

No.10/14/2017-EO(SM-I)
Government of India
Secretariat of the
Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi, the 15th February, 2018

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of **Executive Director (Joint Secretary level), Rubber Board, Kottayam, Kerala** under the **Department of Commerce** on Non-CSS basis.

Sir/Madam,

It is proposed to fill up the post of **Executive Director (Joint Secretary level), Rubber Board, Kottayam, Kerala** under the **Department of Commerce** with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix for a maximum tenure of 5 years on deputation basis vice Shri Ajith Kumar, IAS (KL:1994). Those Officers who have already applied against earlier circular of even number dated 23.11.2017 whose applications are complete in all respects need not apply again as their applications would be considered alongwith the ones received in response to the instant circular.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience / posting details etc. CR dossiers / certified ACRs for the last five years and details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, the nomination may be forwarded with the approval of the Minister-in-charge concerned.

3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,



(Rajender Kumar)

Deputy Secretary to the Government of India

Tel. No. 011-2309 2187

15.02.18

Copy to:-

1. Department of Commerce (Ms. Rita A Teatota, Secretary), New Delhi w.r.t. their OM letter No. A-12022/3/2010-E.IV dated 03.11.2017.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Director (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.