

**No. 12/5/2025 -EO (MM-I)**  
**Government of India**  
**Department of Personnel & Training**  
**(Office of the Establishment Officer)**

North Block, New Delhi  
Dated the 24<sup>th</sup> March, 2025

**OFFICE MEMORANDUM**

Ms. Shilpi Chopda, IRS(IT:2015), who was recommended for Central deputation by the Department of Revenue has been selected for appointment as Deputy Secretary in the D/o Defence, Delhi under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the D/o Defence, Delhi.

2. As per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17<sup>th</sup> August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

 24/03/25  
(Anni Kanmani Joy)

Deputy Secretary to the Government of India


**Department of Revenue,**  
**(Shri Ajay Seth, Secretary)**  
**New Delhi.**

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Copy forwarded for information & necessary action:-

1. D/o Defence (Shri Rajesh Kumar Singh, Secretary) with reference to their OM No. A-12011/01/2024-D(Estt.I/Gp.I) dated 24.03.2025 **with the request to forward a copy of notification of appointment in respect of Ms. Shilpi Chopda, IRS(IT:2015), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/US(CM)/SO(MM-I)/Guard file.
4. Ms. Shilpi Chopda, IRS(IT:2015), through Secretary, Department of Revenue.

 24/03/25  
(Anni Kanmani Joy)

Deputy Secretary to the Government of India