

Immediate

**No. 13/3/2022-EO (MM-I)**  
**Government of India**  
**Department of Personnel & Training**  
**(Office of the Establishment Officer)**

North Block, New Delhi  
28<sup>th</sup> July, 2022

**OFFICE MEMORANDUM**

Sub:- Appointment of Shri Swapnil Patil, IRS(IT:2011) as Private Secretary to the Minister for Micro, Small and Medium Enterprises (Shri Narayan Tatu Rane) in the Ministry of Micro, Small and Medium Enterprises.

Ref:- Ministry of Micro, Small and Medium Enterprises' O.M. No. A-12022/1/2021-HR dated 23.06.2022 on the above subject.

2. The Appointments Committee of the Cabinet has approved the proposal for appointment of Shri Swapnil Patil, IRS(IT:2011) as Private Secretary to the Minister for Micro, Small and Medium Enterprises (Shri Narayan Tatu Rane) in the Ministry of Micro, Small and Medium Enterprises at the level of Deputy Secretary for a period of five years as Private Secretary with effect from date of assumption of charge of the post or on co-terminus basis with the Minister or till he ceases to function as Private Secretary to the Minister or until further orders, whichever event occurs the earliest.

3. Hindi version will follow.

  
28/07/2022  
(Ranjit Kumar)  
Director(MM)

**M/o Micro, Small and Medium Enterprises,**  
**(Shri Bidyut B. Swain, Secretary)**  
**New Delhi.**

No. 13/3/2022-EO (MM-I)

New Delhi, dated 28<sup>th</sup> July, 2022

Copy for information to:-

1. Cabinet Secretariat (Ms. Kavita Singh, Joint Secretary), New Delhi.
2. Department of Revenue (Shri Tarun Bajaj, Secretary), New Delhi.
3. Shri Swapnil Patil, IRS(IT:2011) through Secretary, M/o Micro, Small and Medium Enterprises .
4. PS to MOS (PP)/PSO to Secretary (P).
5. PPS to EO/ US(FA-UN)/Guard file.
6. AD (OL) for providing Hindi version.

  
28/07/2022  
(Ranjit Kumar)  
Director(MM)