**  
**(Office of the Establishment Officer)**

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North Block, New Delhi,  
Dated the 24<sup>th</sup> September, 2021

**OFFICE MEMORANDUM**

**Subject: Appointment of Ms Namita Sharma Pandey, IRS(IT:1998) to the post of Financial Advisor and Chief Accounts Officer(Director level) in Central Administrative Tribunal.**

The competent authority has approved the appointment of Ms Namita Sharma Pandey, IRS(IT:1998) to the post of Financial Advisor and Chief Accounts Officer (Director level) in Central Administrative Tribunal for a period of five years from the date of taking over charge of the post or till further orders, whichever is earlier. She may kindly be relieved of her duties with instructions to take up her new assignment in the Central Administrative Tribunal.

2. It may be noted that as per ACC's directions conveyed in DoPT's Circular No. 3/4/2004-EO(MM-I) dated 17<sup>th</sup> August, 2005, an officer should join the post within three weeks from the date of issue of DoPT's appointment order, failing which the process of debarment shall be initiated.

3. Hindi version will follow.

  
(Hrisheekesh Arvind Modak)  
Deputy Secretary (MM)  
E-mail ID: dir.mm@nic.in

**D/o Revenue**  
**[Shri Tarun Bajaj, Secretary]**  
**North Block, New Delhi.**

Copy to :

1. D/o Personnel and Training[Shri Rishi Pal, Under Secretary] AT Division, Lok Nayak Bhawan, New Delhi. It is requested that a copy of the order/notification of the appointment of Ms Namita Sharma Pandey, IRS(IT:1998) may be forwarded to this Department as and when the same is issued.
- ii. PS to MOS(PP)/PSO to Secretary(P)/PPS to EO/PA to DS(MM).
- iii. SO(CM)/SO(MM-I)/Guard File.
- iv. JD(OL), DoPT for providing Hindi version.

  
(Hrisheekesh Arvind Modak)  
Deputy Secretary (MM)