

No. 17/1/2025-EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated: 17 February, 2025

To,
The Chief Secretary,
Government of Madhya Pradesh,
Bhopal-462004

Subject:- Appointment of Shri Pankaj Jain, IAS(MP:2012), as Private Secretary to the Minister for Coal & Mines(Shri G. Kishan Reddy) in the Ministry of Coal -reg.

Sir,

I am directed to convey that the Competent Authority has approved the appointment of Shri Pankaj Jain, IAS(MP:2012), as Private Secretary to the Minister for Coal & Mines(Shri G. Kishan Reddy) in the Ministry of Coal at the level of Deputy Secretary for a period of five years from the date of taking over charge of the post or on co-terminus basis or till he ceases to function as Private Secretary to the Minister or until further orders, whichever event occurs the earliest.

2. He may kindly be relieved of his duties immediately with instructions to take up his above new assignment.

 17/02/25
(Annies Kanmani Joy)

Deputy Secretary to the Government of India

No. 17/1/2025-EO (MM-I)

Dated: 17 February, 2025

Copy forwarded for information & necessary action:-

1. Cabinet Secretariat (Ms. Kavita Singh, Joint Secretary), New Delhi
2. M/o Coal (Shri Vikram Dev Dutt, Secretary) with the request to forward a copy of notification of appointment in respect of Shri Pankaj Jain, IAS(MP:2012), as and when the same is issued.
3. PS to MOS (PP)/PSO to Secretary (P)
4. PPS to EO/DS(MM)/SO(MM-I)/Guard file.

 17/02/25
(Annies Kanmani Joy)

Deputy Secretary to the Government of India