

No. 32/29/2020-EO (MM-II)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated: 18th of June, 2020

Subject: Re-designation of the post of Deputy Secretary held by an officer appointed under the Central Staffing Scheme as Director as a measure personal to the officer-Reg

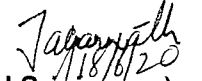
OFFICE MEMORANDUM

Reference is invited to Department of Personnel and Training's O.M No. 31/5/2002- EO(MM I) dated 28/02/2002 and O.M No. 28/2/2014-EO(MM I) date 22/2/2014 wherein it was stipulated that the officers of All India Services/Group 'A' Services appointed under the Central Staffing Scheme and holding the post of Deputy Secretary could be appointed as Director by re-designating the post of Deputy Secretary held by him/her, if he/she has completed 14 years of service and has got Non-Functional Selection Grade in his/her parent cadre. The re-designation will be effective as on 1st July of the year in which 14 years are completed. The copies of the aforesaid OMs are enclosed.

2. In partial modification of the above instructions, the Appointments Committee of the Cabinet has approved that the re-designation of the post of Deputy Secretary held by an officer as Director may be done on 1st January of the year in which the officer completes 14 years of service rather than on 1st July of the year. The other contents of the aforesaid OM will remain the same.

3. All Ministries/Departments are requested to take note of the above and submit proposals of the officers who are eligible in terms of the revised provision for re-designation the post of Deputy Secretary held by him/her as Director, with the approval of the Minister-in-charge.

4. Hindi version will follow.


(J.Srinivasan)
Director (MM)

To
All Secretaries to the Government of India

Copyto:-

- 1 Prime Minister's Office (Ms. Kavitha V. Padmanabhan, Deputy Secretary) New Delhi.
- 2 Cabinet Secretariat (Dr. Amandeep Garg, Joint Secretary), New Delhi.
- 3 PS to MOS(PP)/PSO to Secretary (P)/PPS to EO/PPS to Dir(MM).
- 4 SO (CM)/SO (MM-I)/Guard File.
- 5 AD(OL) for Hindi version.

S No 264
No. 31/5/2002-EO(MM.I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)

New Delhi, the ^{28th} February, 2002

OFFICE MEMORANDUM

Subject:- Redesignation of the post of Deputy Secretary held by an officer as Director as a measure personal to the officer

As per existing guidelines, an All India /Group 'A' Service Officer holding the post of Deputy Secretary could be appointed as Director by redesignating the post of Deputy Secretary held by him/her if he/she has completed 14 years of service and has got non-functional Selection Grade in his/her parent cadre. If such an officer has completed 14 years of service but has not got non-functional Selection Grade, he/she could be appointed as Director only if a sanctioned vacant post of Director is available; and the basic pay of the officer is Rs. 13,125/-.

2. This Department has been receiving large number of references from Ministries/Department seeking clarification whether non-functional Selection Grade (Rs.14300-18300/-) and also the designation of Director can be granted to the officer, even if he/she has not got completed 14 years of service and got non-functional Selection Grade in his/her parent cadre. It is clarified that if an officer has got non-functional Selection Grade in his/her parent cadre than he/she is eligible to draw his/her grade pay from the date he/she has been granted the Non-functional Selection Grade by his/her parent cadre plus deputation allowance but the post of Deputy Secretary held by him/her can be redesignated as Director only when he/she has completed 14 years of service, as on 1st July of the year in which 14 years are completed.

3. All officers of AIS/Group 'A' services who have got non-functional Selection Grade in their cadres and who have their years of allotment as 1988 would be eligible to become Directors on personal upgradation w.e.f. 1.7.2002. In view of the above, a proposal to appoint the officers as Director by redesignating the post of Deputy Secretary held by him/her, may be forwarded to this Department with the approval of Minister-in-charge, ^{May-June 2002} keeping in view the above clarification.

Upma Srivastava
(Upma Srivastava)
Deputy Secretary to the Government of India



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F.No.5/3/2008-EO(MM-I)

Government of India
Department of Personnel and Training
(Office of the Establishment Officer)

North Block, New Delhi
22nd January, 2014

OFFICE MEMORANDUM

Sub:- Re-designation of the post of Deputy Secretary held by an officer appointed under the Central Staffing Scheme as Director as a measure personal to him – reg.

As per instructions contained in O.M. No. 31/5/2002-EO(MM-I) dated 28th February, 2002, an All India/Group 'A' Service Officer holding the post of Deputy Secretary could be appointed as Director by re-designating the post of Deputy Secretary held by him/her if he/she has completed 14 years of service and has got Non-Functional Selection Grade in his/her parent cadre. If such an officer has completed 14 years of service but has not got Non-Functional Selection Grade, he/she could be appointed as Director only if a sanctioned vacant post of Director was available, and the basic pay of the officer was Rs. 13,125/- (pre-revised).

2. It may be noted that under the Central Staffing Scheme, the posts of Deputy Secretary and Director are interchangeable. Therefore, the requirement for a vacant post of Director being available in the Ministry before such re-designation is no longer applicable.

3. In view of the above, it is being clarified that officers of All India Services/Group 'A' Services appointed under the Central Staffing Scheme and holding the post of Deputy Secretary, who have not yet got NFSG in their cadres, could be appointed as Director by re-designating the post of Deputy Secretary held by him/her if he/she has completed 14 years of service without insisting on the condition that there should be a clear vacancy of Director available. This re-designation would be subject to the condition that,

- (i) The promotion of the officer to NFSG has not been specifically denied.
- (ii) The officer should have earned at least 3 increments in a post in Pay Band-3 carrying Grade Pay of Rs. 7600/-.

4. Where an officer holding the post of Deputy Secretary under the Central Staffing Scheme has completed 14 years of service and has been granted NFSG in his cadre, his post may be re-designated as Director.

5. All proposals for such re-designation may be forwarded to this Department with the approval of the Minister in-charge.

Jaganath
(J. Srinivasan)

Deputy Secretary to the Govt. of India

To,

All-Ministries/Departments, Govt. of India

Copy to:-

- (i) Prime Minister's office (Shri Dheeraj Gupta, JS to PM), New Delhi.
- (ii) Cabinet Secretariat (Smt. Nivedita Shukla Verma JS), New Delhi.
- (iii) PS to MOS(PP)/ PPS to Secretary (P)
- (iv) PS to EO/DS(MM)/RO(CM)/Guard file/NIC.

Jaganath
(J. Srinivasan)

Deputy Secretary to the Govt. of India