

No. 36/01/2021-EO(SM-I)  
Government of India  
Secretariat of the  
Appointments Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

New Delhi, 08.06.2021

The Competent Authority has approved assignment of **additional charge** of the post of **Secretary, Ministry of Coal** to **Shri Alok Tandon, IAS (UP:1986)**, Secretary, Ministry of Mines from 09.06.2021 to 16.06.2021 during the period of absence on leave of Shri Anil Kumar Jain, IAS (MP: 1986).

  
(Srinivas R. Katikithala)

Secretary  
Appointments Committee of the Cabinet  
& Establishment Officer

To

1. Cabinet Secretary.
2. Principal Secretary to PM
3. Secretary to President of India.
4. Secretary to Vice President of India.
5. Secretary General, Rajya Sabha Secretariat.
6. Secretary General, Lok Sabha Secretariat.
7. Secretary, Department of Personnel & Training.
8. Secretary (Coordination & PG), Cabinet Secretariat.
9. All Secretaries to the Government of India (As per standard list).
10. PS to Home Minister.
11. PS to all Union Ministers.
12. PS to MOS (PP).
13. Officer concerned
14. Chief Secretaries of all States.
15. Cabinet Secretariat (**Shri Amandeep Garg, Joint Secretary**) w.r.t. their Dy. No.01/02/2021-CS(A) dated 08.06.2021.
16. DG (M&C), PIB.
17. Editor, Civil Services News and Deputy Secretary, D/o Administrative Reforms and Public Grievances.
18. PSO to Secretary (P)/PPS to EO/EO(CM)/Guard File.
19. NIC, DoPT.

  
(Srinivas R. Katikithala)

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