

**No.7/1/2024 -EO (MM-I)**  
**Government of India**  
**Department of Personnel & Training**  
**(Office of the Establishment Officer)**


North Block, New Delhi  
Dated: 26<sup>th</sup> March, 2024

**OFFICE MEMORANDUM**

Ms. Rachna Tanwar, IRS(C&CE) (2009), who was recommended for Central deputation by the Department of Revenue has been selected for appointment as Director in the DMEO, NITI Aayog, Delhi under the Central Staffing Scheme for a period of five years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the DMEO, NITI Aayog.

2. As per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17<sup>th</sup> August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. However, in view of declaration of election to the Lok Sabha, if the officer is on election related duty she may kindly be relieved after due clearance from the Election Commission of India to take up her new assignment in the DMEO, NITI Aayog.

  
(Pooja Jain) 26.03.24

Deputy Secretary to the Government of India

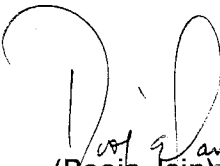
Department of Revenue,  
(Shri Sanjay Malhotra, Secretary)  
New Delhi.

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Copy forwarded for information & necessary action:-

1. NITI Aayog (Shri B.V.R. Subramanyam, CEO) with reference to O.M No. A-12022/1/2024-DMEO/196-200 dated 22.03.2024 **with the request to forward a copy of notification of appointment in respect of Ms. Rachna Tanwar, IRS(C&CE) (2009), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/US(FA-UN)/SO(MM-I)/Guard file.
4. Ms. Rachna Tanwar, IRS(C&CE) (2009), through Secretary, Department of Revenue.

  
(Pooja Jain) 26.03.24

Deputy Secretary to the Government of India