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CONFIDENTIAL

No. 27(5)-EO/91(ACC)  
Government of India  
Department of Personnel & Training  
Office of the Establishment Officer

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New Delhi, the 13th March, 1991

OFFICE MEMORANDUM

Subject:- Processing of appointments in Central Public Enterprises falling within the pruvew of Appointments Committee of the Cabinet.

The existing instructions on the processing of appointments in the Central Public Sector Undertakings have been reviewed, in the Appointments Committee of the Cabinet. It has been decided that the following time schedule should be strictly adhered to by the Ministries/Departments, administratively concerned with the respective public sector undertakings:-

- i) Departments will process and send the recommendations of PESB within 15 days of their receipt from the PESB to the Establishment Officer for orders of the ACC even if vigilance clearance has not been received. On no account should the Department hold back the cases beyond 15 days.
- ii) Departments must obtain vigilance clearance within one month of the receipt of the PESB's recommendations. The vigilance clearance should be sent (if obtained after 15 days) to the Establishment Officer separately.

2. It has also been decided that the compliance of the aforesaid instructions should be monitored regularly. To enable this, Ministry of Industry etc. should furnish the requisite information, as detailed in the enclosed proforma, to the Establishment Officer, invariably by the end of each month.

Sd/-  
(N. MOHANTY)

E.O. & ADDL. SECRETARY TO THE GOVT. OF INDIA

To

All Ministries/Departments  
(Secretaries by name).

DETAILS OF PENDING CASES

Name of the Ministry/Department \_\_\_\_\_

Sl. No.	Name of the post	Date of receipt of PESB recommendations	<u>Reasons for pendency</u> (whether vigilance clearance or other reasons to be specified clearly).	Remarks, if any, such as explanation for non-submission contrary to date lines laid down, action initiated with dates etc.
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