

No.5/2/2020-EO(SM-I)
Secretariat of the
Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi, the 16th December, 2020

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India.

Subject: Filling up the post of **Deputy Director (Administration) (JS Level), All India Institute of Medical Sciences (AIIMS), New Delhi** under the **Department of Health & Family Welfare**.

Sir/Madam,

It is proposed to fill up the post of **Deputy Director (Administration) (JS Level), All India Institute of Medical Sciences (AIIMS), New Delhi** under the **Department of Health & Family Welfare** with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix on deputation basis for a tenure of five years *vice* Shri Subhashish Panda, IAS (HP : 1997).

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience/posting details etc., CR dossiers/certified ACRs for the last five years, details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central Deputation, the nomination may be forwarded with the approval of Minister-in-charge concerned.

3. The post is a non-Central Staffing Scheme post to be filled through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served for at least four years in CSS post and she/he needs to retain Government accommodation for her/his tenure on non-CSS post.

4. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department by 16.01.2021. Nominations are to be routed through DoPT online interface (DoPT website>>EO Division>>Apply for posts of CSS, CVO and Others) for those officers who have not yet applied for any other posts online. Alternatively, nominations may be routed through e-mailid: **dirsm@nic.in** cc to: **useosm1@nic.in**. Further, it is to inform that this office is not accepting any physical communication and all correspondence on the subject may be transmitted through mail only.

Yours faithfully,


(Ashwini Dattatraya Thakre)
Director
Tel. 2309 2187

Copy to: -

1. Department of Health & Family Welfare (Shri Rajesh Bhushan, Secretary), New Delhi w.r.t. their OM No. V-16020/178/2016-INI-I dated 02.11.2020.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. PA to Dir(SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.